

**PASQUOTANK COUNTY, NORTH CAROLINA  
JULY 11, 2016**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, July 11, 2016 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Joseph S. Winslow, Jr., Chairman  
Jeff Dixon  
Lloyd E. Griffin, III  
Dr. William R. Sterritt  
Frankie Meads  
Bettie J. Parker

**MEMBERS ABSENT:** Cecil Perry, Vice-Chairman

**OTHERS PRESENT:** Rodney Bunch, County Manager  
R. Michael Cox, County Attorney  
Shelley Cox, Planning Director  
Lynn B. Scott, Clerk to the Board

Chairman Winslow called the meeting to order at 7:00 PM. Commissioner Lloyd Griffin gave the invocation and Commissioner William Sterritt led in the Pledge of Allegiance to the American Flag.

Chairman Winslow recognized Dr. Travis Burke. Dr. Burke thanked the Board for the opportunity to speak before them. He introduced his successor, the new Pasquotank County Cooperative Extension Director Ellen Owens. He said the Cooperative Extension has just gone through a strategic plan for the extension statewide and tried to position themselves so they could restructure counties' positions. He noted that several local positions have retired. He said Ms. Owens will be performing the family consumer science position that was previously held by Ms. Yvonne Mullen. Ms. Owens previously performed 4-H work while employed by Currituck County for the past twenty years. Prior to that time, she taught school for the Currituck County School System.

Dr. Burke informed the Board that Mr. Stephen Greer has been hired as the new District Extension Director. He said Mr. Greer comes to us from Moore County where he served as a County Director for 18 years.

Ms. Owens stated that she is honored to be Mr. Burke's replacement. She said he has been around since she was a little girl in the 4-H program. She stated that she looks forward to working with the Board.

**1. PUBLIC HEARING ON TEXT AMENDMENT TO FLOOD DAMAGE PREVENTION ORDINANCE:**

Chairman Winslow declared the meeting to be a public hearing on a Text Amendment to the Pasquotank County Flood Damage Prevention Ordinance and he asked if anyone from the public would care to address the Board. At the absence of comments, the public hearing was closed and he asked for comments from members of the Board.

Mrs. Cox explained that this is a staff generated text amendment that will allow the Planning Director or his/her designee to administer the Flood Damage Prevention Ordinance. She said the Planning Board and staff have recommended approval of the text amendment with the following findings:

- The request is consistent with the Pasquotank County Land Use Plan because it continues implementation of the Pasquotank County Floodplain Ordinance.
- The Board finds that the adoption of the proposed amendment for this is reasonable and in the public interest. The amendment is reasonable because the Planning Director is certified as a Floodplain Manager through the Association of State Floodplain Managers.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to accept staff's recommended conclusions and findings of facts listed above and to approve the

Text Amendment as presented. The motion carried unanimously and the following text amendment was adopted.

**Text Amendment**  
**Pasquotank County Flood Damage Prevention Ordinance**

**Article 4. ADMINISTRATION.**

**SECTION A. DESIGNATION OF FLOODPLAIN ADMINISTRATOR.**

The County Planner **Planning Director or his/her designee**, hereinafter referred to as the “Floodplain Administrator”, is hereby appointed to administer the provisions of this ordinance.

The County Building Inspector is hereby appointed to implement the provisions of this ordinance.

**2. PUBLIC HEARING ON SUBDIVISION VARIANCE REQUEST 16-01:**

Chairman Winslow declared the meeting to be a public hearing on a request from Linwood L. Williams for a variance from Article IV, Minimum Design Standards, Section 19, Fire Hydrants of the Pasquotank County Subdivision Ordinance. Those planning to testify, Engineer Kim Hamby, Volunteer Fire Department Coordinator Robert Boyce, Planning Director Shelley Cox, and Linwood Williams were sworn in by Attorney Cox.

Ms. Cox explained that the applicant is requesting a variance from the Pasquotank County Subdivision Ordinance regarding fire hydrant requirements. She stated that the current locations and standards include:

- A. Fire hydrants shall be installed a maximum of 1,000 feet apart, or no further than 500 feet from any lot within the subdivision. Measurements along street center lines will be made to determine compliance with this requirement.
- B. Fire hydrant construction standards shall comply with the public water supplier standards serving the subdivision site.
- C. Fire hydrants shall flow a minimum of 500 gallons per minute with a residual of 20 PSI.
- D. Fire hydrants are not required for subdivisions that qualify as an exempt subdivision.

Ms. Cox stated that in June 2015, Sketch Plan approval was granted for the applicant to develop a 50 lot subdivision off of Mill Pond Road that would be called “Oak Ridge Phase II.” Upon this approval, Eastern Carolina Engineering began designing a Preliminary Plat that included fire hydrants for Phase II. However, after extensive hydrant flow testing it was discovered that the South Mills Water System does not currently have the capacity to provide the minimum rates required for fire protection. She said the applicant is requesting to construct a domestic drinking line only with no fire hydrants. They propose to construct a 6” waterline that would allow for hydrants to be installed in the future should the South Mills Water Association complete the improvements needed to ensure adequate fire flow.

Ms. Cox stated the following known facts:

1. On May 20, 2016, Linwood L. Williams submitted an application for a subdivision variance from Article IV, Minimum Design Standards, 19, Fire Hydrants of the Pasquotank County Subdivision Ordinance.
2. The property involved is identified by PIN #7977 037615 which is located off of Mill Pond Road and is zoned R-25A, Residential. It is located adjacent to Oak Ridge, Phase I subdivision that was previously developed in phases between 1987 – 2001.
3. The proposed subdivision consists of 50 residential lots and open space. The main entrance to the subdivision would be along Mill Pond Road with access also provided through a new connection to Linwood Drive in Oak Ridge, Phase I.

4. Proposed lots will range in size from 43,000 to 87,074 square feet.
5. Water service in this area is provided by the South Mills Water System.
6. Fire hydrant flow testing in the immediate vicinity of the proposed subdivision revealed that existing flows are 455 gallons per minute, with a 15 residual psi.
7. According to Robert Boyce, Pasquotank County Volunteer Fire Department Coordinator, Pasquotank-Newland VFD and South Mills VFD jointly respond to all structure related incidents in Newland. Three engines/tankers from each department carrying a total of 9,000 gallons of water are available for firefighting purposes.
8. The applicant, Linwood Williams, has advised that the proposed subdivision will contain homes between 1,500 to 1,800 square feet in size.
9. According to the National Fire Academy's formula, the needed fire flow for an 1,800 square foot house is 600 gallons per minute for 100% involvement. Mr. Boyce has stated that the proposed subdivision would have adequate fire protection based on the anticipated size of the houses and the engine/tanker capacity providing fire response in the area.
10. South Mills Water Association has requested that the applicant provide full hydrants that have a locked 4 ½" nozzle (for firefighting purposes), along with two 2 ½" nozzles available for flushing and filling of fire truck tanks. All that would be required to make them full hydrants would be to remove the lock. However, the applicant is waiting on a state determination on whether full hydrants will be allowed. Should the state deny the request, there would be a requirement for post (flushing) hydrants to be installed. Should SMWA gain the capability of providing required fire flow in the future, post hydrants would then be removed and replaced with full hydrants.
11. In order for a major subdivision to be developed in Pasquotank County, the property must be zoned residential. There are currently only two, undeveloped parcels of land in Pasquotank County that are served by the South Mills Water Association and zoned residential. The second parcel consists of 13.88 acres and is located approximately ½ mile north of this property on Mill Pond Road. Preliminary Plat approval was granted for this property in 2004, however the development did not proceed and the Plat approval is no longer valid.
12. Section 206 of the Pasquotank County Subdivision states the following in regards to Subdivision Variances:

**Section 206**      **Variances** *(Amended 6-15-15)*

The County Board of Commissioners may, on recommendation from the Planning Board, authorize a variance from these regulations when, in its opinion, unnecessary hardship may result from strict compliance. In granting any variance, the Board of Commissioners shall consider the nature of the proposed subdivision, the existing use of land in the vicinity, the number of persons to reside or work in the proposed subdivision and the probable effect of the proposed subdivision upon traffic conditions in the vicinity. Appropriate conditions may be imposed on a subdivision variance, provided that the conditions are reasonably related to the variance. A concurring vote of four-fifths of the board shall be necessary to grant a variance. No variance shall be granted unless the County Board of Commissioners finds:

- a) Unnecessary hardship would result from the strict application of the ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property.
- b) The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance.
- c) The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created hardship.

- d) The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved.

Ms. Cox noted that on Thursday, June 23, 2016 the Planning Board reviewed this request and recommended **approval** (6-0) with the condition that should South Mills Water Association obtain the capacity to provide adequate fire flow in the future, new fire hydrants will be installed for firefighting purposes in any undeveloped phases of the subdivision. Furthermore, the Board recommended the following findings of fact:

- a. Unnecessary hardship would result from the strict application of the ordinance. It shall not be necessary to demonstrate that, in the absence of the variance, no reasonable use can be made of the property;

**CONCLUSION:** *It would appear that without the variance the project would not go forward; the property has been rezoned for residential use and the development has also received sketch plan approval.*

- b. The hardship results from conditions that are peculiar to the property, such as location, size, or topography. Hardships resulting from personal circumstances, as well as hardships resulting from conditions that are common to the neighborhood or the general public, may not be the basis for granting a variance;

**CONCLUSION:** *The conditions are with the water system in the area; there is no alternative water system; there are only two parcels in this area that are zoned for residential use which would make this situation unique. The hardship results from conditions that are peculiar to the property and are outside of the control of the applicant.*

- c. The hardship did not result from actions taken by the applicant or the property owner. The act of purchasing property with knowledge that circumstances exist that may justify the granting of a variance shall not be regarded as a self-created hardship;

**CONCLUSION:** *The hardship did not come from the property owner; the concern is with South Mills Water Association.*

- d. The requested variance is consistent with the spirit, purpose, and intent of the ordinance, such that public safety is secured and substantial justice is achieved;

**CONCLUSION:** *Based on testimony from Robert Boyce, Volunteer Fire Department Coordinator, the fire department's tanker trucks have the capacity to serve the houses that would be constructed in the subdivision.*

Commissioner Griffin asked what the tax base of the subdivision will be once it is built out. Ms. Cox said she is unable to answer that question at this time.

Commissioner Dixon asked if the county has a mutual aid agreement in place with the South Mills Water Association. Mr. Boyce answered yes. He said any structure fire that occurs in the Newland Area, both Newland and South Mills VFDs respond.

Commissioner Sterritt asked what diameter line will be installed for the drinking water. Ms. Cox responded 6". He said therefore no new lines will need to be installed. She answered that is correct.

Commissioner Parker asked what type of hydrants will be installed. Kim Hamby, PE, Eastern Carolina Engineering explained that the State requires proof that 500 gallons per minute can be provided, with a 20 PSI residual to be able to receive approval of a system with full fire hydrants on it. She said a variance must also be obtained from the South Mills Water Association as they too require fire hydrants to be installed. She said she was informed by Wayne Raper of the SMWA that it has been confirmed that the Public Water Supply Division of DEQ has said they will not allow full fire hydrants to be installed on a line that cannot provide that flow. However, they will let them install some alternative at the same location that can later be upgraded to a fire hydrant. She said one option is a "post hydrant", which is a 2 1/2" hydrant, which looks similar to a fire hydrant, but it is just a 2 1/2" post that has a single nozzle on it. She is not sure what style of

blow off SMWA will want. She said it may be more similar to what Pasquotank County Water System has, which is something that is at grade, in a valve box. She said they have agreed to install the hydrant tees, which actually branch off of the main line to the hydrant, with a full size valve so that when their system is up to standards they can go in, turn the valve off and remove whatever blow off or post hydrant is used and install a full fire hydrant on the line at that time. She stated that Mr. Williams has informed the SMWA that he is willing to post a bond with them to cover the expense. She stated that SMWA is hoping to be up to standard at some time in the near future. She said they plan to install a new booster pump within the next six months that should double their pumping capacity from the plant however Mr. Williams' development is four and one half miles from the plant.

Commissioner Dixon asked if all the new developments in South Mills have similar issues. Ms. Hamby noted that there is a tower in the north end of the county, on the east side of the canal which helps the pressures in that area.

Commissioner Griffin said we should send a letter to Camden stating that by them deferring development in the Newland area they are costing Pasquotank County tax base growth and inform them that we expect them to provide some type of fire protection. Ms. Hamby stated that she is not sure exactly what steps SMWA is taking but through her conversations with them, they are working on multiple problems at this time. She said as part of the design for this system, they are looking to connect to Mill Pond Road and loop through and connect back into Mr. Williams' existing line on Linwood Drive. She hopes this will help the situation a little bit. In addition, they will be providing some funding to SMWA which can be used on their system. Commissioner Griffin asked Mr. Boyce if they feel comfortable tapping into the stub hydrants. Mr. Boyce said that 900,000 gallons is a lot of water, which is plenty of water to fight a house fire in that area. He noted that there is also the creek close by and the small river that they can draft from as well.

Commissioner Parker asked what a dry hydrant is. Mr. Boyce answered it is a 6" piece of PVC pipe that goes into a pond. He said the fire department can hook a truck to it and draft water out of it without getting too close to the pond.

Commissioner Meads asked how much water it takes to fight a fire in a house of that size. Mr. Boyce said a room and its contents require 15-20 gallons and a fire that has been burning for approximately ten minutes will require 35-40 gallons.

Chairman Winslow asked if there were any comments. At the absence of comments, the public hearing was closed.

Motion was made by Jeff Dixon, seconded by Bettie Parker to approve Subdivision Variance Request 16-01 based on the Planning Board's recommendations and findings of fact, as well as staff's report.

Commissioner Griffin voiced concerns with the wordings "unnecessary hardship" and "peculiar". Ms. Cox stated that the wording is not staff generated, but is actually required by State Statutes. County Manager Bunch stated that there only two pieces of property in Newland that a subdivision can be created on without being rezoned by the Board.

Commissioner Sterritt said he would like to share a little bit of history in Pasquotank County. He stated that Dance's Bay Colony was originated in the late 60s and early 70s. Their water line came from Nixonton Road, down Dance's Bay Road. He said the first house built there was by Bill and Mary Crutchfield. The second house built there was by Jimmie Dixon. He said the water line was there, but there were no fire hydrants initially. As the subdivision developed, the people that lived there realized that their insurance would go down if they installed hydrants. Now, he said it is full of hydrants, with the exception of Dance's Bay Trail. He said there are six houses on that road and no hydrants. He said the process will unfold as the development occurs and he does not see any reason not to approve the motion.

The motion carried unanimously.

### **3. AMENDMENTS TO THE AGENDA:**

Chairman Winslow asked if there were any amendments to the agenda. Commissioner Jeff Dixon requested that the following recommendations from the Finance Committee be added to

the consent agenda: 1) Approval to contribute \$250 to Albemarle Senior Games; 2) Approval to appropriate \$1,000 to the Highway 17 Association from tourism (occupancy tax) funds; 3) Approval to appropriate \$17,500 to Arts of the Albemarle from tourism (occupancy tax) funds; 4) Approval to sale property on Crooked Run Road, 5) Approval to extend current Monarch lease at Edgewood Center for an additional year and 6) Approval of Appointments, as recommended by the Appointments Committee.

Motion was made by Cecil Perry, seconded by Jeff Dixon to amend the agenda to add items #1-5 above to the consent agenda and item #6 to new business. The motion carried unanimously.

#### **4. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

a. Approval of Minutes of June 20, 2016 Commissioner Meeting

b. Approval of Salary Increase for County Attorney

The Board recently completed the County Attorney's evaluation and recommended an annual salary increase of \$3,000 retroactive to July 1, 2016.

c. Approval to Dispose of Residential Structures at COA

The Finance Committee has recommended approval of COA disposing of two residential structures (approximately 1,100 square feet each) located on North Road Street which are owned by Pasquotank County. President Deitemeyer previously received approval from the N.C. Community College System to dispose of the structures.

d. Approval of Contribution for Albemarle Senior Games

The Finance Committee has recommended that the Board approve a contribution of \$250 to help defray operational costs of the Albemarle Senior Games as has been done in previous years.

e. Approval of Request for Occupancy Tax Funds from the Highway 17 Association

The Finance Committee has recommended that the Board approve an appropriation of \$1,000 in dues for the Highway 17 Association, with funds coming from tourism (occupancy tax) funds. An application for tourism funds will need to be submitted to the Tourism Development Authority.

f. Approval of Request for Occupancy Funds from Arts of the Albemarle

The Finance Committee has recommended that the Board approve an appropriation of \$17,500 to Arts of the Albemarle from tourism (occupancy tax) funds. An application for tourism funds will need to be submitted to the Tourism Development Authority.

g. Approval to Sell Surplus Parcel Located on Crooked Run Road

The Board had previously proposed to accept an offer of \$7,335 from Lemuel White for 0.937 acres of property located off Crooked Run Road in Newland Township and to advertise for upset bids. The offer has been advertised and no additional bids were received during the 10-day upset bid period. The Board can now approve the sale of the property for \$7,335.

h. Approval to Offer Monarch Extended Lease at Edgewood Center for 12 Months at \$3 per Square Foot

The Finance Committee has recommended that the Board offer an extended 12-month lease to Monarch for the 7,500 square feet of office space it currently occupies at Edgewood Center at \$3 per square foot. Monarch will be responsible for utility payments, general upkeep of the premises, and interior maintenance including but not limited to the HVAC and plumbing.

Motion was made by Lloyd Griffin, seconded by Frankie Meads to approve the Consent Agenda as amended. The motion carried unanimously.

#### **5. DESIGNATION OF VOTING DELEGATE FOR NCACC ANNUAL CONFERENCE:**

The Board considered the designation of a voting delegate for the North Carolina Association of County Commissioners Annual Conference that will be held in Forsyth County August 11-14.

Motion was made by Jeff Dixon, seconded by Lloyd Griffin to designate Vice-Chairman Cecil Perry as the voting delegate for the NCACC Annual Conference. The motion carried unanimously.

**6. CONSIDERATION OF RESOLUTION CALLING FOR 1/4 CENT SALES TAX REFERENDUM:**

The Board reviewed a proposed resolution that would direct the Board of Elections to conduct an advisory referendum on the question of whether to levy a ¼ cent sales and use tax in Pasquotank County on the November 8, 2016 ballot.

Commissioner Meads asked what type of relief we are going to promise the taxpayers if we approve the sales tax increase. He said he read the other day that Elizabeth City's tax base is 4-5% higher than Chesapeake's. Chairman Winslow stated that the purpose of the sales tax is to provide another source of revenue that will not increase the ad valorem taxes.

Motion was made by Lloyd Griffin, seconded by Bettie Parker to adopt the following resolution that directs the Board of Elections to conduct an advisory referendum on the question of whether to levy a ¼ cent local sales and use tax in Pasquotank County. The motion carried unanimously and the following resolution was adopted.

**AMENDED RESOLUTION CALLING A SPECIAL ADVISORY REFERENDUM ON THE ISSUE OF LEVYING A ONE-QUARTER PERCENT (0.25%) COUNTY SALES AND USE TAX**

WHEREAS, the North Carolina General Assembly has enacted the "One-Quarter Percent (0.25%) County Sales and Use Tax Act" Article 46 of Chapter 105 of the North Carolina General Statutes (Session Law 2007-323), which authorizes counties to levy a local sales and use tax; and

WHEREAS, in order to levy the local sales and use tax, the County of Pasquotank must conduct an advisory referendum on the question of whether to levy a local sales and use tax and the election shall be held in accordance with the provisions of N.C.G.S. sec. 163-287;

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners for the County of Pasquotank:

Section 1. A referendum is hereby called during the normal time the polls are open, on Tuesday, November 8, 2016, at which there shall be submitted to the qualified voters of the County of Pasquotank the question stated in Section 3 of this resolution.

Section 2. The said referendum shall be held in accordance with the procedures of G.S. § 163-287. The Pasquotank County Board of Elections is hereby requested to conduct said referendum and to take all necessary steps to that end in accordance with the provisions of this section.

Section 3. The form of the question to appear in the ballots and in the instructions to voters for said referendum shall be substantially as follows:

FOR  AGAINST

Local sales and use tax at the rate of one-quarter percent (0.25%) in addition to all other State and local sales and use taxes.

Section 4. The Clerk to the Board of Commissioners is hereby authorized and directed to mail or deliver a certified copy of this Resolution to the Pasquotank County Board of Elections within three business days after the passage hereof.

Section 5. This resolution shall take effect upon its passage.

Adopted by the Pasquotank County Board of Commissioners this 11<sup>th</sup> day of July, 2016.

**7. APPOINTMENTS TO BOARDS AND COMMITTEES:**

Chairman Winslow presented the following recommendations from the Appointments Committee for appointments to boards and committees. He said if any members of the Board would like to nominate additional individuals for any of the boards and committees to do so at this time.

Aging Advisory Council – Reappointment of Lauren Turner to an additional two-year term.

Animal Control Board – Appoint Ann Hoffman to fill unexpired term of Nancy Lamb – Joint City/County appointment – recommended by SPCA.

At the absence of further nominations;

Motion was made by Jeff Dixon, seconded by Frankie Meads to approve the appointments to boards and committees as recommended by the Appointments Committee. Ms. Hoffman's appointment is contingent upon approval by the City Council. The motion carried unanimously.

**8. REPORTS FROM THE COUNTY MANAGER:**

County Manager Rodney Bunch provided the following report:

Approved Budget Notifications – following approval of the FY 2016-17 budget staff spent several days preparing budget letters to notify departments and outside agencies of their individual budgets. This includes notifications to the ECPPS, COA, City of Elizabeth City, Camden County and Perquimans County.

Halstead Blvd. Water Metering – Pat McDowell, David Smithson, Ronny Jennings and I met with Rich Olson and Paul Fredette to discuss metering for Halstead Blvd. We talked about many different scenarios that would include current water service areas and future connections. Pat McDowell was directed to take the multiple scenarios discussed and factor in water flows north of Halstead Blvd. in determining whether we should continue with the plan to meter each water tap or to meter the water transmission line. We are scheduled to meet again Tuesday, July 12<sup>th</sup>.

PSAP Backup Center – Randy Cartwright, Ronnie Barefoot and I traveled to the Nash County PSAP Thursday, June 30<sup>th</sup> to meet with the leadership of Nash County Central Communications, Emergency Management and County Administration. Nash County staff is receptive of supporting Pasquotank County as a backup center. Staff discussed the differences in our communication systems and we hope there will be little equipment required to make the two systems communicate. We talked about how we anticipate Nash County staff would dispatch calls during the interim period between our system going down and the travel time until our staff would arrive at Nash County backup site to take over our calls. At this time, we are contacting vendors to discuss needed equipment and further identifying the operations between the two agencies.

Amazon Wind Farm – Tuesday, July 5<sup>th</sup> Joe Winslow, Bill Trueblood, Mike Cox and I spent of the afternoon touring the wind farm with Craig Poff. We saw almost all phases of development for individual turbine towers from digging the hole for the base support, steel fabrication, concrete pour, turbines with from beginning to final lift with nacelle installed. Winds were too high to raise the blades Tuesday.

VIPER – July 11<sup>th</sup> Randy Cartwright, Ronnie Barefoot and I spoke with Mike Hodgson, State Viper Representative about equipment needs for Pasquotank County to transition to the VIPER system. A tentative date of July 25<sup>th</sup> has been scheduled for Randy and Ronnie to meet with Mr. Hodgson and Motorola representatives.

County Manager Vacation – I will be on vacation beginning July 22<sup>nd</sup> through August 4<sup>th</sup> at 12:00 PM. I will be out of town and unavailable by phone a great deal of the time but I will maintain contact with the office. Please feel free to leave a message with Lynn should you need me while I am away. Otherwise, I am confident Lynn, Sheri and Mike will handle the daily operation decisions.



**9. REPORTS FROM COMMISSIONERS:**

Commissioner William Sterritt reported that the Community Relations Commission met this afternoon, but did not have a quorum. He said attendance has been sporadic and they are looking for new members at this time. Mayor Peele attended the meeting to discuss the community leadership group that he is trying to form. The CRC has been asked to administer the program, but they have not committed to doing so at the time. He feels that they will in the future because it would be valuable to the community. He noted that the CRC is disappointed that Pasquotank County did not commit \$2,500 to support the leadership program, as the City did.

Commissioner Sterritt stated that the DSS Board met last Tuesday and they are looking for a new appointee (State appointment).

Commissioner Meads reported that the EMS Board did not have a quorum at their last meeting.

Commissioner Meads said a local real estate agent recently informed him that Coast Guard families are renting and not buying homes at this time. He said there are currently 46 new homes on the market in Pasquotank County. He noted that Raleigh and Charlotte are booming. Commissioner Dixon said the realtors he has spoken with say homes are selling well at this time. Commissioner Meads clarified he is speaking of Coast Guard families and new construction.

Commissioner Dixon suggested the Board schedule a retreat in the near future.

Commissioner Parker reported that the Northern Regional Advisory Board meets tomorrow in Ahoskie. The Library Board meets tomorrow as well. She plans to attend the NCACC Annual Conference in August.

Commissioner Griffin recommended the Board ask Iberdrola to contribute money to the local school system. He said the company Iberdrola is merging with has committed \$31,000,000 for the next 25 years to another school program. Commissioner Dixon said once the merger comes to term he believes there will be money available to come back to the community. He said they are now a \$35 billion company since the merger.

Commissioner Griffin reported that the Airport Authority met this afternoon and asked Mr. Wayne Harris to act as the Interim Manager until a new manager can be hired.

Chairman Winslow reported that he, Vice-Chairman Perry and Mr. Bunch met with the Jail Committee recently. He said the numbers are up for Federal prisoners at the jail and have been consistently good.

Chairman Winslow reported that as of July 7<sup>th</sup>, the first wind turbine was assembled. As of June 1<sup>st</sup>, approximately 58 of the 210 onsite workers were local. To date, Iberdrola has spent \$2,200,000 locally.

Ms. Shaquita Ferebee, Educational Director at the Boys & Girls Club of Elizabeth City introduced her son Dahmel Ferebee. She stated that her son will be attending the NCACC Annual Event in August. She said as part of his application he was required to attend a board meeting. Chairman Winslow thanked them for attending the meeting and welcomed them to attend future meetings.

Chairman Winslow asked if there was any further business to come before the Board. There being no further business;

Motion was made by Jeff Dixon, seconded by Frankie Meads to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:15 PM.

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CHAIRMAN

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CLERK TO THE BOARD