

**PASQUOTANK COUNTY, NORTH CAROLINA  
APRIL 6, 2015**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, April 6, 2015 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:**

Joseph S. Winslow, Jr., Chairman  
Cecil Perry, Vice-Chairman  
Jeff Dixon  
Lloyd E. Griffin, III  
Dr. William R. Sterritt  
Frankie Meads  
Bettie Parker

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Rodney Bunch, County Manager  
R. Michael Cox, County Attorney  
Lynn Scott, Assistant Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Joe Winslow. Commissioner Lloyd Griffin gave the invocation and Commissioner Bill Sterritt led in the Pledge of Allegiance to the American Flag. Chairman Winslow welcomed everyone present.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Winslow asked if there were any amendments to the agenda. It was requested that the following items recommended by the Finance Committee be added to the agenda: 1) Approval of tax releases, and refunds and solid waste fee releases and refunds; 2) Approval of budget amendments for EMS to appropriate funds for hiring of staff to start the Camden Contract and budget amendments for Elections to appropriate funds for the City's Special Election on May 12 and utilities that were not budgeted for; 3) Approval of bid for audit services from Thompson Price Scott Adams & Co.; 4) Approval of request from DSS to promote Ms. Fennessa Banks from Lead Worker of the Family and Children's Medicaid Unit to IM Supervisor, Grade 17, Step 8; and 5) Approval of contract for fire protection services subject to approval by City Council.

Motion was made by Cecil Perry and seconded by Lloyd Griffin to amend the agenda to add the five additional items recommended by the Finance Committee to the consent agenda. The motion carried unanimously.

**2. PRESENTATION OF PINS TO EMPLOYEES FOR YEARS OF SERVICE:**

Chairman Winslow called on the following county employees to receive pins in recognition of their years of service to Pasquotank County:

<b>Employee</b>	<b>Department</b>	<b>Years of Service</b>
Jerrell Saunders	EMS Department	20 years
Carlton Himelwright	Maintenance Department	15 years

**3. PRESENTATION FROM KEITH HAMM REGARDING MOBILE CRISIS**

Chairman Winslow recognized Mr. Keith Hamm, Mobile Crisis Supervisor for the Albemarle Area Mobile Crisis Team. Mr. Hamm stated that Mobile Crisis responds 24 hours a day, 365 days a year to sixteen of the nineteen counties that are served by East Carolina Behavioral Health, with no charge to the individuals receiving the service. He said they go into crisis situations involving mental health, substance abuse and/or any crisis situation that a person is facing that they do not have the coping skills to deal with. He explained that Mobile Crisis goes to the person, wherever they may be in the community, and tries to deescalate the situation, help them develop some strategies to cope, and makes linkages to as many services as possible to help get them out of crisis and to keep them out of crisis in the future. He noted that there is an office located in Elizabeth City.

Mr. Hamm explained that Mobile Crisis diverts people if at all possible from the emergency room or incarceration and they do it very successfully. About 85% of the time people are

diverted from the emergency room, involuntary commitments and incarceration, which saves the tax payers of North Carolina tens of millions of dollars per year.

Mr. Hamm noted that in 2014, Integrated Family Services Mobile Crisis responded to 131 individuals in Pasquotank County and 82% were diverted from inpatient care and incarceration. Of those individuals, 17 requests came from law enforcement. Additionally, 8 clients were referred directly from schools in Pasquotank County.

**4. CONSIDERATION OF REVISION TO SOLID WASTE MANAGEMENT AGREEMENT FOR OPERATION OF THE C&D LANDFILL AND LCID LANDFILL**  
 Attorney Cox explained that at the last meeting the Board approved a new contract with Stevenson Sand, Inc. and R&D Excavation Company to operate the landfill under the same terms and conditions as the current contract. In reviewing the terms of the contract, it was discovered that a couple of areas need clarification. He stated that when the entire project was bid several years ago the transfer station was included and later brought in house. Section 7.4 and Exhibit D both reference the transfer station and need to be removed from the contract. He stated that it was clear that neither of the parties ever intended that these two provisions be part of the 2012 or 2015 contracts and staff is recommending the Board approve removing them from the contract.

Commissioner Meads asked if he can receive a complete copy of the contract and suggested the Board receive a full copy of contracts which are renewed in the future. Attorney Cox stated that he would be glad to provide copies of contract to Board members.

Motion was made Lloyd Griffin, seconded by Cecil Perry to accept the stated changes as recommended by staff. The motion carried.

**5. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

*a. Approval of Minutes of March 16, 2015 Commissioner Meetings*

*b. Approval of Tax Releases and Refunds*

The Finance Committee has recommended approval of the following tax releases and refunds and solid waste fees releases and refunds:

Releases:

	County	City
1. Jeffrey Vaughn Lowe	113.03	95.24
2. William Wright	175.55	
3. Charlenia M. Gibson	582.16	

Refunds:

1. Travis Daniel Willadson	141.49
----------------------------	--------

Solid Waste Releases:

Owner's Name	Parcel ID Number	Reason for Release
1. Odessa G. McCullen	26-C-1A	Vacant since 2000
2. Arthur & Thelma S. Mitchell	50-H-5	Vacant since 2012
3. George Lee Whitehurst	57-A-82-83	Vacant 5+ years

Solid Waste Refunds:

1. Carolyn Williams	P77-3	Vacant since 2001
---------------------	-------	-------------------

*c. Approval of Budget Amendments*

The Finance Committee has recommended approval of the following budget amendments:

EMS

Increase	010.0400.4437.00	Revenue for Services	22,405.00
Increase	010.4370.5121.00	Salaries & Wages	14,665.00
Increase	010.4370.5122.00	Salaries & Wages – Overtime	2,600.00
Increase	010.4370.5183.00	Health Insurance	2,250.00
Increase	010.4370.5161.00	FICA	1,200.00

Increase	010.4370.5182.00	Retirement	1,040.00
Increase	010.4370.5186.00	Workers' Compensation	650.00

#### ELECTIONS

Increase	010.0600.4940.06	Elizabeth City-Elections	16,200.00
Increase	010.0400.4117.00	Tax Collection Fees	6,621.00
Increase	010.4170.5128.00	Board Salaries	2,220.00
Increase	010.4170.5262.00	Ballots	4,459.00
Increase	010.4170.5331.00	Utilities	5,000.00
Increase	010.4170.5370.00	Advertising	1,400.00
Increase	010.4170.5400.00	Rent	100.00
Increase	010.4170.5440.00	Contracted Services	9,642.00

*d. Approval of Bid for Audit Services from Thompson Price Scott Adams & Co.*

The Finance Committee has recommended that the Board accept the bid from Thompson Price Scott Adams & Co. in the amount of \$70,500 to provide the County's audit services for the next three years.

*e. Approval of Request from DSS to Promote Employee to Pay Grade 17, Step 8*

The Finance Committee has recommended approval of a request from DSS to promote Fennessa Banks from Lead Worker of Family and Children's Medicaid Unit to the IM Supervisor position at Pay Grade 17, Step 8.

*e. Approval of Contract with City of Elizabeth City for Provision of Fire Protection Services*

The Finance Committee has recommended that the Board approve the proposed contract with the City of Elizabeth City for the provision of fire protection services to residents and businesses of the county located in the Central Fire District subject to approval by City Council. The proposed 3 year contract includes 3% annual increases. The first year's cost is \$386,038.

Motion was made by Cecil Perry, seconded by Bettie Parker to approve the Consent Agenda as amended. The motion carried.

#### **6. CONSIDERATION OF RESOLUTION OPPOSING SUNDAY HUNTING:**

The Board was asked to adopt the following resolution opposing Sunday hunting.

Motion was made by Lloyd Griffin, seconded by Frankie Meads to adopt the following resolution in support of opposing Sunday hunting. The motion carried.

#### **RESOLUTION IN OPPOSITION OF SUNDAY HUNTING**

WHEREAS, Sunday is a day of rest and a religious "holy" day, or day set apart, for many of our residents; and

WHEREAS, Sunday is a family day for many of our resident families; and

WHEREAS, our local culture has a history of honoring and valuing The Ten Commandments and the specific commandment to remember the Sabbath and keep it holy, or set apart; and

WHEREAS, we have many outdoor enthusiasts who compete with hunters for time in the woods and outdoor areas, including, but not limited to, hikers, campers, runners, cyclists, equestrians, bird watchers, and photographers; and

WHEREAS, Sunday is the one day of the week during hunting season when non-hunters can safely enjoy the woods and outdoor areas used by hunters on the other six days of the week; and

WHEREAS, with loss of farms and open spaces, outdoor areas are increasingly valuable and sought after by all our citizens, and it is reasonable to balance access to the woods and outdoor areas.

THEREFORE, BE IT RESOLVED that the Pasquotank County Board of Commissioners opposes hunting on Sunday and the legalization of any gun hunting activities on Sunday, and urges the NC General Assembly to defeat any bills proposing gun hunting on Sunday.

ADOPTED, this the 6th day of April, 2015, in Pasquotank County, North Carolina.

Commissioner Griffin stated that he has received several calls and talked with several people who stated they are against hunting with dogs on Sunday.

**7. REPORT FROM COUNTY MANAGER:**

County Manager Rodney Bunch reminded the Board and staff of the Cooperative Extension Luncheon scheduled for April 20<sup>th</sup> and several I40 Stakeholder meetings in the near future.

**12. REPORTS FROM COUNTY COMMISSIONERS:**

Commissioner Sterritt stated that recently we had a baseball team from a community college visit Elizabeth City. He said there were 30 players and staff who came in on Thursday night and stayed two nights. He noted that these teams coming into our county are an economic engine for sales tax, occupancy tax, and food sales. He noted that the College of the Albemarle baseball team has 28 individuals on it which equates to one faculty position. He stated that there are a lot of other advantages to having an athletic program. He reminded the Board that a meeting of the COA Board of Trustees is scheduled for April 14<sup>th</sup>.

Commissioner Parker reported that the Library Board has not met since she joined their board. She said she attended a function on March 19 for a young man and was able to speak to members of the community on behalf of the Commissioners. She also attended the Chamber of Commerce Banquet and the Racial Taboo Documentary that was presented by the Elizabeth City Community Relations Commission and the Hope Group.

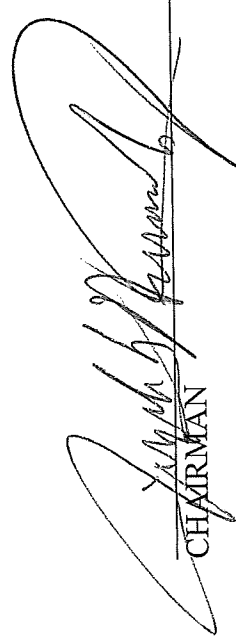
Commissioner Griffin advised that we received an application from Ms. Farrer for the Elizabeth City Board of Adjustment this week and he will bring it to the Appointments Committee at its next meeting.

Commissioner Perry stated that he passed out a brochure today regarding the lottery that he picked up at the Education Meeting. He thanked the Board for their support during the passing of his Mother.

Chairman Winslow reported that Mrs. Karen Jennings was in a wreck this week. He said she fractured an arm and chipped a bone in her knee and is very sore, but he is glad that she was not seriously injured. He stated that he and County Manager Bunch attended the NCACC Meeting in Williamston recently and the big topic of conversation was sales tax reallocations. He said the Association has the attitude that if it does not benefit all 100 counties they are not for it. He hopes that a resolution will come out of this that will be fair and he hopes that it will allow us to still have our 2% allocation. He added that he attended the Chamber of Commerce Annual Meeting and it was a very nice event. He said he, County Manager Bunch, and Economic Development Direct Wayne Harris met with the Governor McChory recently and discussed economic development in Northeastern North Carolina.

Chairman Winslow asked for a motion to adjourn the meeting.

Motion was made by Lloyd Griffin, seconded by William Sterritt to adjourn the meeting. The motion carried and the meeting was adjourned at 8:00 PM.



WILLIAM STERRITT  
CHAIRMAN



ANN SCOTT  
ASSISTANT CLERK TO THE BOARD