

**PASQUOTANK COUNTY, NORTH CAROLINA
AUGUST 6, 2012**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, August 6, 2012 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Lloyd E. Griffin, III, Chairman
Jeff Dixon, Vice-Chairman
Bill Trueblood
Dr. William R. Sterritt
Gary G. White

MEMBERS ABSENT:

Cecil Perry (*Out of Town*)
Joseph S. Winslow, Jr. (*Out of Town*)

OTHERS PRESENT:

Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board
Shelley Cox, Planning Director

The meeting was called to order at 7:00 PM by Chairman Lloyd Griffin who gave the invocation and led in the Pledge of Allegiance to the American Flag.

1. MR. BILL LUTON:

Chairman Griffin recognized Mr. Bill Luton, a candidate for the North Carolina House of Representatives. Mr. Luton explained that he is running for the House of Representatives District 1 seat. He said his focus will be on relationships and mindsets rather than going into office with an agenda. He stated that he believes it is important to have a representative with roots in Northeastern North Carolina and someone who understands the unique needs of the area. He said he has opened his campaign headquarters at the former City Wine Sellar building and is looking forward to working with and learning from the members of the Board as time goes on.

2. PRESENTATION OF PROCLAMATION FOR HUNGER ACTION MONTH:

Chairman Griffin called on Ms. Liz Reasoner, Executive Director for the Food Bank. Ms. Reasoner explained that during the month of September the Feeding America network of food banks of which Food Bank of the Albemarle is a member will be working with the general public and civic minded leaders who are able to engage the public in activities such as food drives, fund drives and other activities to benefit hunger relief across the nation. She stated that hunger does not come around just one time a year and in our region 20% of the people are sometimes food insecure at some time during the year, and 24% of those are children under the age of 18. She said emergency food programs like the Albemarle Food Pantry and the partner agencies are here to help augment the needs of those households as they struggle to survive and thrive. Ms. Reasoner stated that with the county's assistance for many years the Food Bank has been able to provide resources to households in the form of groceries to help them get by as they try to look for jobs and look for the economy to improve. She said they are seeing more people coming to the Food Bank who used to be donors that gave time and financial resources who are now in line for food assistance. She provided the Board members with a copy of a calendar entitled "30 Ways in 30 Days" and she asked that they use the calendar to spread the word about how people can get involved to help end hunger in the communities across Northeastern North Carolina. She added that 16% of the total distribution of 4.6 million pounds of food last year came right back into Pasquotank County to serve its residents. She also noted that 97 cents of every dollar the Food Bank receives buys services that feed the hungry.

Chairman Griffin read and then presented to Ms. Reasoner the following proclamation declaring September as Hunger Action Month:

**Proclamation for
HUNGER ACTION MONTH
"30 Ways in 30 Days"
September, 2012**

WHEREAS, Feeding America is the nation's leading domestic hunger-relief organization with a mission to feed and advocate for America's hungry through a nationwide network of member food banks; and

WHEREAS, the Food Bank of the Albemarle is a member of Feeding America and fights hunger and poverty in 15 northeast North Carolina counties by partnering with more than 130 local agencies to distribute food to the hungry; and

WHEREAS, both the Food Bank of the Albemarle and Feeding America seek to engage our citizens locally, statewide, and nationally in the fight to end hunger; and

WHEREAS, the number of people in the Albemarle area who need assistance is increasing as reflected in more households in poverty and more individuals being unemployed; and

WHEREAS, the fight against hunger is a fight that concerns each of us; and

WHEREAS, the contribution of our time, talent and treasure moves us ever closer to an answer to issues of hunger and poverty in our communities; and

WHEREAS, the citizens of Pasquotank County can visit the Food Bank of the Albemarle's website (www.afoodbank.org) for ideas of ways to make a difference for local emergency feeding programs, for the Food Bank, and especially for our hungry and needy during these thirty days of opportunities;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Pasquotank County hereby proclaims September 2012 as Hunger Action Month in Pasquotank County.

ADOPTED this 6th day of August, 2012.

Commissioner Trueblood said he would like to thank Ms. Reasoner for the many years she has put in to make sure the people of the Albemarle Area are fed. He said he volunteers to help distribute food one day a month at his church and finds it very rewarding.

3. PUBLIC HEARING ON FAMILY SUBDIVISION VARIANCE SV12-01:
Chairman Griffin declared the meeting to be a public hearing on Family Subdivision Variance 12-01. The Clerk swore in all those who intended to speak during the public hearing.

Planning Director Shelley Cox outlined the request and explained that on June 27, 2012 Harlie and Sheryle White submitted an application for a subdivision variance from Article 3, Section 303 of the Pasquotank County Subdivision Ordinance, and on the same date they submitted an application for a family subdivision to create a one acre gift lot for a parent. She said they have submitted documentation that the plat qualifies as a family subdivision. She stated that the property is zoned A-1, Agricultural, and the minimum lot size is 43,000 square feet. She said the existing 2-acre parcel is approximately 127 feet wide and does not currently meet the minimum lot requirements of the ordinance. There is a house that is located 30 feet from the side property line. Ms. Cox said the family subdivision as proposed would result in a 43,374 square foot lot for lot 2 which is being given to the parent and would have no frontage on a state-maintained road. Access would only be provided through a 20 foot access easement that would be deeded with the lot. Mr. Cox explained that in 2010 the applicants did receive a variance from the 25 foot of road frontage requirement and from the minimum lot width requirement. At that time it was their intent to provide 20 feet to the back parcel that would physically be part of the parcel going to the road right-of-way. Ms. Cox said after the variance was approved and a survey was done the owners realized that they could not make it work and meet the minimum 43,000 square foot lot size requirement, so they are requesting approval of a second variance. She stated that all adjacent property owners in the area were notified, a sign was posted, and a legal ad was published in *The Daily Advance* advertising the public hearing tonight. She said no input has been received from any adjoining property owners regarding this request. She advised that the Planning Board reviewed this application on July 26 and recommended approval. She noted that in approving or denying the variance request the Board will need to make four findings that are included in the packet.

Mr. Harlie E. White, Jr. stated that his son had asked him to share this property with him because he is not home a lot of time and his daughter-in-law and two grandchildren are there alone. He said after the initial variance approval two years ago his wife got sick and there was a delay in submitting the second variance request that is before the Board tonight. He requested that the Board approve the variance.

Commissioner Bill Trueblood proposed instead of granting an easement for 20 feet along the property line that the 20 foot access be added to lot #2. The Board could instead grant a variance to the 43,000 square foot requirement for lot #1 in order to make both lots whole. He added that this might prevent any future disputes over an easement if the property were to change hands.

Mr. Jason Mizelle from Hyman & Robey said he doesn't think it would matter to Mr. and Mrs. White whether the variance the Board approves is from the road frontage requirement or from the 43,000 square foot requirement as long as they can get a second lot. He said the front lot would be about 36,000 square feet which is substantially less than the 43,000 required by the county's regulations. He asked whether the smaller lot size might set a precedent.

Commissioner William Sterritt asked if the access would be a dirt path and who would be responsible for maintaining it. Mr. Mizelle said it would be a driveway to the second lot and would be their means of access whether it would be a dirt drive or a gravel drive. He stated if it is part of lot #2, the owner of lot #2 would be responsible for maintaining it. If it is an easement, something would have to be written in the easement as to who is responsible for maintenance.

Vice-Chairman Jeff Dixon asked if the variance for lot size is approved whether 25 feet of road frontage could be required. Ms. Cox responded that the Board has previously approved 20 feet of road frontage for that parcel and keeping it at 20 feet would still provide a 10 foot side setback for the existing house on lot #1.

Commissioner Gary White said he would not be in favor of approving a variance to the road frontage requirement unless there was a documented recorded easement.

Chairman Griffin asked if there were any further comments regarding Subdivision Variance 12-01. There being no further comments, the public hearing was closed.

The Board reviewed the following findings of fact:

- 1) That there are special circumstances or conditions affecting said property such that the strict application of the provisions of the ordinance would deprive the applicant of reasonable use of his land. *It is the Board's conclusion that yes there are special circumstances based on undue hardship and there is inadequate land to divide the property. By combining the 20 foot easement with Lot #2 it will provide access to the property, and will create a residual lot that does not meet the 43,000 square foot requirement.*
 - 2) That the variance is necessary for the preservation and enjoyment of a substantial property right of the petitioner. *It is the Board's conclusion that yes the variance is necessary for the parents to help with the family preservation.*
 - 3) That the circumstances giving rise to the need for the variance are peculiar to the parcel and are not generally characteristic of other parcels in the jurisdiction of this Ordinance. *It is the Board's conclusion yes based on the unique dimensions of the property and lot width.*
 - 4) That the granting of the variance will not be detrimental to the public health, safety, and welfare or injurious to other property in the territory in which said property is situated. *It is the Board's conclusion yes it will not because public services such as the fire department will have the ability to access the property.*
- Motion was made by Bill Trueblood, seconded by Jeff Dixon to approve Subdivision Variance 12-01 and Family Subdivision 12-10 based on the above findings of fact, subject to the 20 foot property easement being combined with lot #2, creating a new lot exceeding 43,000 square feet and the residual lot #1 at approximately 36,000 square feet. The motion carried 5-0.

4. AMENDMENTS TO THE AGENDA:

Chairman Griffin asked if there were any amendments to the agenda. Vice-Chairman Dixon requested that the following items recommended by the Finance Committee at its meeting today be added to the agenda: 1) Approval of contract with Green Cycle Materials to grind concrete that is stored at the landfill; 2) Approval of late property tax exemption/exclusion application by Dennis G. and Mary Spirek; 3) Approval to hire a Water System Technician at Step 3, \$23,643, to hire a Communications Director at Step 8, \$44,370, and to fill a vacant Paramedic position at the EMS Department; and 4) Denial of request from Cooperative Extension Service for 40 hours of special paid leave for Extension employees. Chairman Griffin also requested that the agenda be amended to add appointments recommended by the Appointments Committee.

Motion was made by Jeff Dixon, seconded by Gary White to amend the agenda to include the five items listed above. The motion carried.

Motion was made by Jeff Dixon, seconded by Gary White to move items #1 through #3 to the consent agenda. The other two items will be considered separately. The motion carried.

5. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of July 9, 2012 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds, and solid waste fee releases and refunds:

Releases:

	County	City
1. Jerry J. Krywaczyk	196.76	
2. Robert Joseph Labolt	132.87	104.65
3. Jason Willis	134.04	105.53
4. Edwin Alvin Eisenbers, III	114.70	86.03
5. Coastal Women's Clinic	132.62	99.46
6. Matthew Angelo Schilder	141.61	
7. Billy Thomas Duncan, II	107.69	
8. Ayanna Christine Dorsey-Byrd	102.24	
9. Michael Eugene Manning	145.45	
10. Ramon Maurice Harmon	109.80	87.35
11. Jack Nelson Shrader	110.42	87.82

Refunds:

1. Linda F. Speight	646.50	
2. Linda F. Speight	711.15	
3. Linda F. Speight	756.41	
4. Linda F. Speight	782.27	
5. Linda F. Speight	801.66	
6. Harvey L. Sr. & W. Beatrice Beasley	225.00	184.50
7. Harvey L. Sr. & W. Beatrice Beasley	247.50	202.50
8. Harvey L. Sr. & W. Beatrice Beasley	263.25	202.50
9. Harvey L. Sr. & W. Beatrice Beasley	272.25	209.25
10. Harvey L. Sr. & W. Beatrice Beasley	279.00	209.25

Solid Waste Fee Releases or Refunds:

Owner's Name	Parcel ID#	Reason for Release or Refund
Seward H. & Lessie O. Gibson	P59-15	Vacant lot
Mary Foskey	26-C-17	5 solid waste fees - \$720

c. Approval of Family Subdivision Request #12-12 by Otis Brothers to Create a Gift Lot for a Daughter

Staff has recommended approval of Family Subdivision Request #12-12 by Otis Brothers. Mr. Brothers is requesting to create a 1.35 acre gift lot to be conveyed to Sarah Wills in accordance

with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 25 feet of road frontage is provided to the parcel off of Old Foreman Bundy Road. A birth certificate has been provided as documentation that the plat qualifies as a family subdivision. Staff has advised that the request meets the minimum requirements for a family subdivision and therefore recommends approval.

d. Approval of Applications for Occupancy Tax Funds

The Finance Committee has recommended approval of two applications from the occupancy tax fund. The first application is in the amount of \$15,000 for Arts of the Albemarle and the second application is in the amount of \$25,000 to reimburse the county for the extra cost associated with the construction of South Park.

e. Approval of Contract with Green Cycle Materials

The Finance Committee has recommended approval of a contract with Green Cycle Materials to grind the approximately 5,716 tons of concrete that is stored at the landfill. The price submitted by Green Cycle Materials is \$6.50 per ton plus a \$5,000 mobilization fee.

f. Approval of Late Property Tax Exemption/Exclusion Application

The Finance Committee has recommended approval of an application from Dennis G. and Mary Spirek for a late property tax exclusion for a Disabled Veteran. The total amount excluded will be \$348.00.

g. Approval of Items Related to Personnel

The Finance Committee has recommended approval for the Water Department to hire a Water System Technician above the hiring rate based on his experience and qualifications. It is recommended that the individual be placed on step 3 of the county's pay schedule, \$23,643.

The Finance Committee has recommended approval to hire a Central Communications Director above the hiring rate based on his experience and qualifications. It is recommended that the individual be placed on step 8 on the county's pay schedule, \$44,370.

The Finance Committee has recommended approval for the EMS Department to fill a vacant Paramedic position.

Motion was made by Bill Trueblood, seconded by Gary White to approve the consent agenda as amended. The motion carried.

The following tax releases have been approved by the Finance Officer:

Releases:

		County	City
1.	Mark Stephen Napolitano	13.39	
2.	Mark Stephen Napolitano	83.33	
3.	Edward Walter Deptola	56.23	47.18
4.	William Edward Blowe	21.45	
5.	Sandra Sylvia Azard	42.05	32.32
6.	Brenda S. Sanders	46.50	37.13
7.	Julie Drennen Jernigan	41.97	
8.	Rebecca Lynn Edward Micucci	89.48	
9.	Loyce W. Twiford	15.61	
10.	Kay M. Weeks	73.44	
11.	James David Thompson	8.56	
12.	James David Thompson	6.52	
13.	James David Thompson	4.53	
14.	Charles M. Walker	21.58	
15.	Paul R. Williams, Sr.	14.88	
16.	Walter F. & Rosita Golden	8.68	
17.	Clifton Harris Etal	69.44	
18.	Paul J. & Joyce O. Wheeler	7.63	
19.	Marshall Keith Stevenson	97.81	
20.	Shannon Bryant	17.36	13.86
21.	Nicholas James Gall	41.17	

22.	Valarie Hicks Caple	15.56	11.67
23.	Thuyanh Nguyen	7.72	
24.	Stephen Michael Oleksiak	91.20	
25.	Larry L. Mullen	84.32	
26.	Steven Lloyd Potter	42.72	
27.	David H. & Barbara Deland	53.90	
28.	Becky Regina Williams	13.45	10.09
29.	Donald Lee Purbaugh	35.84	
30.	Donald Lee Purbaugh	55.06	
31.	Norma Lynn Tynes	90.02	72.52
32.	James Thomas Davis	10.29	
33.	Larry Joe Jones	52.70	
34.	Larry Joe Jones	52.70	
35.	Crab Grass IN		46.71
36.	Wells Fargo Financial Leasing	3.35	2.68
37.	GraveYard (Hewitts)	2.43	
38.	GraveYard	2.43	
39.	Whitney's Cemetery	2.43	
40.	William Craig Hatcher	61.38	
41.	Amanda Ann Bray	8.37	
42.	Daniel Justin Palen	25.61	
43.	Gwendolyn Collier McGhee	77.50	61.88
44.	Justin David Inch	51.96	
45.	Justin David Inch	43.46	
46.	Betty Lou Hardie Jennings Etal	29.76	
47.	Brandi Nicole Mitchem	20.15	15.11
48.	Philip Andrew Harden		82.52
49.	Daniel James Todd	94.74	76.05
50.	JMM Plumbing & Utilities, Inc.		43.01
51.	Tonyeka White Errand Service	9.77	
52.	BB&T Centralized Solutions	11.78	9.41
53.	Keystone Fence Co.	10.17	
54.	Quince Lashander Jarido	20.52	
55.	Thomas Robert Gruennert	40.11	35.09
56.	Christopher Clark Roberts	51.65	
57.	Christopher Clark Roberts	54.87	
58.	Yong Jun Luo	24.30	18.23
59.	GET Solutions	3.60	2.87
60.	Kenneth Alvin Sweatman	17.86	13.40
61.	First United Methodist Church of Eliz City		36.00

6. APPROVAL OF CHANGE IN SEPTEMBER MEETING SCHEDULE:

The Clerk informed the Board that its first regular meeting in September will fall on Labor Day. She said it is recommended that the meeting be moved to the Tuesday following Labor Day as has been done in the past.

Motion was made by Jeff Dixon, seconded by Gary White to move the first Commissioner meeting in September as well as the Finance and Appointments Committee meetings from Monday, September 3 to Tuesday, September 4 due to the Labor Day holiday. The motion carried.

7. DENIAL OF REQUEST FOR ADDITIONAL LEAVE FOR EXTENSION SERVICE EMPLOYEES:

The Board considered a recommendation from the Finance Committee to deny a request from the North Carolina Cooperative Extension Service for 40 hours of additional paid leave for Extension Service employees. The General Assembly awarded the 40 hours of paid leave and since a percentage of the salaries for Extension agents and secretaries are paid by the county, the county must decide whether or not to grant its portion of the leave. The Finance Committee has recommended that Pasquotank County not participate in the 40 hours of special leave since all other county employees are not being provided the same benefit.

Motion was made by Jeff Dixon, seconded by Bill Trueblood to not participate in the 40 hours of special leave for Cooperative Extension employees. The motion carried by a 4 to 1 margin with Commissioner White voting against the motion.

8. APPROVAL OF RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE:

Chairman Griffin presented the following recommendations from the Appointments Committee for appointments or reappointments to boards and committees:

COA Board of Trustees - Reappoint Matt Wood for one additional 4-year term to expire June 30, 2016.

ABC Board - Reappoint Tommy Tilley and Roy Daniels for an additional 4-year term to expire June 30, 2016.

Airport Authority - Reappoint Joe Forbes and Don Parks, Jr. to additional 2-year terms expiring June 30, 2014.

Juvenile Crime Prevention Council - Approve the following slate of recommended appointees:

Pasquotank County FY 2012-13

Instructions: N.C.G.S. § 143B-846 specifies suggested members be appointed by county commissioners to serve on local Juvenile Crime Prevention Councils. In certain categories, a designee may be appointed to serve. Please indicate the person appointed to serve in each category and his/her title. Indicate appointed members who are designees for named positions. Indicate race and gender for all appointments.

Specified Members (G.S. 147-33.61)	Name	Title	Designee	Race	Gender
1) School Superintendent or designee	Holly Glenn	EC Director	<input checked="" type="checkbox"/>	w	f
2) Chief of Police	Vacant		<input type="checkbox"/>		
3) Local Sheriff or designee	Randy Cartwright	Sheriff	<input type="checkbox"/>	w	m
4) District Attorney or designee	Vacant		<input type="checkbox"/>		
5) Chief Court Counselor or designee	Sherri Ellington	Chief	<input type="checkbox"/>	w	f
6) Director, AMH/DD/SA, or designee	Sarah Massey	SOC Coord.	<input checked="" type="checkbox"/>	w	f
7) Director DSS or designee	Melissa Stokely	Director	<input type="checkbox"/>	w	f
8) County Manager or designee	Randy Keaton	County Manager	<input type="checkbox"/>	w	m
9) Substance Abuse Professional	n/a		<input type="checkbox"/>		
10) Member of Faith Community	Michele Perkins	Youth Outreach	<input type="checkbox"/>	w	f
11) County Commissioner	Cecil Perry	Commissioner	<input type="checkbox"/>	b	m
12) Two Persons under age 18 (State Youth Council Representative, if available)			<input type="checkbox"/>		
13) Juvenile Defense Attorney	n/a		<input type="checkbox"/>		
14) Chief District Judge or designee	Hon. Eula Reid	District Court Judge	<input checked="" type="checkbox"/>	b	f
15) Member of Business Community	Vacant		<input type="checkbox"/>		
16) Local Health Director or designee	Donata Brown	PHN	<input checked="" type="checkbox"/>	b	f
17) Rep. United Way/other non-profit	Susan Trihy	UW Director	<input type="checkbox"/>	w	f
18) Representative/Parks and Rec.	Hipp Barclift	Superintendent	<input type="checkbox"/>	b	m
19) County Commissioner appointee	Linda Watts	CC Supervisor	<input type="checkbox"/>	w	f
20) County Commissioner appointee	Donald Cooper	Court Counselor	<input type="checkbox"/>	b	m
21) County Commissioner appointee	Eva Anderson	Court Counselor	<input type="checkbox"/>	b	f
22) County Commissioner appointee	Clarence Barnes	Court Counselor	<input type="checkbox"/>	b	m
23) County Commissioner appointee	Latoya Sisson	Project Uplift	<input type="checkbox"/>	b	f
24) County Commissioner appointee	Tonja Simpson	YEP/HA	<input type="checkbox"/>	b	f
25) County Commissioner appointee	Stacey Vinson	Project Uplift	<input type="checkbox"/>	w	f

Planning Board - Reappoint Hezekiah Brown and William Kruse to additional 4-year terms.

Industrial Facilities Pollution Control Financing Authority - Reappoint J. Wilson Jones, Jr. and Warren Meads to additional 5-year terms to expire January 31, 2017.

Criminal Justice Partnership Advisory Board - Reappoint Melissa Stokely to an additional 3-year term to expire September 30, 2015.

Health Board - Reappoint Bill Trueblood to an additional 3-year term expiring October 31, 2015.

Intercounty Transit Authority - Reappoint Bill Trueblood to an additional 3-year term expiring October 31, 2015.

Resource Conservation & Development Council - Appoint Gary White to a 4-year term effective December 1, 2012 and expiring November 30, 2016 to replace Marshall Stevenson.

District Jail Commission - Reappoint Cecil Perry; appoint Joe Winslow to replace James Adams when his term expires December 31, 2012. Terms will expire December 31, 2014.

Redevelopment Commission - Reappoint Lloyd Griffin, Bill Trueblood and Rodney Bunch to additional 3-year terms expiring December 31, 2015.

Motion was made by Gary White, seconded by Jeff Dixon to approve the appointments and reappointments as recommended by the Appointments Committee. The motion carried.

9. REPORTS FROM ASSISTANT COUNTY MANAGER:

Assistant County Manager Rodney Bunch reported that Ms. Marcy Bergman spoke at the July 9th Commissioner meeting about Motion Sensors. He stated that staff met with Engineer Greg Johnson to review the billing for the stormwater review. He said staff and Commissioners Winslow and Trueblood then met with Ms. Bergman and resolved the billing for her project and agreed to look for ways to improve communications between the county and the developer. He added that Ms. Bergman has obtained a building permit to begin work on the project.

Mr. Bunch advised that Congressman Butterfield will be hosting a Business Economic Development Summit on September 10-11 in Washington, DC. He said in the past representatives from Pasquotank County have attended this summit and the last couple of years Economic Developer Wayne Harris, Airport Manager Scott Hinton, the Chamber Director, and he have attended the summit. He stated that some members of the Board may want to attend.

10. REPORTS FROM COMMISSIONERS:

Commissioner William Sterritt reported that the SPCA will be meeting tomorrow night at 6:00 PM in the Public Safety Building. He stated that the price of admission is a bag of cat litter and he invited Commissioners to attend the meeting.

Vice-Chairman Jeff Dixon asked what the next step will be for the Troy Jackson house which was recently burned by the fire department. He asked if the current property owner will be hiring a contractor to clear the lot because there is a lot of debris remaining on the property and site looks as bad now as it did before the house was burned. Assistant County Manager Rodney Bunch said the new property owner purchased the property and entered into an agreement with the fire department to burn the house. County Attorney Mike Cox said the current property owner met with him before purchasing the property and his impression was that she would get this lot cleaned up. He stated that he feels she will follow thru. It was suggested that the Code Enforcement Officer meet with the property owner.

Commissioner Bill Trueblood reminded the Board that the Water Committee will be meeting this Wednesday at 2:00 PM. He said everyone is welcome to attend the meeting and get a status report on the RO plant. He stated that the Parks & Recreation Advisory Committee will meet this Thursday afternoon and he believes the committee is beginning to get its hands around countywide recreation and develop a plan for the future.

Commissioner Gary White added that he has noticed the county seal has been placed on vehicles operated by the Pasquotank County-Elizabeth City Parks & Recreation Department.

Chairman Griffin asked if the county has come up with an alternative location for the feeding program which is currently located at the old Elizabeth City Middle School once the construction work on Elizabeth Street begins. The Assistant Manager stated that the county has not been

involved in finding a new location for the feeding program. He said the time has been extended from the original July date that DOT said the entrance to this area would not be accessible, and the feeding program continues to use the building until DOT informs the county they will be working in that area.

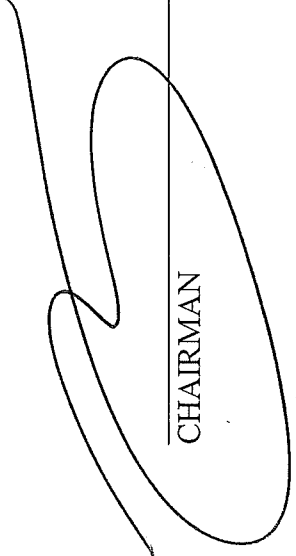
Chairman Griffin informed the Board that August 13 the joint hospital-county RFP task force will be meeting to hear a report from Dixon Hughes, the hospital's auditor, on the financial status of Albemarle Hospital. Since all Hospital Commissioners and County Commissioners have been invited to attend this meeting it will be considered a special Commissioner meeting. Chairman Griffin also advised that on August 27, the first of two required public hearings will be held.

Chairman Griffin reported that a lot of members of the community participated in Coast Guard Day last week by serving barbecue to Coast Guard personnel and their families. He said there is some interest in a bike path from Elizabeth City to the Coast Guard Base.

Chairman Griffin asked if there was any further business to come before the Board. There being no further business he asked for a motion to adjourn the meeting.

Motion was made by Gary White, seconded by Bill Trueblood to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:00 PM.


CLERK TO THE BOARD


CHAIRMAN