

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, June 5, 2023  
Pasquotank County Courthouse**

4:00 PM – Finance Committee – Courtroom C

6:00 PM – County Commissioners Meeting – Courtroom C

**Commissioner Meeting Agenda Summary**

**1. 6:00 PM – Call to Order in Courtroom C**

**2. Invocation**

**3. Pledge of Allegiance to the American Flag**

**4. Amendments to the Agenda**

**5. Public Hearings/Public Comments:**

A. Presentation of Plaque to Family of Former Commissioner Bill Sterritt

B. Presentation of Proclamation for Local Foods Week

County Extension Director Ellen Owens has requested that the Board adopt the attached proclamation proclaiming June 11-16 as Local Foods Week in Pasquotank County. Ms. Owens will be in attendance to accept the proclamation.

**6. Old Business**

**7. Consent Agenda:**

A. Approval of Minutes of May 15, 2023 Commissioner Meetings

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax refunds and solid waste fee releases:

**Tax Refunds**

	Taxpayer	County	City
1.	Paolo Annicchairico	117.24	
2.	Faith & Victory Christian Center	233.92	
3.	Faith & Victory Christian Center	454.30	
4.	Faith & Victory Christian Center	454.30	
5.	Faith & Victory Christian Center	454.30	
6.	Nathaniel Griffin	193.39	
7.	John Thomas Jernigan Jr.	183.16	
8.	Corey Allen Stanhope	142.35	151.81

9.	Courtney Robert Stanhope	159.38	135.57
10.	Cory Allen Stanhope	243.01	248.54
11.	Bruce Emanuel Wells	193.39	

**Solid Waste Fee Releases**

	Owner's Name	Parcel ID #	Reason for Release
1.	Faith & Victory Christian Center	P141-88B	Vacant
2.	Francina Jeffers	50-B-10	Vacant
3.	Francina Jeffers	32-G-3	Vacant
4.	Linwood & Flora Turner	59-B-12	Vacant
5.	Selma White	35-C-34	Vacant
6.	Selma White	35-C-33B	Vacant
7.	Selma M. Kyles White	35-A-28	Vacant

**C. Emergency Medical Services Apprenticeship Program**

The Finance Committee has recommended approval of establishing the Emergency Medical Services Apprentice job classification at Pay Grade 12, with a salary range of \$30,367 to \$42,406.

**D. Approval of County Attorney Providing Legal Services to the Albemarle District Jail**  
Attached is a copy of an agreement for the County Attorney to provide legal services to the Albemarle District Jail.

**E. Approval of Fireworks Permit Requests**

Attached are two memorandums from Fire Marshall Timmy Chesson regarding requests he received from Dr. Dan Terryberry to do fireworks displays in the Newbegun Land Subdivision on two separate dates. All the required paperwork has been submitted and approved for the permits. Following North Carolina General Statutes, the Board of Commissioners must approve the fireworks displays before the permit can be written. Mr. Chesson recommends approval of the requests.

**8. New Business:**

**A. Consideration of Petition for Addition of Vineyard Court to the State System for Maintenance**

On behalf of the petitioner, Caitlin Spear, Assistant District Engineer for NC Department of Transportation is requesting the attached petition be presented before the Board of Commissioner for review and approval. She said with the repairs being complete, it has been determined that Vineyard Court is in an acceptable state of maintenance to be presented to the Board of Transportation for approval. If the Board recommends approval of the road addition, the Board will need to adopt the attached resolution requesting that the DOT accept the road to the state system.

**B. Consideration of Resolution Opposing SB675 "Land Use Characterization and Changes"**

Attached is a copy of the resolution for consideration. Shelley Cox will be in attendance should the Board have questions.

C. Presentation of FY 2023-24 Proposed County Budget

9. County Manager's Reports

10. County Attorney's Reports

11. Internal and External Committee Reports and Proposals

12. Adjournment