

PASQUOTANK COUNTY, NORTH CAROLINA  
APRIL 19, 2013

The Pasquotank County Board of Commissioners met today in a budget work session on Friday, April 19, 2013 in the Hugh Cale Commissioners Board Room in the Pasquotank County Courthouse.

**MEMBERS PRESENT:**

Jeff Dixon, Chairman  
Gary G. White  
Dr. William R. Sterritt  
Frankie Meads

**MEMBERS ABSENT:**

Joseph S. Winslow, Jr., Vice-Chairman (*Out of Town*)  
Lloyd E. Griffin, III (*Out of Town*)  
Cecil Perry

**OTHERS PRESENT:**

Randy Keaton, County Manager  
Rodney Bunch, Assistant County Manager  
R. Michael Cox, County Attorney  
Sheri Small, Finance Officer  
Karen Jennings, Clerk to the Board

The work session was called to order at 9:05 AM by Chairman Jeff Dixon.

County Manager Randy Keaton provided a spreadsheet listing the mandated services and non-mandated services, the current budgets for those services and departments, the 2013-14 requested budgets, and the difference between the two. He passed out a copy of the preliminary budget for the Elizabeth City-Pasquotank Public Schools. He said the Board of Education has not yet voted on the school budget, but will consider it on April 22, so some of the numbers may change. He pointed out that the preliminary school budget represents an increase of more than \$2.5 million over the current year's budget, mostly due to state budget cuts and the loss of federal stimulus money. Mr. Keaton provided a copy of College of The Albemarle's budget request which includes a \$200,000 increase in the operating budget and a \$200,000 increase in capital improvements, mostly due to reductions in other funding sources and increased operational costs.

Mr. Keaton explained that in order to fully fund all of the budget requests that have been presented, an additional \$4,116,162 in revenue will be needed. He stated that the Board will need to make a decision to cut budgets or to increase taxes or a combination of the two. It was noted that one penny of tax generates \$321,200. Chairman Dixon suggested that Mr. Keaton add two more columns to the spreadsheet to show how much of the increase is current expense and how much is capital outlay.

Mr. Keaton stated that he expects to have numbers from the Tax Department tomorrow regarding new construction and increases in tax base which should allow him to have a better estimate of revenues.

The Board agreed to recess today's meeting until Monday, April 22 at 2:00 PM when it will continue to work on the budget.

Motion was made by Gary White, seconded by William Sterritt to recess the meeting until Monday, April 22 at 2:00 PM in the Hugh Cale Commissioners Board Room. The motion carried and the meeting was recessed at 11:00 AM.

  
CHAIRMAN

  
CLERK TO THE BOARD