

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, April 4, 2022
Pasquotank County Courthouse**

3:00 PM – Utilities Committee Meeting – Courtroom C
4:00 PM – Finance Committee Meeting – Courtroom C
Immediately following Finance – Appointments Committee – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings**
6. **Old Business**
7. **Consent Agenda:**
 - A. Approval of Minutes of March 21, 2022 Commissioner Meetings
 - B. Approval of Tax Releases and Refunds
The Finance Committee has recommended approval of the following tax releases, tax refunds, solid waste fee releases and solid waste fee refunds:

Tax Releases

		County	City
1.	Donald C. & Patricia Cherry	346.50	333.00
2.	Elizabeth City NC Downtown	990.22	951.64
3.	John B. & Blanche Neal	518.68	432.16
4.	Pelican Pointe Assoc. Inc.	209.44	201.28
5.	Pelican Pointe Assoc. Inc.	209.44	201.28
6.	Pelican Pointe Assoc. Inc.	269.50	259.00
7.	Pelican Pointe Assoc. Inc.	208.67	200.54
8.	Pelican Pointe Assoc. Inc.	208.67	200.54
9.	The Village I Inc.	208.67	200.54
10.	Pelican Pointe Assoc. Inc.	208.67	200.54
11.	Pelican Pointe Assoc. Inc.	208.67	200.54
12.	Pelican Pointe Assoc. Inc.	208.67	200.54
13.	Primo Water Operation Inc.	51.92	49.89

14.	Brandon Ray Cartwright (2020)	127.05	
15.	Brandon Ray Cartwright (2021)	114.34	
16.	Coastal Park Town Homes LLC	1,247.92	1,199.30

Tax Refunds

		County	City
1.	Coley Roy Brickhouse	357.69	
2.	Daniel B. Honaker	180.80	188.75
3.	Takisha Valtredda Locke		333.13
4.	Herman L. Bunch Jr.	261.50	185.00
5.	Ayanna Alexis Jones	132.29	127.53
6.	LOWE'S Home Centers Inc. #347	19,130.58	16,273.42
7.	LOWE'S Home Centers Inc. #347	19,130.58	18,385.23

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Lora Ann & Wayne Barclift	P63-39	Vacant
2.	Elizabeth Barnes	33-B-427B	Vacant
3.	Gladys Daniels	P127-14	Vacant
4.	G6 Farms LLC	P91-27	Vacant
5.	G6 Farms LLC	P90-33	Vacant
6.	Raymond M. Godfrey Jr.	P34-9	Vacant
7.	Raymond M. Godfrey Jr.	P33-35	Vacant
8.	Raymond M. Godfrey Jr.	P60-26	Vacant
9.	Demetrius A. Holley	12-C-1	Vacant
10.	Gail & James D. Lamb	P80-2F	Vacant
11.	Betsy Smithson Meads	12-E-6	Vacant
12.	Terry Brent & Teleda Meads	P6-21A	Vacant
13.	Evelyn B. Poole Etal	P98-15	Vacant
14.	Paul & Charlotte Pureza	4-A-8A	Vacant
15.	Nancy Sample LF. Est.	P90-24E	Vacant
16.	Carl Waybright & Carol Winkler	P133A-76 & 77	Vacant
17.	Carl Waybright & Carol Winkler	P133-5	Vacant
18.	Dildra Lax	26-B-32	Vacant
19.	Dildra Lax	26-B-4	Vacant
20.	Jeanette McMurren Heirs	26-E-10	Vacant

Solid Waste Fee Refunds

		Parcel ID #	Reason for Release
1.	Reubin B. & Avis D. Houston	21-F-16	Vacant
2.	Reubin & Avis Houston	23-S-1	Vacant
3.	Reubin B. & Avis Houston	25-G-59-60	Vacant
4.	Reubin B. & Avis Houston	29.D-38	Vacant
5.	Melba Purkett Etal	26-E-8	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

DSS

Decrease	011.5310.5310.00	Travel	\$7,000.00
Increase	011.5310.5500.00	Capital Outlay	\$7,000.00

Emergency Medical Services

Decrease	010.4370.5186.00	Workers Comp	\$9,500.00
Increase	010.4370.5260.00	Office Supplies	\$5,000.00
Increase	010.4370.5400.00	Rent	\$4,500.00

D. Adoption of Resolution for NC Department of Commerce to Retain Boundaries for Northeastern Local Workforce Development Area

Attached is a resolution stating that the Board does not support any final recommendation from the North Carolina Works Commission which calls for the separation of counties from the Northeastern Workforce Development Area, merges those counties into a larger area or consolidates other Local Workforce Development Areas in the Northeastern Workforce Development Area.

8. New Business:

A. Police2Peace Community Listening Sessions Presentation

Lisa Broderick, Executive Director of Police2Peace, will present the results from the Community Listening Sessions.

B. Citizens' Advisory Council Introduction

The Citizens' Advisory Council Task Force Members (Major Aaron Wallio; Pasquotank NAACP President, Keith Rivers; and I) will introduce the Citizens' Advisory Council members and update the Board on the next steps for the Council.

C. Request for Local Legislation for Citizens' Advisory Council

A Local Act will be needed to enable the Citizens' Advisory Council to review citizen complaints against the Pasquotank County Sheriff's Office. A local act is a law that applies to one or more specific local governments. There are only four large cities in North Carolina that have legal authority for citizen review boards to review law enforcement complaints – Charlotte, Durham, Greensboro, and Winston-Salem. The local legislation provides access to protected public documents (such as personnel information) for their review boards to operate.

I discussed the potential legislation with our Lobbyist, Jackson Stancil, and he indicated the Short Session of the North Carolina General Assembly starts on May 18, 2022. We also discussed the process for introducing the legislation, with a goal of completing the draft of the proposed legislation by the end of April. When the Local Act is approved, Pasquotank County will be the first county in North Carolina to have a citizen review board with the authority to review citizen complaints. Sheriff Wooten and I recommend approval to work with our Lobbyist, Jackson Stancil, to draft the legislation.

D. Request to Acquire Assessment Training Liability & Accountability System (ATLAS) Body Camera Software

Sheriff Wooten, Chief Deputy Fogg, Major Wallio, and I had a virtual meeting with Jonathan Parham to discuss the ATLAS software. ATLAS is a performance management software that allows law enforcement agencies to objectively review an officer's body-worn camera video footage and measure officer-actions against agency's best practices. Performance is rated using proprietary 'Key Performance Indicators (KPIs), supervisory "Next Steps" are identified, and incident reports are forwarded to the individual officer for transparency and to encourage communication between supervisor and subordinate. The data that results from supervisory review is then used to guide organizational decision-making.

The use of the software will be provided at no cost to the County for the first year. I recommend approval to acquire the ATLAS Body Camera Software.

9. County Manager's Reports
10. County Attorney's Reports
11. Internal and External Committee Reports and Proposals
12. Adjournment