

**PASQUOTANK COUNTY, NORTH CAROLINA**  
**May 2, 2016**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, May 2, 2016 in the Community Room at the W.C. Witherspoon Memorial Library.

**MEMBERS PRESENT:** Joseph S. Winslow, Jr., Chairman  
Cecil Perry, Vice-Chairman  
Dr. William R. Sterritt  
Frankie Meads  
Bettie Parker

**MEMBERS ABSENT:** Lloyd E. Griffin, III  
Jeff Dixon

**OTHERS PRESENT:** Rodney Bunch, County Manager  
R. Michael Cox, County Attorney  
Sheri Small, Finance Officer  
Lynn Scott, Clerk to the Board

The work session was called to order at 2:00 PM by Chairman Joe Winslow. He welcomed everyone present.

**1. BUDGET WORK SESSION:**

Chairman Winslow called on President Deitemeyer to present College of the Albemarle's proposed budget for 2016-17. She thanked the Board on behalf of the college's trustees, faculty, and staff for their continued support. She introduced Marion Harris, Board Chair, Susan Gentry, Chief Finance Officer, and Joe Turner, Chief Operations Officer.

Ms. Deitemeyer said she is very happy to report that her board voted to use \$1.8 million of the \$6.5 million that the college was able to obtain through NC Connect. She said the \$1.8 million has been submitted to the State to put towards the Library Project. She stated that her Board has directed her to reach out to the County to request a meeting to sit down and have a conversation about short-term and long-term plans around the bond, for campus improvement and deferred maintenance.

Ms. Gentry reviewed COA's request for funding from the County. She said the college is requesting \$1,676,000 in operational, which is an increase of \$176,000. In addition, they are requesting \$703,495 in Capital Improvement Funds and Deferred Maintenance Funds, which is an increase of \$303,495, for a total increased request from the current year of \$479,495.

Ms. Gentry stated that operational priorities include: Custodial Staffing - \$73,995, Maintenance Staffing - \$35,000, Security Staffing - \$69,182, 3% Cost of Living Increase - \$15,395, Classroom Painting and Flooring - \$61,917, and Common Area Painting and Flooring - \$51,768, for a total of \$307,257. Deferred Maintenance request includes: Roof Replacement/Repair - \$250,000, Chillers Repair Reallocated to Boilers - \$85,000, Wetlands Trail-Boardwalk Repair - \$6,000, for a total of \$341,000. Capital Asset/Equipment Request includes a Maintenance Vehicle - \$27,000. Capital Improvements request includes: Central Supply Renovations - Building C - \$7,750, Print Shop/Graphics Design Renovation - Building A - \$34,200, Bathroom Renovations-Building C - \$71,545, Wayfinding Signs - \$162,000, A-B Concourse Renovations - \$40,000, Removal of Covered Walkway A-B Building - \$20,000 for a total of \$335,495.

The Board reviewed the proposed budgets for the Sheriff's Department, School Resource Officers, Jail, Central Communications, Animal Control, Emergency Management, Governing Board, and County Manager.

Finance Officer Sheri Small stated that the \$305,900 increase in the Sheriff Department's Capital Outlay is mostly due to the need for purchasing 800 MHz radios, as well as five new vehicles and five replacement radars. Sheriff Cartwright noted that the department has applied for a \$200,000 grant to help with the cost of the radios. She said the \$859,152 increase in Central Communication's Capital Outlay is due to the state mandated backup center. Sheriff Cartwright

said he feels that number will decrease and he is going to try to get grant funds to help with the cost.

Motion was made by Cecil Perry, seconded by Jeff Dixon to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 4:05 PM.

---

CHAIRMAN

---

CLERK TO THE BOARD