

**PASQUOTANK COUNTY, NORTH CAROLINA
JULY 11, 2022**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, July 11, 2022 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Lloyd E. Griffin, III, Chairman
Charles H. Jordan, Vice-Chairman
Cecil Perry
William “Bill” Sterritt
Barry Overman
Sean Lavin

MEMBERS ABSENT: Jonathan Meads

OTHERS PRESENT: Sparty Hammett, County Manager
R. Michael Cox, County Attorney
Lynn Scott, Clerk to the Board

The meeting was called to order at 6:00 PM by Chairman Lloyd Griffin. Commissioner Barry Overman gave the invocation and Commissioner Bill Sterritt led in the Pledge of Allegiance to the American Flag. Chairman Griffin welcomed those in attendance.

1. AMENDMENTS TO THE AGENDA:

Vice-Chairman Charles Jordan requested that the agenda be amended to add the following items recommended by the Finance Committee to the Consent Agenda: 1) Approval of Budget Amendments; 2) Approval of Award for South Mills Transmission Project; 3) Approval of American Rescue Plan Act (ARPA) Grant Project Ordinance; 4) Approval of Human Relations Commission Bylaws; and 5) Approval of Extension of Inter-Local Agreements with the City of Elizabeth City and Camden County. County Manager Hammett requested the following item be added to the Consent Agenda: 6) Approval to obtain Appraisal for County owned property located at 5200 Croatan Highway, Kitty Hawk.

Motion was made by Charles Jordan, seconded by Barry Overman to amend the agenda to add Items #1-6 to the Consent Agenda. The motion carried unanimously.

2. SENTARA ALBEMARLE MEDICAL CENTER ANNUAL REPORT:

Chairman Griffin called on Dr. Phillip Jackson, Sentara Albemarle Medical Center (SAMC) President, to present SAMC’s Annual Report.

Dr. Jackson thanked the Board for the opportunity to provide SAMC’s annual update, and for the support the County has provided Sentara over the years.

Dr. Jackson stated that Sentara Healthcare will have a new President and CEO, Dennis Matheis, who will take control on September 1, 2022. He will be present at the groundbreaking ceremony on July 28th. Sentara has hired two new providers; an orthopedic shoulder surgeon who will support their other orthopedic surgeons and a nurse practitioner who will be working in their surgery department. Several providers were added throughout the pandemic. He said he is very happy to report that over the last several months there have only been a couple covid patients in the hospital.

Dr. Jackson provided a PowerPoint presentation highlighting the following:

National Achievements and Recognition:

US News & World Report: High Performing

- Heart Failure
- Maternity Care (Uncomplicated Pregnancy)
- Kidney Failure
- Chronic Obstructive Pulmonary Disease (COPD)

Leapfrog Hospital Safety: Grade A

American College of Cardiology’s NCDR Chest Pain – MI Registry: Gold Performance

DNV-GL Certified Primary Stroke Center

Community Engagement

- Board Memberships with the North Carolina Healthcare Association, Elizabeth City-Pasquotank County Economic Development Commission, Visit Elizabeth City, Food Bank of the Albemarle, Albemarle Area United Way, and Committee of 100
- Maintaining relationships with state and local elected leadership, USCG leadership, educational institutions, regional public health system, local Non-profits and businesses
- Community health presentations, mobile mammography, blood pressure screenings, outreach booths

Sentara Cares

- Spring grant cycle partners announced July 6: \$300,000 in our region
 - Albemarle Regional Health Services
 - Boys & Girls Club of the Albemarle, Inc.
 - Cale Community Foundation
 - Dream Hunt & Fishing Program
 - Mid-Atlantic Christian University
 - Sawyer's Creek Baptist Church
 - The Elizabeth City State University
 - The Salvation Army A Georgia Corporation
- Current grant cycle is now open
 - June 15 through July 15
 - Interested non-profits can apply at SentaraCares.com
- Grant partner videos
- Event sponsorships
 - Potato Festival, Juneteenth, Climb Out of Darkness Walk, Coast Guard Day and more
- Employee matching program new in 2022
- In 2022, Sentara Cares grants in Northeastern North Carolina have totaled approximately \$775,000

Sentara Albemarle Regional Health Campus Update:

- 235 K sq. ft.
- 88 bed hospital
- Designed for expansion, if needed
- 60K sq. ft. medical office, including cancer center with linear accelerator

Events:

- Medical Office Building Groundbreaking Ceremony – September 29, 2021
- Medical Office Building Topping Off Ceremony – June 6, 2022
- New Hospital Groundbreaking – July 28, 2022

Dr. Jackson stated that the hospital is doing very well and they are happy to be in our community.

3. COMMENTS BY SUSAN MATOUSEK:

Chairman Griffin called on Susan Matousek to address the Board. Ms. Matousek spoke regarding the Americans with Disability Act. She feels there needs to be an ADA coordinator in every courthouse in the state.

4. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. *Approval of Minutes of June 20, 2022 Commissioner Meeting*

b. *Approval of Tax Releases and Refunds*

The Finance Committee has recommended approval of the following tax release and solid waste fee releases:

Tax Release

		County	City
1.	James S. Ballard	691.39	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Mary Stokely Lf. Est.	P122A-113	Vacant
2.	Florence Thatch	50-F-304 & 2B	Vacant
3.	Luther Jr. & Judith Williams Lf. Est.	P80-79	Vacant

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Animal Control

Decrease	010.6900.5991.00	Contingency	160,000.00
Increase	010.4380.5440.15	SPCA Contract	160,000.00

Special Appropriations

Decrease	010.6900.5991.00	Contingency	30,000.00
Increase	010.6600.5625.03	ECDI	30,000.00

d. Approval of Award of South Mills Transmission Project

The budget for the South Mills Transmission Project which includes the permanent pump station and water system improvements was \$2.7 million. The County received four bids for the project. Green Engineering has reviewed the bids and recommends awarding the contract to Ralph Hodge Construction Company at a construction cost of \$3,506,263, plus 5% contingency, for a total project cost of \$3,681,576. The Finance Committee has recommend approval to award the South Mills Transmission Project to Ralph Hodge Construction at a construction cost of \$3,506,263 and approval of a total project budget of \$3,681,576 using Utilities Capital funds and revenue replacement funds.

e. Approval of American Rescue Plan Act (ARPA) Grant Ordinance

As discussed at the 2022 Board Retreat, the first step prior to expending any ARPA funds is approval of an ARPA Grant Project Ordinance. Local Governments may expend up to \$10 million as revenue replacement. Pasquotank County was allocated \$7,735,345. Electing the standard allowance and spending 100% of ARPA funds as revenue replacement significantly reduces reporting requirements.

The Board has allocated half of the revenue replacement funds to Utilities for water capital projects with the other half tentatively allocated to broadband. On June 24th, the North Carolina Department of Information Technology's (DIT) Broadband Infrastructure Office published the first round of guidance for the Completing Access to Broadband (CAB) Grant program. CAB is a competitive bidding program that provides an opportunity for individual North Carolina County governments to partner with NCDIT to fund broadband infrastructure projects in unserved and underserved areas of each county. The CAB grant targets areas not served by the GREAT grant program. North Carolina broadband guidance/regulations are restrictive and have been changing. The NCACC has recommended cautiously moving forward with CAB as a great opportunity for using local revenue replacement funds. The Finance Committee has recommended approval of the ARPA Grant Project Ordinance.

f. Approval of Human Relations Commission Bylaws

On April 18, 2022, the Board of Commissioners approved a resolution to dissolve the Community Relations Commission (CRC) and establish a Human Relations Commission (HRC). The resolution was subsequently adopted by the City of Elizabeth City Council on April 25, 2022. Gene Troy, Program Manager with the North Carolina Human Relations Commission, reviewed the existing CRC bylaws and recommended changes for the new HRC. The Finance committee has recommended approval of the Human Relations Commission bylaws.

h. Approval to obtain Appraisal for County owned property located at 5200 N. Croatan Highway, Kitty Hawk.

The Finance Committee has recommended approval to obtain an appraisal for County owned property located at 5200 N. Croatan Highway, Kitty Hawk at a not to exceed amount of \$5,500.

Motion was made by Sean Lavin, seconded by Barry Overman to approve the Consent Agenda, as amended. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer:

Releases

		County	City
1.	Bryan M. Burhenne	17.10	
2.	Fitness Mindz	12.70	12.21
3.	Ivan Armstrong Guy, Jr.	4.19	
4.	Andrew C. Rosewall	24.14	
5.	Paul Albert Lacher, Jr.	57.68	
6.	Henry Martin Layden, Jr.	4.10	
7.	Diana Sutton Brown	69.00	
8.	Bobby Sanderson	3.43	
9.	Kendal Owens	6.77	
10.	Gary Perriman	58.44	56.17
11.	Danielle Toupin	7.53	
12.	Trevor Cave	6.77	
13.	Gary Parrish Seba	47.68	
14.	David W. Bollinger		18.01
15.	Primo Water Operations Inc.	51.92	49.89
16.	Scott Andrew Evans	73.18	
17.	William J. & Bonnie Spear	28.71	
18.	Richard C. & Laura S. Parker	87.78	
19.	Daniel Craig Bundy	54.75	
20.	David George Schulthies	6.77	
21.	Keith B. Sawyer	9.86	9.48
22.	John Henry Berard		59.86
23.	Larry Lee	3.85	3.70
24.	Gregory A. Gibbons	40.15	34.15
25.	Gregory A. Gibbons	36.12	34.71
26.	Travis James Barman	5.39	

5. DESIGNATION OF VOTING DELEGATES FOR NCACC ANNUAL CONFERENCE AND LEGISLATIVE GOALS CONFERENCE:

The Board considered the designation of voting delegates for the 2022 NCACC Annual Conference and the 2022 Legislative Goals Conference.

Motion was made by Charles Jordan, seconded by Barry Overman to designate Sean Lavin as the Pasquotank County voting delegate for the 2022 NCACC Annual Conference and the 2022 Legislative Conference, and Charles Jordan as the alternate voting delegate. The motion carried unanimously.

6. REPORTS FROM COMMISSIONERS:

Commissioner Sterritt attended the Community Relations Commission's last unofficial meeting. He stated that the CRC will be disbanded, and the Human Relations Commission will take its place. Only three members were present. Two new guests participated.

Commissioner Lavin said since the Board's last meeting he has not had a lot of county business. He attended the fireworks on the water last Friday, as well as the fireworks display in Newbegun. Tomorrow, he will attend the Parks & Recreation and Newland Drainage Committee meetings.

Commissioner Overman attended the Department of Social Services meeting. He said they discussed normal business.

Commissioner Perry attended the Health Board meeting. He stated that the Health Director, Battle Betts, is retiring, and the board is in the process of finding his replacement.

Vice-Chairman Jordan attended the Trillium Governing Board meeting. They are still discussing the proposed changes in foster care and the fact that the state is looking at having one contract for all of the young people who have mental problems in North Carolina. This is not being supported by Trillium or other similar organizations. At some point, Trillium may ask for a letter of support from the County. They are still working on the tailored and standard plans for persons with mental health problems in North Carolina. Their \$866,000,000 budget was passed.

Vice-Chairman Jordan attended a ribbon cutting for the River City Bark & Park, the swearing in ceremony for Dr. Parker (ECPPS' new Superintendent), the 4th of July Celebration, a Green Saves Green meeting, and an Emergency Management demonstration at the Providence VFD. He stated that he had an individual contact him regarding the possibility of installing a bike path on Body and Simpson Ditch Roads.

Chairman Griffin said the efforts on I-87 are still moving forward. There are three other projects that they are competing against. He noted that the Governor's budget passed today and Pasquotank County benefitted well.

There being nothing further to come before the Board;

Motion was made by Charles Jordan, seconded by Sean Lavin to adjourn the meeting. The motion carried and the meeting was adjourned at 6:30 PM.

CHAIRMAN

CLERK TO THE BOARD