

**PASQUOTANK COUNTY, NORTH CAROLINA  
FEBRUARY 1, 2016**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, February 1, 2016 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Joseph S. Winslow, Jr., Chairman  
Cecil Perry, Vice-Chairman  
Jeff Dixon  
Lloyd E. Griffin, III  
Dr. William R. Sterritt  
Frankie Meads  
Bettie J. Parker

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Rodney Bunch, County Manager  
R. Michael Cox, County Attorney  
Lynn Scott, Clerk to the Board

Chairman Winslow called the meeting to order at 7:00 PM. Commissioner Lloyd Griffin gave the invocation and Cadet Captain Devin Cooper, Cadet 1st Lieutenants Colin Poulter and William Wright, and Cadet Master Sergeant Cody Hudson from PCHS, accompanied by MSgt Juan Choate presented the Posting of Colors. Chairman Winslow welcomed everyone present.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Winslow asked if there were any amendments to the agenda. Vice-Chairman Cecil Perry requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Approval of FY 2014-15 Audit and 2) Approval of extension for audit contract with Thompson, Price, Scott, Adams & Co., P.C. Commissioner Griffin requested to add appointments to boards and committees to New Business and to add a Closed Session at the end of the meeting to discuss a personnel matter.

Commissioner Dixon said he would like to thank staff, especially Finance Director Sheri Small for doing a fine job on presenting another clean audit for seventeen years running.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the amendments to the agenda as presented. The motion carried unanimously.

**2. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

*a. Approval of Minutes of January 6 and 11, 2016 Commissioner Meetings*

*b. Approval of Tax Releases and Refunds and Solid Waste Fee Releases and Refunds*

The Finance Committee has recommended approval of the following releases and refunds:

**Tax Releases**

		County	City
1.	Karma Foods	599.83	505.12
2.	Henry Bailey Heirs	271.32	

**Tax Refunds**

		County	City
1.	Ben Forbes Burgess Jr.		195.28
2.	Ben Forbes Burgess Jr.		279.72
3.	Romeo Raymond Boulerice, II		131.00

**Solid Waste Fee Releases**

	Owner's Name	Parcel ID #	Reason for Release
1.	Nolan M. Bundy	P6-5	Home uninhabitable
2.	Raymond Godfrey	P34-9	Home uninhabitable
3.	Christian Elliott	P58-15	Vacant

4.	Richard & Barbara Mc Combe	P89A-67	Home uninhabitable
5.	Bobbie G. Moore	76-H-14A	Home uninhabitable
6.	Bobbie G. & Miles O. Harris	P120-93	Home uninhabitable
7.	Joann Perry	P6-18	Home uninhabitable
8.	Willard & Ann Simpson	P89-94,104	Home uninhabitable
9.	Wilford & Nellie Spellman Heirs	P94-26	Home uninhabitable
10.	William E. & Edna F. Stevens	P88-12	MH uninhabitable
11.	Cynthia L. & Timothy Williams	19-E-50	Vacant
12.	2 Step Ed/Rec LLC	P80-82	Vacant
13.	Horace F. Pritchard	P140-183	Vacant
14.	Horace C. Pritchard Sr. Etal	P141-24A	Vacant
15.	Rufus A. Jackson	P8A-13	Home uninhabitable
16.	Mary Anderson	P140A-57	Vacant
17.	Henry Bailey Heirs	P59-29	Vacant
18.	Margaret B. Barham	P96-42	Vacant
19.	Nancy Cressman	P141-49	Vacant
20.	Timothy A. & Carla Dewald	P12A-31	Vacant
21.	Hercules Sr. & Eula Etheridge	P63-40-2	Vacant
22.	William H. Figgs	55-A-46	Vacant
23.	George O. & Margaret Halstead	P95-46	Vacant
24.	Steven R. Harris	P11-9	Vacant
25.	Eudora B. Harvey	26-A-4	Vacant
26.	Eudora B. Harvey	P122A-68	Vacant
27.	Captain Medina Dukes Jones	P58-34	Vacant
28.	Captain Medina Dukes Jones	26-H-6	Vacant
29.	Ott Miller & M. McMichael Trust	P129-11	Vacant
30.	H.T. Mullen, Jr.	P139-11	Vacant
31.	Jeff Overton, Jr.	P67-44	Vacant
32.	Walter B. Averill, Jr.	P71-20	Vacant
33.	Gerald F. Schultz	P125-11	Vacant
34.	Daniel Serik	P132A-135	Vacant
35.	Travis Seymore	P60-4B	Vacant
36.	Ronald R. & Sally E. White	P70-17	Vacant
37.	Sherrie Madonna Williams	P78-31B	Vacant
38.	City of Elizabeth City		Billed in error
39.	J. Tildon Whitehurst Revoc Trust		Billed in error

Solid Waste Fee Refunds

	Owner's Name	Parcel ID #	Reason for Refund
1.	Tony Lewis	23-R-27	Vacant
2.	Tony Lewis	50-L-8	Vacant
3.	Tony Lewis	12-G-16A	Vacant

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

EMS

Decrease	010.4370.5183.00	Health Insurance	10,000.00
Increase	010.0400.4437.00	Revenue for Services	11,000.00
Increase	010.4370.5353.00	Maintenance-Vehicle	21,000.00

Register of Deeds

Increase	010.0180.4240.00	Documentary Stamps	10,000.00
Increase	010.0500.4831.00	Interest Earned	7,500.00
Increase	010.4180.5800.00	Automation and Preservation	17,500.00

Econ Dev

Increase	010.0300.4345.01	Inspection Fees	25,000.00
Increase	010.4920.5440.00	Contracted Services	25,000.00

## Buildings/ECMS

Increase	010.0300.4345.01	Inspection Fees	13,507.00
Increase	010.4190.5351.02	Maintenance – Old ECMS	13,507.00

## Debt Service

Increase	010.0400.4834.06	Rent – Edgewood Center	23,000.00
Decrease	010.9100.5700.01	Public Safety/Library Debt	1,255.00
Decrease	010.6900.5991.00	Contingency	24,767.00
Decrease	010.9100.5700.16	Debt Service	25,000.00
Increase	010.9100.5700.32	BB&T – 2015	74,022.00

*d. Approval of Request from ECPPS to Re-designate Funds*

The Finance Committee has recommended ECPPS' request to transfer \$870 into the NHS Gym HVAC project to eliminate the over expenditure and \$44,520 be transferred into the 2015-16 Sheep Harney Tuck Pointing Project. The funds requested for transfer are balances of \$18,974 in the WES Fire Alarm Upgrade and \$26,416 in the JCS Roof Repair Project.

*f. Approval of 2014-15 Audit*

The Finance Committee has recommended approval of the FY 2014-15 audit prepared by Thompson, Price, Scott, Adams & Co., P.C.

*g. Approval of Extension of Audit Contract*

The Finance Committee has recommended approval to extend the audit contract with Thompson, Price, Scott, Adams & Co., P.C. to complete the audit for fiscal year ended June 20, 2015 to February 15, 2016.

Motion was made by Cecil Perry, seconded by Jeff Dixon to approve the Consent Agenda as amended. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer:

		County	City
1.	Charles Anthony Pugliese	5.17	
2.	Charles Anthony Pugliese	6.93	
3.	Charles Anthony Pugliese	16.50	
4.	Charles Anthony Pugliese	23.27	
5.	John Wesley Trueblood, IV	47.81	
6.	Marshall Simms Redding	15.21	12.81
7.	Johnnie & Tracey Winslow	14.30	
8.	Jacqueline Lee Hunsberger	3.42	2.88
9.	Bradley Joe Giffin	3.42	
10.	James Arthur Hill	.92	
11.	Terry Todd Allen	4.18	
12.	Cynthia Gregory	21.73	
13.	Jeremy Warren Maddy	3.42	2.88
14.	William R. Manning, II & Gloria Faye	3.42	
15.	Lucy's Lawn Care	20.48	
16.	Angelo Michael Delre	20.06	16.89
17.	Joseph R. Heyder, Jr.	36.61	30.83
18.	Robert Lee Brown, Jr.	1.52	1.28
19.	Jovan Inc.	3.14	2.64
20.	Kay Boyack Hull	4.94	4.16
21.	Rahtina Stallings		3.10
22.	Timothy Edward Shephard	5.64	
23.	Colon Cooper	65.87	
24.	Colon Cooper	63.42	
25.	Colon Cooper	63.48	
26.	Colon Cooper	73.89	
27.	Colon Cooper	72.98	
28.	Everett Douglas Yopp	37.78	31.82
29.	William Helgren	62.70	
30.	William Helgren	63.62	

31.	William Helgren	54.53	
32.	Teresa P. Hollowell	19.14	
33.	Thomas Glendon Christopher, II	6.54	
34.	Daniel Curtis Criminger	13.68	11.52
35.	William Helgren	52.23	
36.	William Helgren	54.56	
37.	Aggregate Transportation Corp.	36.25	
38.	Joseph Wayne Hoffman	43.78	36.86
39.	Christopher Lee Richardson	19.73	
40.	Frank Wayne Atkins	3.76	
41.	James C. Moneymaker, Jr.	11.93	
42.	Rene Salamone	60.94	
43.	James P. & Lisa A. Anglin	14.75	

**3. CONSIDERATION OF RESOLUTION SUPPORTING CONNECT BOND ACT:**

Commissioner Dixon said if this bond passes, \$10 million will be received between College of the Albemarle and Elizabeth City State University. Commissioner Griffin noted that the money will be used for infrastructure. Commissioner Meads said if this bond goes through there will be a tax increase, because it always has in the past. Commissioner Parker said Governor McCrory specifically pointed out that there would be no tax increase. Chairman Winslow said if we do not pass this Bill and the people of Pasquotank County have to finance repairs at the local colleges they may have to pay additional taxes.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to adopt the following resolution supporting the Connect Bond Act. The motion carried by a six to one vote, with Commissioner Meads voting against the motion.

**RESOLUTION SUPPORTING CONNECT NC BOND ACT  
2016-04**

**WHEREAS** North Carolina and its counties have a mutual desire to improve and enhance the quality of life for all of our state's citizens; and

**WHEREAS** the North Carolina Community College System is in need of new and renovated facilities to educate and prepare students and workers for the 21<sup>st</sup> century for the purpose of enhancing the economic attractiveness of the State; and

**WHEREAS** Clean water and sewer systems are essential to attract new and strengthen existing industry and to provide for the needs of the State and its growing population; and

**WHEREAS** having parks and public facilities accessible to children and veterans with disabilities is essential to improving the quality of life for our most vulnerable citizens; and

**WHEREAS** financing these costs through a bond is the most economical and affordable way to address these infrastructure needs; and

**WHEREAS** the Connect NC Bond Act will provide funding for many critical needs facing North Carolina that will improve and enhance the quality of life in our counties;

**NOW THEREFORE, BE IT RESOLVED** by the Pasquotank County Board of Commissioners that it does hereby express its support for the Connect NC Bond Act; and

**BE IT FURTHER RESOLVED** that copies of this resolution will be transmitted to Representative Bob Steinburg, Representative Howard Hunter, Senator Bill Cook, and Governor Pat McCrory hereby expressing our support for this issue.

**ADOPTED**, this 1<sup>st</sup> day of February, 2016.

**4. CONSIDERATION OF RESOLUTION SUPPORTING PRESERVATION PARTNERS STATEWIDE WELLNESS INITIATIVE:**

Motion was made by Lloyd Griffin, seconded by Cecil Perry to adopt the following resolution supporting the Preservation Partners Statewide Wellness Initiative. The motion carried unanimously.

**RESOLUTION SUPPORTING PREVENTION PARTNERS  
STATEWIDE WELLNESS INITIATIVE  
2016-03**

**WHEREAS** North Carolina counties strive to create a healthy workforce environment for county employees; and

**WHEREAS** North Carolina counties are responsible for providing public health services to citizens; and

**WHEREAS** Prevention Partners builds healthier communities through a suite of products that guide schools, workplaces, hospitals and clinics to address the leading causes of preventable disease, such as tobacco use, poor nutrition, physical inactivity and obesity; and

**WHEREAS** The Healthy Together NC campaign draws on a broad partnership crossing the public and private sectors to bring workplace health and wellness to hospitals, businesses, schools, government agencies, nonprofits, universities and more; and

**WHEREAS** Prevention Partners has set a goal to build healthy workplaces across sectors in at least 10 organizations in all 100 counties of North Carolina by the year 2025; and

**WHEREAS** improving the health of citizens will help counties by reducing costs for providing public health services; and

**WHEREAS** former NCACC President Kenneth Edge, of Cumberland County, initiated the Healthy Living Presidential Taskforce in an effort to bring greater awareness to healthy living and wellness activities; and

**NOW THEREFORE, BE IT RESOLVED** that the Pasquotank County Board of Commissioners does hereby express its support for the Healthy Together NC campaign.

**ADOPTED**, this 1<sup>st</sup> day of February, 2016.

**5. CONSIDERATION OF RESOLUTION CONDEMNING THE ACTION OF THE NC MARINE FISHERIES COMMISSION TO USE THE SUPPLEMENT PROCESS TO RESTRICT SOUTHERN FLOUNDER**

Motion was made by Lloyd Griffin, seconded by Frankie Meads to adopt the following resolution condemning the action of the NC Marine Fisheries Commission to use the supplement process to restrict southern flounder. The motion carried unanimously.

Commissioner Griffin said he spoke to a member of the advisory board and was informed that the makeup of this committee is probably those who do not depend on the fisheries industry to make a living.

**A RESOLUTION  
CONDEMNING THE ACTION  
OF THE NORTH CAROLINA MARINE FISHERIES COMMISSION  
TO USE THE SUPPLEMENT PROCESS TO RESTRICT SOUTHERN FLOUNDER  
2016-05**

**WHEREAS**, during their November 2015 meeting at Jennette's Pier, the North Carolina Marine Fisheries Commission (NCMFC) approved using a controversial "Supplement Process" to close down most of the state's fishing for southern flounder; and

**WHEREAS**, the established procedure for responsible fisheries governance is through the use of a Fisheries Management Plan (FMP), which is designed to incorporate peer reviewed science,

stakeholder input, and other pertinent facts to establish fisheries policies in a deliberate, open, and transparent way; and

**WHEREAS**, instead of relying on a thoroughly vetted Amendment Process to the southern flounder Fisheries Management Plan, the NCMFC chose instead to invoke the use of the Supplement Process in spite of the fact that there is no scientific evidence to support such a drastic measure that will have draconian consequences; and

**WHEREAS**, when the NCMFC adopted the Supplement Process they violated and misused the statutory authority granted them in NCGS 113-182.1 which requires that the NCMFC provide a position on the supplement based on science from the Division of Marine Fisheries or from independent experts; and

**WHEREAS**, the North Carolina Marine Fisheries Commission also chose to ignore the will of the people as expressed in resolutions it received prior to their November meeting from the Counties of Bertie, Camden, Carteret, Currituck, Dare, Hyde, Pasquotank, and Tyrrell opposing the use of the Supplement Process to restrict southern flounder; and

**WHEREAS**, the arbitrary and capricious action taken by NCMFC at its November 2015 meeting threatens to harm North Carolina's commercial fishermen by depriving them of a traditional source of income that is fundamental to sustaining local economies throughout North Carolina's coastal communities without cause; and

**WHEREAS**, the Pasquotank County Board of Commissioners stands ready to vigorously support our Working Watermen in their efforts to prevent the implementation of the Supplement Process and asks all coastal communities to join in this endeavor; and

**WHEREAS**, the Pasquotank County Board of Commissioners calls on the North Carolina Marine Fisheries Commission to determine if any changes are in fact needed for the southern flounder Fisheries Management Plan through the established Amendment Process whereby scientific and accurate stock assessment can properly be determined with the benefit of peer review and public input from all stakeholders including elected officials of coastal communities and commercial fishermen.

**NOW, THEREFORE, BE IT RESOLVED**, that the Pasquotank County Board of Commissioners strongly urges the North Carolina Marine Fisheries Commission to immediately suspend the use of the Supplement Process for southern flounder and undertake a deliberate, thoughtful, and methodical review of the Fisheries Management Plan to determine what, if any, changes are needed based on the peer reviewed science and stakeholder input.

**BE IT FURTHER RESOLVED**, that the Pasquotank County Board of Commissioners call on all coastal communities to adopt similar resolutions supporting North Carolina's working watermen who vitally depend on the southern flounder fishery to provide jobs, generate incomes, provide a freshly caught public trust resource to the tables of North Carolina families, and bolster the economy of North Carolina.

This the 1<sup>st</sup> day of February, 2016.

**6. REPORTS FROM COUNTY MANAGER:**

County Manager Rodney Bunch reported that the maintenance supervisor position is currently being advertised and applications will be accepted through the end of February. He reminded the Board of the following events: Tuesday, February 3<sup>rd</sup> - Memorandum of understanding signing event and formal adoption of a protocol for best practice guidelines by the Pasquotank/Camden Sexual Assault Response Team, Tuesday, February 9<sup>th</sup> - Joint meeting with the Board of Education, Wednesday, February 24<sup>th</sup> at 12 Noon – Annual Soil & Water Conservation meeting, and Thursday, March 10<sup>th</sup> – ECPPS school tours.

**7. REPORTS FROM COMMISSIONERS:**

Commissioner William Sterritt apologized for missing recent committee meetings due to an illness in his wife's family. He said he attended the Community Resources Meeting on Monday and it was a very successful event put on by the Community Relations Commission. He added that the CRC meets next Monday.

Commissioner Frankie Meads reported there was not a quorum in attendance at the December RC&D meeting. He said the RC&D meets again tomorrow night. He stated that the Animal Control Board meets on Tuesday. He said one of the members recently lost his wife and has been working out of town and therefore is having difficulties attending hearings and may need to be replaced. He acknowledged the Sheriff's Department has been doing a much better job in making sure the dogs that are brought to the hearings qualify as dangerous dogs.

Commissioner Jeff Dixon attended the Sentara Albemarle Hospital Advisory Board meeting the other night and it was reported that they have come from being in the negative and are expected to be in the \$6-7 million positive range this year. They discussed current issues at the hospital, including recruiting physicians and mental health issues. He noted they have brought in some very good surgeons and are continuing to recruit neurologists.

Commissioner Bettie Parker did not attend the library meeting on January 12<sup>th</sup>, because she attended the Northern Regional Advisory Board. She said a PowerPoint was presented on Mobile Crisis, which was very informative. She said if anyone is interested in obtaining more information, she would be glad to share. The NRAB meetings scheduled for the remainder of the year are: 3/8, 5/10, 7/12, 9/13, and 11/8.

Commissioner Parker said she attended the MLK Breakfast on January 18th. She also attended all three of ECPPS' community meetings. She said she has been asked by Dr. Larry Cartner, Superintendent of the schools to serve on the ECPPS Strategic Planning Task Force and she has agreed to serve. She said they will meet all day on the following dates: 2/3, 2/23, and 3/1. On Thursday, she attended the Chamber of Commerce Annual Dinner.

Commissioner Lloyd Griffin stated that the Airport Authority is moving forward with its ramp expansion and the project is about one-third complete. He reported that the Workforce Development Board has put together a stakeholders group with community involvement from school board members and school staff members. He said there is some activity on trying to broaden the scope of Workforce Development.

Commissioner Griffin presented the following recommendations from the Appointments Committee for appointments to boards and committees:

- a) Board of Zoning Adjustment – Recommend Glover Shannon be appointed to fill the unexpired term of Clayton Griffin due to his sudden death. The unexpired term will end on November 30, 2017. Since this is a new appointment, it will need to lie over until the next meeting, providing opportunity for review of other applications and for accepting nominations from the floor.
- b) Albemarle Commission – Recommend Jo Ann Austin be appointed to a two-year term as Pasquotank County's at-large appointee on the Albemarle Commission's Board of Delegates. Since this is a new appointment, it will need to lie over until the next meeting, providing opportunity for review of other applications and for accepting nominations from the floor.
- c) Aging Advisory Council – Recommend Lauren Turner, Senior Center Director be appointed to fill the unexpired term of Jean Allen who has requested to come off the council. The unexpired term will end June 2016. Since this is a new appointment, it will also need to lie over until the next meeting, providing opportunity for review of other applications and for accepting nominations from the floor.

Motion was made Lloyd Griffin, seconded by Jeff Dixon to accept the recommendations from the Appointments Committee to approve the appointments as presented, with *items a, b, and c* to lie over until the next meeting. The motion carried unanimously.

Commissioner Griffin reported that he attended the Airport Authority meeting. He said the Coast Guard and the Airport have jointly put together a master plan for the airport. He attended the quarterly RPO meeting. He said the Board needs to address screening and setbacks in our solar farms ordinance, as well as demolition.

Commissioner Griffin said he would like the Board to reconsider a 1/4 cent sales tax referendum. This could help support necessary school repairs and replacements. Commissioner Parker agreed and said she has heard from the people that they would be receptive of this tax. Commissioner Meads said we need to guarantee taxpayers that their property taxes will not go up if this is passed. Vice-Chairman Perry requested a special meeting to discuss this issue.

Vice-Chairman Perry reported that the Health Department and Jail audits were both favorable. He said hospice has been sold and there is a surplus. He attended the JCPC meeting. He said he also attended the Central Elementary School strategic planning meeting. He said the Board needs to be educated on why some residents have RO water while others have traditional water. He believes commissioners are giving differing answers to constituents. He encouraged the Board to visit General Proctor's exhibit at Museum of the Albemarle.

Chairman Winslow noted the budget has been very tight for the last year since there was not a tax hike. He said the county's position has improved and our debt has been paid down \$4.7 million. He said we owe a lot of that to our staff, Sheri Small being one of them. He said he is very proud and noted that we received a very good audit report.

Chairman Winslow attended the COA – DOT regional meeting and the Connect Bond Program meeting. He said the Connect Bond will be very important for our area, with \$6.5 million going to COA and \$13 million going to ECSU. He said we are not receiving taxes from many of the city's downtown business that are no longer there, including the old JC Penney Building. He added that the DRS building now belongs to the government and they were one of the highest tax payers in Pasquotank County. He said the City needs a plan of action to get Elizabeth City revitalized. He said he took a tour of the wind turbine sites and was very impressed. He attended the Albemarle Advisory Executive Board meeting, the Sentara Advisory Board meeting, the Martin Luther King Breakfast, and the Annual Chamber of Commerce meeting. He said Pasquotank County EMS Director, Jerry Newell and Sheriff Randy Cartwright both received awards for excellence in their fields at the chamber meeting.

**8. REPORTS FROM COUNTY ATTORNEY:**

Attorney Cox said he will be attending the County Attorney Conference February 3-5.

**9. CLOSED SESSION TO DISCUSS A PERSONNEL MATTER:**

Chairman Winslow asked if there was any further business to come before the Board in Regular Session. There being no further business, he asked for a motion that the Board enter Closed Session to discuss a personnel matter.

Motion was made by Lloyd Griffin, seconded by Bettie Parker that the Board enter Closed Session to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made Lloyd Griffin, seconded by Bettie Parker that the Board return to Regular Session. The motion carried unanimously.

Motion was made by Cecil Perry, seconded by Frankie Meads to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:30 PM.

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CHAIRMAN

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CLERK TO THE BOARD