

**PASQUOTANK COUNTY, NORTH CAROLINA
APRIL 16, 2012**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, April 16, 2012 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Lloyd E. Griffin, III, Chairman
Jeff Dixon, Vice-Chairman
Bill Trueblood
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Joseph S. Winslow, Jr.

MEMBERS ABSENT:

None

OTHERS PRESENT:

Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Lloyd Griffin. Chairman Griffin gave the invocation and Cory Scott, a Northeastern High School student, led in the Pledge of Allegiance to the American Flag.

1. PRESENTATION OF PROCLAMATION FOR AUTISM AWARENESS MONTH:
Chairman Griffin called on Dr. Holly Glenn, Director of Exceptional Children's Services, Ms. Sylvia Kirk, a teacher from the Exceptional Children's Program at Northeastern High School, and one of her students, Cory Scott, to accept a proclamation for Autism Awareness Month. He read and then presented the following proclamation to them:

**PROCLAMATION
AUTISM AWARENESS MONTH 2012**

WHEREAS, Autism Spectrum Disorders are the fastest-growing serious developmental disability in the United States affecting 1 in 88 children and 1 in 54 boys; and

WHEREAS, more children will be diagnosed with Autism this year than with AIDS, Diabetes and Cancer combined; and

WHEREAS, Autism costs the nation \$126 billion per year, but receives less than 5% of the research funding of many less prevalent childhood diseases; and

WHEREAS, Autism affects not only the diagnosed individual, but the entire family and the community at large; and

WHEREAS, there is currently no identified cause or cure for Autism, it is known that with proper education, training, and community support, individuals with Autism can lead distinguished, productive lives and strive to reach their fullest potential.

NOW, THEREFORE, the Pasquotank County Board of Commissioners hereby proclaims April 2012 as Autism Awareness Month and urges all residents to become better educated on the subject of Autism Spectrum Disorder.

This 16th day of April, 2012.

Ms. Kirk thanked the Board for proclaiming Autism Awareness Month. She stated that Mr. Williams and Dr. Glenn work very hard to make sure they can provide the very best education possible for their students. She said Cory is certainly an indication of that. Cory stated that this Sunday is Autism Awareness Day at King's Dominion in Richmond, and this Friday is the

Special Olympics. He said he hopes the Snoopy characters will be able to come to Special Olympics next year.

2. PUBLIC HEARING ON ZONING TEXT AMENDMENT ZTA 12-01 TO PERMIT BEACH BINGO PARLORS IN THE C-1 COMMERCIAL ZONING DISTRICT:

The Board considered Zoning Text Amendment ZTA 12-01. Planning Director Shelley Cox explained that Shaquanna Griffith has requested a text amendment to the Zoning Ordinance to permit beach bingo parlors in the C-1 Commercial zoning district. She stated that the Zoning Ordinance currently does not address Beach Bingo games. She said according to the State of North Carolina there are two types of bingo parlors. Beach Bingo is a for-profit bingo operation and the maximum prize is limited to \$10 or less or merchandise that has a value of \$10 or less. The other types of bingo facilities which would not be affected by this zoning amendment are non-profit bingo parlors which are typically considered accessory uses to the non-profit organizations that operate them and are limited in the hours they can operate. Ms. Cox stated that both types of bingo operations are currently regulated by the State of North Carolina. She advised that the Planning Board reviewed this request and recommended approval and staff also recommends approval since the state strictly regulates these types of businesses.

Chairman Griffin declared the meeting to be a public hearing on Zoning Text Amendment ZTA 12-01 and asked if anyone would care to comment on the proposed text amendment. At the absence of comments, the public hearing was closed.

Motion was made by Cecil Perry, seconded by Gary White to approve Zoning Text Amendment ZTA 12-01 as presented to permit beach bingo parlors in the C-1 Commercial zoning district based on the following findings:

1. The text amendment is consistent with the adopted CAMA Land Use Plan, including the Commercial Classification description and the Land Use Compatibility Policies; and
2. The text is reasonable and in the public interest because there are state statutes which strictly regulate beach bingo games and the prizes have a \$10 limit.

The motion carried unanimously and the following text amendment was approved.

**ARTICLE 4
DEFINITIONS OF TERMS**

SECTION 4.02 – WORD AND TERM DEFINITIONS

11. Beach Bingo Games: Any principal business enterprise where specific games of chance are played with individual cards having numbered squares ranging from one to 75, in which prizes are awarded on the basis of designated numbers on such cards conforming to a pre-determined pattern of numbers. Awarded prizes may not exceed ten dollars in cash or merchandise.

**ORDINANCE TEXT AMENDMENT
ZTA 12-01**

Purpose of amendment is to allow Bingo Games as a Permitted Use in the C-1 (Commercial) Zoning District.

Table of Permitted Uses	R-15	R-15A	R-25	R-25A	R-35A	RMH 15	RMH 25	RMH 35	C-1	I-1	I-2	A-1	A-2	O&I	M-F	P-1	
OTHER Bingo Games																	

3. PUBLIC HEARING ON PROPOSED APPLICATION FOR CDBG NC CATALYST GRANT IN THE AMOUNT OF \$500,000 FOR RENOVATIONS TO THE FORMER ELIZABETH CITY MIDDLE SCHOOL:

The Board considered a proposed application for a CDBG NC Catalyst Grant in the amount of \$500,000 for renovations to the former Elizabeth City Middle School building. He asked Elizabeth City Mayor Joe Peel and City Manager Rich Olson to provide information on the proposed grant.

Mayor Peel said he is here to encourage the Board to support adding \$75,000 to this project and the city is poised to do the same. He said with the PAL group that has been working in that facility and the interest of the Boys & Girls Club in moving there, this will be a real opportunity to do something good for a lot of kids without having to spend a lot of money. He pointed out that by the time both of those programs get up to full speed they could serve an estimated 400 to 600 kids. He stated that the city staff is in the process of writing the grant in collaboration with county staff and they think they have an outstanding proposal with a very good chance of getting funded. He said the local match will show that the city and the county value the project and think it is important. Mayor Peel stated that the city is happy to play any role the county wants it to play, and once the grant is written, the city does not necessarily have any interest in being in a control situation and is happy to be in a support role. He said this is also an opportunity for the county to gain about \$575,000 to improve one of its assets which is currently not being very well utilized. He stated that he would encourage the Board to contemplate the inclusion of the \$75,000 in the county's budget.

Commissioner Joe Winslow asked if there are any restrictions on the use of the money other than on the building. Mr. Olson replied that it has to be used for the purpose called for in the grant application which specifies certain improvements to the first floor of the building. Commissioner Winslow asked if there are stipulations related to a period of use or the number of children served. Mr. Olson said all of the money has to be spent within an 18 month period after notice of award and there are continuing grant obligations and restrictions on the use of the building. He advised that the grantee agency, whether it is the city or the county, will be required to have a sub-recipient agreement with whoever utilizes the first floor of the facility.

Commissioner William Sterritt stated that at least two members of the Board have spoken about the value of this project. He said he applauds the city for taking the initiative on this issue and he feels the county's \$75,000 grant match would be well-spent. He added that there is a void in this community because of the lack of the Boys & Girls Club being completely operational. He noted that the \$75,000 would not come from the county's general fund, but will come from the tourism budget.

Mr. Olson informed the Board that there will be a need for a memorandum of understanding between the city and the county.

Commissioners Jeff Dixon, Cecil Perry, and Gary White agreed with Commissioner Sterritt's comments.

Commissioner Bill Trueblood said it has previously been stated that Pasquotank County's donation of the building to this project was exactly that and no one would be coming back asking for revenue. He noted that spending Occupancy Tax funds on this project is somewhat of a cover, however he will endorse it with reservations because he knows there is a great need for things for kids to do. He added that putting this kind of money in a school that the Board was told several years ago was not appropriate for educating kids is a throwback.

Mayor Peel explained that there have been several editorials written expressing Commissioner Trueblood's view. He said the use of the building in this arena, while there will be kids in there, is really not the same as when you look at it as a school where kids were there for almost seven hours a day. He stated that it was a middle school and there were all kinds of needs for the kids who were housed there, the size of the building was never adequate, and there were lots of issues with regard to science labs and outside space for play. He said the parts of the building that are in a deteriorated state are not going to be used, and the parts of the building that are being used are the parts that are still in reasonably good shape. He explained that \$3.5 million was spent on the building years ago to remodel and remove asbestos. He said while the kids are there, they are there for much shorter periods of time for a concentrated purpose. He added that part of the retrofit of the building will be to accommodate the specific programs that will be there.

Chairman Griffin stated that the Stroud & Associates engineering study of the building several years ago found that the main building was structurally in pretty good condition. He said the grant is for that section of the building.

Chairman Griffin declared the meeting to be a public hearing on the proposed application for a \$500,000 CDBG NC Catalyst Grant in cooperation with the City of Elizabeth City for

renovations to the former Elizabeth City Middle School in an effort to improve youth and community activities. He asked if anyone would care to address the Board on this grant application. At the absence of comments the public hearing was closed.

Commissioner Trueblood asked how many years the county's \$75,000 would be spread out before the county would be able to get the occupancy tax funds to fund the local match. County Manager Randy Keaton said a good portion of it could be funded in one year if the Board desires, but it could be stretched out over a longer period of time. Mr. Olson said there will have to be some letter of commitment for the \$75,000. He stated that the project would most likely be completed in fiscal year 2012-13 because most of the work that is being done is cosmetic and should go fairly quickly. He said the cost of repairs to the HVAC system is a big unknown. Mr. Keaton explained if the Occupancy Tax revenues continue as they are, with what is already committed, there should be sufficient funds between the end of this year and next year to cover the \$75,000.

Commissioner Winslow asked if there is any way to lease the building to the city for \$1 per year, as has been done with Meads Pool, and allow the city to go forward with its renovation plan. Mr. Olson said he does not believe the city would be interested in something like that. He stated that the city is just willing to facilitate the project. He said it is still the county's project and the county still has lease agreements with PAL. He stated that the city does not want to be involved in the future liability of the building. He said it is a county asset and the county has the benefit of the asset and the city is here to facilitate the building being updated and modernized for youth activities which is the city's limited involvement. Commissioner Winslow noted that PAL has been very successful and has done a wonderful job. He said his concern is involvement from the county and the city might stifle PAL's ability to continue to do what it has already done. Mayor Peel said he sees the city's role as helping support two very good groups of people who work with kids in this community. He said the city has no interest in running the programs.

Commissioner Sterritt said if the county and the city each provide \$75,000 toward this project it will send a message to the state that the community wants this project, similar to what was done when the Museum of the Albemarle was constructed.

Commissioner Perry said when looking at the need for activities for young people to learn to play sports, he believes this will fill that need. He also said that providing a place for young people to go and learn how to get along with one another will help reduce the crime rate. He added that he supports this project.

Commissioner White stated that he concurs with Commissioner Perry. He asked Mr. Olson if he is optimistic about the grant being funded. Mr. Olson replied that the grant application should score extremely well because the only area of weakness they felt the application had was no local match. He said the total \$150,000 match from the city and county will definitely enhance the application. Mr. Olson stated that the facility is still a county asset and in the Memorandum of Understanding which will be drafted by the County Attorney the roles of each party need to be spelled out. He said any future liability associated with the project would continue to be the county's since the building is the county's asset. He explained that the city has no intention of funding PAL or the Boys & Girls Club on a continuing basis, as their \$75,000 match is a one-time commitment to the building so that repairs can be made and the first floor of the building can be utilized for the next ten years. Commissioner White thanked the city for its work on this project.

Mr. Keaton pointed out that previously when applying for CDBG grants, before the scattered site grants were available, the county and city had to submit applications on a competitive basis. He said it was not unusual for the county or city to have to put in \$80,000 or \$100,000 apiece to score better on the grant applications.

Chairman Griffin said the Board had previously discussed that the city would be the grant administrator since the city is the grant applicant, PAL would manage the day to day operations of the facility, and the county would administer the construction since the building is a county asset. Mr. Olson reiterated that if the city is the grant administrator, the city will have to have a Memorandum of Understanding from the county. He said he needs to present the Memorandum of Understanding to City Council for consideration at its meeting next Monday night.

Commissioner Trueblood asked what will be done at the building. Mr. Olson said there will be cosmetic improvements to a number of classrooms and the former library on the first floor of the building as well as HVAC improvements. He said the old cafeteria area is no longer covered under the grant as it is being handled by PAL and the volleyball league. Mr. Olson added that there are no plans for structural changes to the building, however there was discussion about tearing out a non-load bearing wall across from the office area. Commissioner White asked the worst case scenario estimate for the HVAC system. Mr. Olson responded that they have heard estimates from \$90,000 to \$500,000 and the grant application includes \$200,000 for the HVAC system.

Motion was made by Jeff Dixon, seconded by Cecil Perry to move forward with an application for a NC Catalyst Grant in the amount of \$500,000 for renovations to the former Elizabeth City Middle School, with a county allocation of \$75,000 from Occupancy Tax funds as a local match; the city will administer the grant and the county will execute a Memorandum of Understanding granting that authority. The motion carried unanimously.

4. AMENDMENTS TO THE AGENDA:

Chairman Griffin asked if there were any amendments to the agenda. It was requested that the agenda be amended to add the following items: 1) Approval of change order for RO plant; 2) Approval of request to use DOT secondary roads contingency funds to pave the entrance to new truck bays at the Intercounty Volunteer Fire Department; 3) Approval of up to \$28,000 for arbitrage rebate payment associated with 2006 Installment Financing Contract; 4) Approval of \$3,000 for No Rise Study review fee; and 5) Approval of letter of support for the reappointment of Larry Johnson to the Northeast Commission Board of Directors

Motion was made by Gary White, seconded by Cecil Perry to approve the amendments to the agenda as presented and to add the five items to the consent agenda. The motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of April 2, 2012 Commissioner Meeting
- b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

	County	City
1. Winslow Enterprises, Inc.	226.92	
2. Timothy Dickman	135.10	
3. Mary Spence Chappell		200.95
4. Matthew K. Rogers	129.77	
5. Gary L. Brandow	145.45	
6. Gregory Lewis Vick	160.08	
7. Ramon Sekou Verdino	1,395.99	1,051.99
8. American Tower	800.38	654.94
9. American Tower	1,944.01	1,495.39
10. American Tower	3,615.71	2,317.86

Refunds:

1. Matthew W. Williams	180.40	
2. Matthew W. Williams	191.88	
3. Matthew W. Williams	198.44	
4. Matthew W. Williams	203.36	
5. Winslow Enterprises, Inc.	221.43	
6. Winslow Enterprises, Inc.	214.11	
7. Winslow Enterprises, Inc.	201.30	
8. Winslow Enterprises, Inc.	183.00	

c. Approval of Family Subdivision Request #12-04 by Gerald Jones, Sr. to Create a Gift Lot for a Grandson
Staff has recommended approval of Family Subdivision Request #12-04 by Gerald Jones, Sr. Mr. Jones is requesting to create a gift lot for a grandson in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. The request is to create a one acre gift lot to be conveyed to Kelly Richard Winslow. A total of 181 feet of road frontage is provided to the parcel off of Sexton Road. Documentation has been provided that the plat qualifies as a family subdivision. Staff has advised that the request meets the minimum requirements for a family subdivision and therefore recommends approval of the request.

d. Adoption of Resolution Authorizing Fireworks Display
The Board has been requested to adopt the following resolution authorizing the City of Elizabeth City to issue permits for the 4th of July Fireworks Display:

RESOLUTION AUTHORIZING FIREWORKS DISPLAY

WHEREAS, the 4th of July fireworks display is an American tradition to celebrate the independence of the United States; and

WHEREAS, great caution must be used in exhibiting, using or discharging fireworks to avoid injury and/or loss of life; and

WHEREAS, N.C.G.S. §14-413, and other relevant laws, provide that Pasquotank County may authorize the City of Elizabeth City to issue permits for pyrotechnics to be exhibited, used, or discharged within the corporate limits of the City of Elizabeth City for use in connection with the conduct of concerts or public exhibitions.

NOW THEREFORE the Pasquotank County Board of Commissioners hereby adopts a resolution granting the City of Elizabeth City the authority to issue permits pursuant to N.C.G.S. §14-413, and other relevant laws, for pyrotechnics to be exhibited, used, or discharged within the corporate limits of the City of Elizabeth City for use in connection with the conduct of concerts or public exhibitions. This resolution shall remain in effect until withdrawn by the Pasquotank County Board of Commissioners.

This 16th day of April, 2012.

e. Approval of Change Order for RO Plant
The Finance Committee has recommended that the Board approve a change order in the amount of \$1,705 to install an additional check feature on the valves for the high service pumps at the RO plant. The change order will allow Mid-Eastern Builders to install the check valve, however Hobbs Upchurch is paying for the change order so there will be no actual cost to Pasquotank County.

f. Approval of Request for Inter-County Volunteer Fire Department
The Finance Committee has recommended that the Board approve a request from Perquimans County that Pasquotank County request that half of the estimated \$20,000 cost for paving the fire department's entrance be split between Pasquotank County's and Perquimans County's secondary roads funds. The Board will need to adopt a resolution agreeing to split the cost of the improvements and send it to the Department of Transportation.

g. Approval of Arbitrage Rebate Payment for 2006 Installment Financing
The Finance Committee has recommended that the Board approve an arbitrage rebate payment of up to \$28,000 to the Internal Revenue Service for excess interest earnings for the 2006 installment financing for the Library and Public Safety Building construction project.

h. Establishment of No-Rise Study Review Fee
The Finance Committee has recommended that the Board establish a no-rise study review fee of \$3,000 for land in a non-encroachment flood zone. The \$3,000 would be put in escrow and the remaining balance, if any, would be refunded to the applicant upon completion of the review.

i. Approval of Letter of Support for Larry Johnson

The Board has been requested to write a letter supporting the reappointment of Larry Johnson to the Northeast Commission Board of Directors.

Motion was made by Gary White, seconded by Cecil Perry to approve the consent agenda as amended. The motion carried unanimously.

6. APPROVAL OF REQUEST BY ATLANTIC WIND, LLC FOR EXTENSION OF CONDITIONAL USE PERMIT CUP 11-01 FOR THE DESERT WIND PROJECT:

The Board considered a request from Atlantic Wind, LLC for a three-year extension of Conditional Use Permit CUP 11-01 for the Desert Wind Project that was approved in July, 2011. Mr. Craig Poff from Iberdrola Renewables requested that the Board approve the extension of the permit that was granted last year. He said they have asked for three years because the market continues to be soft and natural gas prices are quite low. He stated that there is some regulatory uncertainty with regard to the production tax credit and there is unlikely to be any activity on that before the November elections. He said the expectation is that there will be some sort of an incentive that will be enacted, but it will be late in the year. Mr. Poff said this uncertainty slows things down, however they are continuing to work on their end on everything they can do. He noted that they are expecting their Army Corps permit any day now and they are continuing to pursue the stormwater and EMS plans. They will also be working with the N.C. Department of Transportation shortly to begin the design of the Highway 17 access. Mr. Poff added that they are continuing to push but need more time than that granted in the initial conditional use permit issuance.

Commissioner William Sterritt asked if the decrease in the cost of natural gas is a factor in what is happening with this project. Mr. Poff responded that the cost of natural gas is absolutely a factor. He said natural gas generation for electricity is a direct competitor to every other type of energy.

Motion was made by Bill Trueblood, seconded by Cecil Perry to approve a three-year extension of Conditional Use Permit CUP 11-01 for the Desert Wind Project.

Discussion followed and Vice-Chairman Jeff Dixon asked why a three-year extension is needed rather than a continuous one-year extension. Mr. Poff said it was an arbitrary figure on his part and in looking at the market as soon as they have a viable project, they will be ready to build. He said the three-year extension was requested to avoid repeated annual trips to request additional extensions. Mr. Poff added that he would be willing to come anytime and give an update or speak through staff whenever there are questions about the status of the project.

Commissioner White asked Mr. Poff if he is optimistic about the future of this project. Mr. Poff replied that he would not be here and they would not be continuing to invest in the permits and approvals if they were not proceeding to get this project ready for the market. Commissioner White asked if the federal tax incentives are still available. Mr. Poff said the investment tax credit qualifier deadline ended December 31, 2011, and the production tax credit continues, but is set to expire at the end of this year. He stated that the industry is working very hard to ensure that there are some incentives available in the future, but they will have to wait and see.

The motion to approve the three-year extension of Conditional Use Permit CUP 11-01 carried by a six to one margin with Chairman Griffin voting against the motion.

7. DISCUSSION REGARDING CHANGE IN DRAWBRIDGE SCHEDULE:

The County Manager explained that he received an email from Jerry Jennings, DOT Division Engineer, about the schedule for the drawbridge over the Pasquotank River that was initiated by the city. In response to a request from the city, the Department of Transportation has suggested to request that bridge openings between 7:00 AM and 9:00 AM and 4:00 PM and 6:00 PM be restricted. He said he has since received a call from a local physician questioning whether the county would write a letter to the Department of Transportation requesting a change in the drawbridge schedule. DOT has advised that bridge openings are regulated by the U.S. Coast Guard and they would be willing to pursue the change if Pasquotank County, the City of Elizabeth City and Camden County will agree to send a letter of support.

Chairman Griffin suggested that restrictions between 6:30 AM and 8:30 AM might be more appropriate because this is the time traffic is the heaviest and there is not much traffic on the bridge at 9:00 AM.

After discussion, Commissioner Trueblood recommended that the Board agree to request the drawbridge restrictions, but to allow the two County Managers and the City Manager to make the decision on the appropriate times.

Motion was made by Bill Trueblood, seconded by Gary White to request morning and afternoon time restrictions on drawbridge openings over the Pasquotank River Bridge, and to allow the Pasquotank County Manager, Camden County Manager and Elizabeth City Manager to jointly determine the most appropriate time periods for the restrictions. The motion carried unanimously.

8. NIXONTON FIRE TRUCK CHANGE ORDER:

The County Manager explained that the Nixonton Volunteer Fire Department has a couple of change orders they would like to request for their new fire truck that has been ordered. The net cost of the change orders is \$29 and the fire department has agreed to pay for it. The Board concurred to authorize the change orders with a net cost of \$29 to be paid for by the fire department.

9. REPORT FROM CLERK:

The Clerk reported that a joint meeting with the City Council will be held on Monday, April 30 at the Hospital. Dinner will be served at 6:00 PM and the meeting will follow at 6:30 PM. The Clerk also asked that anyone who wants to go to NCACC County Assembly Day in Raleigh on May 30 let her know so registrations can be sent in.

10. REPORTS FROM COMMISSIONERS:

Commissioner William Sterritt advised that the SPCA's Doggie Walk fundraiser will be on Saturday, May 5 at 10:00 AM. Those who walk their dogs will pay a registration fee which will go to the SPCA.

Vice-Chairman Jeff Dixon stated that he would like for the County Attorney to pursue the issue of firing guns in subdivisions or in certain areas zoned residential. The Board concurred to allow the County Attorney to investigate this issue.

Commissioner Cecil Perry reported that the Jail Commission met today and the jail currently is housing 85 federal inmates. He said the Jail is ahead of where it was last year with regard to revenue for housing federal prisoners.

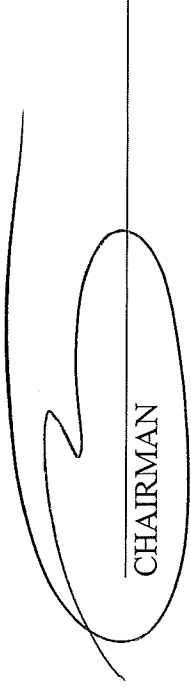
Commissioner Perry stated that the ECBH Board of Directors has not yet met, however he has received telephone calls with regard to the pay increases that were given. He said a meeting will be held in about two weeks and he will have a report for the Board at the next meeting.

Commissioner Gary White said he would like to reiterate that Commissioner Trueblood, Chairman Griffin and himself are diligently scrutinizing the future of solid waste in Pasquotank County.

Commissioner Bill Trueblood asked County Manager Randy Keaton to report to the Board on his experience at South Park Sports Complex this past weekend. Mr. Keaton explained that a 15-team tournament that was sponsored by Softball Nation was held at South Park on Saturday and Sunday. There were two local teams, but the rest of the teams were from Virginia. He said he heard a tremendous number of positive comments from the teams. He stated that many said they had never seen a ballpark in such good shape, and the Parks & Recreation staff did a great job keeping the fields maintained over the weekend. He noted that the only negative thing to report is that there are still some parking issues. He added that the tournament organizer from Softball Nation said he plans to have eight tournaments at South Park next year because he liked the facility, the setup and the staff. Mr. Keaton pointed out that the hotels in Elizabeth City were full this weekend between the softball tournament and the events at ECSU.

Chairman Griffin asked if there was any further business to come before the Board. There being no further business, he asked for a motion to adjourn the meeting.

Motion was made by Bill Trueblood, seconded by Cecil Perry to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:15 PM.



CHAIRMAN



CLERK TO THE BOARD