

**PASQUOTANK COUNTY, NORTH CAROLINA
FEBRUARY 18, 2013**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, February 18, 2013 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Jeff Dixon, Chairman
Joseph S. Winslow, Jr., Vice-Chairman
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Frankie Meads

MEMBERS ABSENT:

Lloyd E. Griffin, III (*Out of Town*)

OTHERS PRESENT:

Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon. Mr. Reggie Ponder gave the invocation and Chairman Dixon led in the Pledge of Allegiance to the American Flag.

1. COMMENTS FROM DOUG LANE:

Chairman Dixon recognized Mr. Doug Lane of 625 Okisko Road. Mr. Lane stated that he has spoken to the Board quite a bit about the trespass issue and he would appreciate it if the Board at some point in time would put his proposal before the General Assembly.

2. COMMENTS FROM WADE REID:

Chairman Dixon recognized Mr. Wade Reid of 577 Body Road. Mr. Reid stated that the trespass by deer hunting dogs is still a problem in the county. He said during the last week of hunting season he had quite a few problems with numerous deer dogs running through his pastures and his property causing damage and harm to his cattle and his crops. He added that citizens in the county who own property own that property as a result of a lot of personal sacrifice and a lot of investment in the county with a lot of property taxes being paid to the county. He stated that he is calling on the Board of Commissioners to do something to provide a concrete standard that law enforcement can stand on to deal with this problem. He said this problem has gone on way too long and causes way too much damage.

Mr. Reid said he would like to bring up another topic for the Board's consideration. He read a letter from the Disabled American Veterans K.J. Eyer Jr. Chapter #64 of Elizabeth City. The letter advised that the K.J. Eyer Chapter #64 wants to provide an all-expense paid trip to Washington, DC for World War II Veterans, Korean War Veterans and Vietnam Era Veterans. It would be a one-day bus trip tentatively planned for the spring of 2013 and the approximate cost is \$3,500. Mr. Reid stated that local businesses and civic organizations are being called on to provide support and funding to assist with the trip. He said this organization deserves support and he would like to solicit support and funds from the county to assist with the Washington trip.

Commissioner William Sterritt said he is a Korean War era veteran and he believes this would be a wonderful way to show tribute to those who have served during wartime. He stated that a lot of communities have done this same thing that Chapter #64 is trying to do. He said he would advocate the county helping out however it can. Chairman Dixon noted that this issue will be placed on the next Finance Committee agenda.

3. COMMENTS FROM TIM AYDLETT:

Chairman Dixon called on Mr. Tim Aydlett who said he is not opposed to hunting and has a lifetime sportsman license. He said his family owns 100 acres of land behind his house and when he was a boy they had fences around the land which kept the cattle and hogs in and kept the dogs out. He stated that since that time the fences have fallen or have been trampled down. He said he has posted no hunting signs throughout the property numerous times and they would

get taken down. He stated that his only wish is that some solution could be found to prevent people from hunting their dogs on private land and he believes the only way to do that is to require that hunters seek written permission from property owners to hunt on their land. Mr. Aydlett said he would like to see some type of ordinance or proposal presented to the General Assembly that would require people to seek permission to run their dogs across someone's land.

4. PUBLIC HEARING ON AMENDMENT TO 2010 SCATTERED SITE HOUSING PROJECT:

Chairman Dixon declared the meeting to be a public hearing on an amendment to the 2010 Community Development Block Grant Scattered Site Housing Project. He called on Ms. Carolyn Morris, administrator for the grant, to explain the proposed amendment. Ms. Morris explained that the original project was to demolish and clear three houses and reconstruct new houses on the same lots under the C-1 project, and complete emergency repairs on three houses under the L-1 project. She said the three emergency repairs have been completed and two of the houses that were to be torn down and reconstructed have been completed. The Department of Cultural Resources has gotten involved and advised that one of the houses slated for demolition has historical significance and cannot be torn down. As a result it is now proposed that the project be amended and that housing reconstruction be reduced by one unit from three to two units, and that a new rehabilitation line item for substantial rehabilitation be created for this one unit. Funds need to be moved within the current C-1 and L-1 budget lines for the rehabilitation.

Chairman Dixon asked if anyone from the public would like to comment on the project amendment. At the absence of comments, the public hearing was closed. Chairman Dixon asked for comments from members of the Board.

Commissioner Frankie Meads noted that the cost of wood products has increased dramatically over the last six months and the cost of framing material for a 2,000 square foot house has increased by \$4,500 over the last six months ago. He said the cost of OSB board has increased from \$6 per sheet to \$16 per sheet over the past three years. He suggested that the contractors understand the cost increase of the material. Ms. Morris said the contractor is aware of this price increase. She noted that the project will not go over budget.

After additional discussion;

Motion was made by Cecil Perry, seconded by William Sterritt to approve the proposed amendment to the 2010 Scattered Site Housing Project as presented by Carolyn Morris. The motion carried by a five to one margin with Vice-Chairman Winslow voting against approval.

5. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. It was requested that the agenda be amended to add the following items to the Consent Agenda as recommended by the Finance Committee: 1) Approval to move forward on the building addition for Providence Volunteer Fire Department contingent upon the ladder truck being certified and being accepted by the county; 2) Approval to not require department heads to request permission to fill existing budgeted positions effective today which allows Jerry Newell to fill a vacant paramedic position and DSS to fill its vacant budgeted position; 3) Approval of salary grade 12 for Landfill Equipment Operator with a salary range of \$24,897 to \$34,856; 4) Approval to hire Landfill Equipment Operator at Grade 12, Step 7 due to his extensive experience; 5) Approval of floor improvements at the Health Department at a total cost of \$6,039.05; and 6) Approval of speaker system for Courtroom A jury box at a cost of \$2,339.46.

Motion was made by Joe Winslow, seconded by Gary White to amend the agenda to add items #1 through #6 above to the Consent Agenda. The motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of February 4 and February 5, 2013 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Releases:

		County	City
1.	Susan G. Spiegel	628.84	
2.	James David Thompson	115.01	
3.	John W. Jr. & Ingrid D. Kitchen	148.80	
4.	Bindy A. Patel	101.06	80.69
5.	Christopher Grant Chapman	103.66	
6.	Steve Wayne Phann	110.11	87.58
7.	Wesley R. Maxwell	511.68	
8.	David A. Hamilton	1,501.64	
9.	Arbogast Painting Inc.	191.58	152.96
10.	Jennifer Marie Smith	132.37	
11.	Randy James Haba	189.41	147.06
12.	Michael Steven Saylor	136.71	
13.	Rebekah S. Haba	261.64	208.89
14.	Ryan Randolph Cottrell	131.44	
15.	Kelly Jeanie Dunn	111.48	
16.	Linda O. Ferracci	780.00	
17.	Tim E. & Lillian H. James		310.00
18.	Mary Dawn Hassel	146.88	
19.	John P. Burge	115.38	

Refunds:

1.	Debra Kaye Browning	240.71	
2.	House of God Gateway To Heaven		272.50

Solid Waste Releases:

Owner's Name	Parcel ID Number	Reason for Release
Jeff Overton Jr. Heirs	P67-44	House vacant
Gracie Meads Heirs	P35-59	House vacant

Solid Waste Refunds:

LEMH Griffin Fam. Lmtd.	24-B-49	House vacant for 2+ years
Queenesther S. Baker	P119A-19	House not livable

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Central Fire

Increase	010.0991.4991.00	Fund Balance Appropriated	247,921.00
Increase	010.4340.5500.00	Capital Outlay	247,921.00

Library

Increase	013.0600.4940.05	Elizabeth City-Library	1,500.00
Increase	013.6100.5232.00	Library Materials	1,500.00

Jail

Decrease	010.6900.5991.00	Contingency	3,000.39
Increase	010.4320.5440.10	Tri-County Jail	3,000.39

Commissioners

Decrease	010.6900.5991.00	Contingency	2,260.00
Increase	010.4110.5499.00	Miscellaneous	2,260.00

County Manager

Decrease	010.6900.5991.00	Contingency	2,260.00
Increase	010.4120.5261.00	Departmental Supplies	2,260.00

County Attorney

Decrease	010.6900.5991.00	Contingency	715.00
Increase	010.4150.5261.00	Departmental Supplies	715.00

Court Facilities

Decrease	010.4160.5351.00	Maintenance-Building	22,430.00
Increase	010.4160.5283.00	Public Defenders Office	3,180.00
Increase	010.4160.5510.02	Clerk of Court	19,250.00

Public Buildings

Decrease	010.6900.5991.00	Contingency	7,707.00
Increase	010.4190.5351.00	Maintenance-Buildings	7,707.00

d. Declaration of Surplus Property for Sale

The Board was requested to declare three parcels of property as surplus and allow staff to contact the adjacent property owners to request offers that will start the upset bid process. The parcels are identified as property map #P64-54, #P142-22G, and #P142-22H.

e. Approval to Move Forward on the Building Addition for Providence Volunteer Fire Department

The Finance Committee has recommended that the Board authorize the Providence Volunteer Fire Department to move forward with its building addition subject to the ladder truck being certified and being accepted by the county.

f. Approval to Not Require Department Heads to Request Permission to Fill Existing Budgeted Positions

The Finance Committee has recommended that county department heads no longer be required to request permission from the Board of Commissioners before filling existing budgeted positions. This requirement was implemented during the budget crisis of 2008-09. Prior to that county staff were allowed to fill positions as long as they were budgeted.

Approval of the change in policy above will allow the EMS Director and the DSS Director to fill their current vacant budgeted positions.

g. Approval of Salary Grade for Landfill Equipment Operator

The Finance Committee has recommended that the Landfill Equipment Operator position be placed on grade 12 on the county's salary grade and step schedule with a salary range of \$24,897 to \$34,856.

h. Approval to Hire Landfill Equipment Operator above the Hiring Rate

The Finance Committee has recommended approval to hire a Landfill Equipment Operator at Grade 12, Step 7, due to his extensive experience, his ability to operate all of the heavy equipment owned by the county, and the fact that he has a CDL driver's license.

i. Approval of Floor Improvements at the Health Department

The Finance Committee has recommended approval of new flooring for various areas of the Health Department at a cost of \$6,039.05.

j. Approval of a Speaker System for Courtroom A Jury Box

The Finance Committee has recommended approval of the purchase of a speaker system for the Courtroom A jury box at a cost of \$2,339.46

Motion was made by Gary White, seconded by Joe Winslow to approve the Consent Agenda as amended. The motion carried.

The following tax releases have been approved by the Finance Officer:

Releases:

	County	City
1. Hugh Glenn & Nella L. Hopkins	41.66	
2. Sarah Hawkins Ownley		48.52
3. Wanda Williams Rawls	6.01	4.51
4. Leticia Correia Dossantes	58.46	43.84

5.	James Ronald Campbell	19.53	
6.	James Ronald Campbell	29.32	
7.	Preston Davis, Sr.	18.53	
8.	Brittany Marie Sutton	40.92	
9.	Philip Arthur Dowdy	4.65	
10.	Mary John Glasper	29.88	22.41
11.	Yvonne Ferebee Mullen	12.27	9.20
12.	Joseph Christopher Houston	9.30	7.42
13.	John A. Price, Jr.	29.05	
14.	Eugene Douglas Swenson	25.85	20.64
15.	Dean Allen Day	16.92	12.69
16.	Wyatt Anthony Ingram	47.31	40.48
17.	Roscoe Paul Foreman	14.01	11.18
18.	Barbara Elizabeth Vavrek	53.69	
19.	Kenneth Wayne Eckenrode	9.05	7.22
20.	Kenneth Wayne Eckenrode	15.15	12.10
21.	Danny Robin Patrick	2.85	2.13
22.	Jennifer Nicole Smithson	27.90	
23.	Melvin Aline Byrum, Jr.	73.47	
24.	Melissa Dora Williard	27.15	
25.	Jeffrey Allen Webb	17.36	
26.	Jeremy Earl Godfrey	18.78	
27.	Jeremy Earl Godfrey	15.12	
28.	David Kevin Mann	32.74	
29.	Sophie V. Holley	73.78	58.91
30.	Sophie V. Holley	64.20	55.34
31.	Leif Sigmund Hodges	65.28	
32.	Robert Lynn Atkinson	58.65	
33.	Christina Marie McGlinsey	58.22	
34.	James Anthony Jackson	43.80	32.85
35.	Gene Burnard Boyce	21.76	
36.	Michael Steven Moore, Jr.	4.53	
37.	Margo Louise Riddick	7.25	5.44
38.	Margo Louise Riddick	4.03	3.02

7. **REPORT FROM SPECIAL PROJECTS COMMITTEE:**

Chairman Dixon asked Commissioner Cecil Perry to give a report on last week's meeting of the Special Projects Committee. Commissioner Perry reported that the Special Projects Committee did not reach any consensus on the proposed legislation regarding hunting with dogs. He stated that the hunters and Mr. Doug Lane were at the meeting and voiced their opinions on this issue. He said Mr. Lane told the committee that he has not had any problems recently, but would like the legislation passed to prevent him from having problems in the future. He asked that the members of the Board make a decision whether they want to pursue the proposed legislation.

County Attorney Mike Cox noted that hunting regulations come from the state level. The local board can request a local bill. Mr. Cox said the Board of Commissioners about three years ago requested local legislation, but it was submitted after the deadline and did not get voted on in the General Assembly. In the meantime the Landowners Protection Act was passed to provide some protection, but it did not address the issue regarding dogs trespassing on private property.

Commissioner William Sterritt stated that he believes this issue should go back to committee and that the committee should wait for the third committee member to get back in town permanently in order to thoroughly discuss this issue and reach some consensus. He said he himself has been affected by hunting dogs on his property and does not see a problem with what has been proposed by Mr. Lane because it protects the landowner.

Chairman Dixon noted that Mr. Lane has advised him that the bill deadline for the House is March 5 and the bill deadline for the Senate is March 13. He said if this needs to go back to the committee, there may not be enough time before the next Commissioner meeting.

Commissioner Perry asked each Commissioner to voice his thoughts on the proposed legislation. Commissioner Frankie Meads said he is in favor of private property protection, but he is not in favor of more regulations. He added that a case would probably never get to trial and if it did, it would probably be a waste of the judge's time and the court's time.

Vice-Chairman Winslow said he is for private property rights, but does not know of an easy solution to this issue and does not know that the proposed legislation would solve the problem. He stated that those who want to break the law are going to do so regardless of the regulations.

Commissioner Sterritt stated that he is in favor of the proposed regulations and would like to see them sent forward.

Commissioner White said he understands Mr. Lane's, Mr. Teague's, Mr. Reid's, and Mr. Aydlett's point of view. He stated that he does not know that the proposed legislation is the answer. He said his belief is that the only answer would be to totally outlaw hunting with dogs in Pasquotank County and he is not prepared to support that.

Chairman Dixon stated that he has an issue with more regulations because he believes they will pit neighbor against neighbor and will cause more anguish because it would be complaint driven. He noted that the Board heard on Friday that the District Attorney has a backlog of felony cases, and he does not feel that trespass cases will take precedence. He stated that the only way he thinks this can be solved is if the State Wildlife Commission would pass statewide regulations.

Commissioner Perry stated that he is in favor of the regulations, but already sees that there is not enough support to send them forward.

Commissioner Perry stated that the Commissioners have spoken on this issue and it is not the will of the majority of the Board to move these regulations forward. He said this subject is concluded at the current time.

8. APPROVAL OF UPDATED REGIONAL LIBRARY AGREEMENT FOR EAST ALBEMARLE REGIONAL LIBRARY SYSTEM:

County Manager Randy Keaton explained that this is an update of the agreement for the current fiscal year for the East Albemarle Regional Library System. He said this would get the regional library system through the current fiscal year and a new proposal is being developed for next fiscal year. He said a meeting will be held this Wednesday to discuss the mechanics of creating two separate regional libraries, one for Pasquotank and Camden, and one for Currituck and Dare. He said the proposed agreement is being updated to comply with the revised state law so the library system can receive its state funds. Mr. Keaton noted that the counties of Camden, Currituck and Dare have already approved the agreement.

Motion was made by Gary White, seconded by Cecil Perry to approve the updated Regional Library Agreement for the East Albemarle Regional Library System as presented. The motion carried 6-0.

9. REPORTS FROM COUNTY MANAGER:

Mr. Keaton said he would like to clarify a question that was raised at the last meeting regarding solid waste fee releases. He stated that the releases sometimes say "house needs repairs" or "house not livable". He said the Tax Administrator advised that this is because different employees who write the releases use different terminology although they mean basically the same thing. He added that the Tax Office is going to try to get the releases to say the same thing.

Mr. Keaton reported that the new transport teams for EMS began this morning at 5:30 AM and EMS Director Jerry Newell and Assistant Director Walter Meads worked all weekend to get everything in place. He said he went to the EMS building this morning at 8:00 AM and everything appeared to be running smoothly. He noted that they only ended up having to hire four new part-time employees because EMS had recently hired several part-timers to build up the pool of part-time employees, and some of those employees were already working for Harrell Medical Transport, and another was working for another medical transport company. The three ambulances that are being leased from Harrell Medical Transport have been re-lettered with Pasquotank-Camden EMS so that all ambulances will look the same. A meeting with hospital

staff was held this morning to insure the discharge planners and social workers are all aware of the new arrangement.

Vice-Chairman Winslow asked how the setup of the transport vehicles differs from the setup of the ambulances that respond to emergencies. Mr. Keaton said the transport vehicles typically are outfitted only to the intermediate level which means they would not have the same cardiac monitors that would be on a paramedic truck. A paramedic truck has a different level of cardiac monitor which is much more expensive, and the transport vehicles also do not have the same drugs onboard. All paramedic vehicles are outfitted the same and they have everything necessary to respond to a trauma call.

Commissioner Perry asked how someone would get an application to work with the transport crews. Mr. Keaton responded that applications are available in the county's Personnel Department and are also available online. He added that an individual would need an EMT-Basic certification to work on one of the transport crews. This training can be obtained at College of The Albemarle.

Mr. Keaton reported that he, Mr. Newell, and Mr. Meads met with the Hospital Facilities Committee today to discuss the location of the new EMS Administrative Building, and the committee voted to approve the location subject to some final verification from FAA to insure there are no issues with regard to the helicopters flying into the hospital. The recommendation from the Hospital Facilities Committee will go to the Hospital Board at its meeting this week.

Commissioner Meads said a few weeks ago there was discussion about a hurricane grant and who would be responsible for paying the money back. He asked the status of that. The County Attorney advised that he spoke with the state last week and is still waiting for a response.

Vice-Chairman Winslow asked who writes the grants for the county. Mr. Keaton said it depends on the type of grant. He stated that the Scattered Site Grant is an allocation grant which does not require someone to write the grant, just to submit the paperwork. He said the county has used the Albemarle Commission in the past for grants, has used Mike and Kathy Scott, and does some grant-writing in house. The county is normally informed of available grants by the Department of Commerce or by the various agencies that have grants available, and also contacts the Rural Center and other agencies to find out what grants are available for different projects or activities.

Commissioner Meads asked who is responsible for hauling the county's electronics that are recycled. Mr. Keaton said the company that contracts with the county for electronics recycling provides a trailer, the Solid Waste Department packages the electronics and loads them on the trailer, and the company picks up the trailer and hauls it away.

10. REPORT FROM ASSISTANT COUNTY MANAGER:

Assistant County Manager Rodney Bunch reported that one of the Building Inspectors has submitted his resignation and will be leaving next week. This will leave one Building Inspector and the Fire Marshal in the Inspections Department. The County Planner who has also been filling in as the Inspections Secretary and handling all permits and paperwork for the Building Inspectors will soon be going on maternity leave for three months. He said the department will be running low on manpower and it will most likely limit the hours that someone will be in the office to write building permits to half a day. He stated that there may be days that a Building Inspector will not be able to get to every job site.

Mr. Bunch reported that last Tuesday he, Chairman Dixon, Mayor Joe Peel, and Economic Developer Wayne Harris went to Raleigh and met with legislators. He said they discussed several issues including wind power and the Mid Currituck Bridge. Chairman Dixon added that they also discussed broadband and the Middle Mile Project with the Secretary of Commerce. He said Representative Steinburg has asked several counties including Pasquotank County to join Currituck County in a Foreign Free Trade Zone. He stated that more information on this topic will be forthcoming. Vice-Chairman Winslow noted that a couple of years ago the Commissioners were given a tour of the port in Virginia. He suggested that another tour be scheduled. He added that it may lead to some type of development in this area related to the port.

11. REPORT FROM COUNTY ATTORNEY:

County Attorney Mike Cox reported that he attended the County Attorneys Conference last Friday and Saturday and was able to network with his peers.

12. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events.

13. COMMITTEE REPORTS FROM COMMISSIONERS:

Chairman Dixon asked for committee reports from Commissioners.

Commissioner Sterritt reported that the Governance Committee will be meeting this Thursday at 3:00 PM and he invited all Commissioners to attend the meeting. He said the committee is at the point where it will begin holding community forums on restructuring the Board and has been looking at a couple of dates in March to hold the first forum at the Mount Carmel Missionary Baptist Church in the Newland area. He said once a date has been confirmed the committee will need to determine the protocol for the meeting where the public will be asked to come and give comments on whether or not they feel that it is a good idea to have a process where it would be more likely that an additional African American or minority would be elected as a County Commissioner. Commissioner Sterritt stated that he would encourage everyone to take part in this process.

Commissioner Perry presented the following recommendations from the Appointments Committee:

- Central Communications Advisory Board - Appoint Christian Overton to replace Zeb Moseley.
- Nursing Home Community Advisory Committee - Reappoint Charles Jordan and David Boone to additional three year terms.

Motion was made by Joe Winslow, seconded by Cecil Perry to approve the appointments as recommended above by the Appointments Committee. The motion carried 6-0.

Commissioner Perry reported that he attended a meeting of the Education Committee in Raleigh on February 15. He stated that a lot of the proposals the Board discussed with Representative Steinburg last week came from the Education Committee. He said he learned from this meeting that one officer for security was assigned to every high school in North Carolina and funded through the School Board. The County Manager noted that when the School Board receives this money it gives it to the county to pay for the school resource officers which are hired through the Sheriff's Department. He said this money totals about \$138,000 and pays for about one-half of the cost of the school resource officers at the two high schools, the two middle schools, and H.L. Trigg Community School.

Commissioner Perry stated that the Jail Commission met today and discussed needed repairs at the jail including the floors, the security gate, and other repairs. He said a great deal of money will need to be spent to do these repairs.

Commissioner Perry stated that the Special Projects Committee needs to schedule a meeting to discuss the old Elizabeth City Middle School building. He asked that the Chairman consider appointing another member to serve on this committee during Commissioner Griffin's absence.

Chairman Dixon noted that the Personnel Committee needs to schedule a meeting to review the county's personnel handbook and to start looking at county benefits.

Vice-Chairman Winslow asked for an update on the sale of property in the Commerce Park. County Attorney Mike Cox advised that the closing date is coming up and everything appears to be moving smoothly. Mr. Bunch added that the purchasers have not contacted him regarding any problems.

Commissioner Meads stated that Chairman Dixon has previously mentioned reviewing the Board's Rules of Procedures and making revisions where necessary. He asked the status of a

meeting to review the handbook. Chairman Dixon said this would be the topic of the next work session in March.

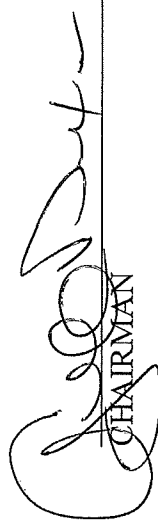
Vice-Chairman Winslow stated that he attended a meeting last week requested by the Chamber of Commerce and Chancellor Gilchrist regarding more involvement of the local community with Elizabeth City State University. He said this was a very informative meeting.

Commissioner Sterritt reported that he attended a meeting of the Parks & Recreation Advisory Committee last week and Mr. Buck Jolly was elected as the new Chairman. He stated that there is a movement to consider increasing the size of the committee from seven to nine members.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business;

Motion was made by Gary White, seconded by Joe Winslow to adjourn the meeting. The motion carried and the meeting was adjourned at 8:45 PM.


CLERK TO THE BOARD


CHAIRMAN