

**PASQUOTANK COUNTY, NORTH CAROLINA  
AUGUST 19, 2019**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, August 19, 2019 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Jeff Dixon, Chairman  
Lloyd E. Griffin, III, Vice-Chairman  
Cecil Perry  
Frankie Meads  
Sean Lavin

**MEMBERS ABSENT:** Charles H. Jordan  
Barry Overman

**OTHERS PRESENT:** Sparty Hammett, County Manager  
R. Michael Cox, County Attorney  
Lynn Scott, Clerk to the Board

The meeting was called to order at 6:00 PM by Chairman Jeff Dixon. Vice-Chairman Lloyd Griffin gave the invocation and Commissioner Frankie Meads led in the Pledge of Allegiance to the American Flag.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Dixon asked if there were any amendments to the agenda. Finance Committee Chairman Lloyd Griffin requested the agenda be amended to add the following items recommended by the Finance Committee today: 1) Approval of Annual Maintenance Contract for Central Communications Radio Equipment; and 2) Add Closed Session per NCGS 143-318.11(a)(5) – Acquisition of Property.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to amend the agenda to add item #1 to the Consent Agenda and add item #2 to the end of the meeting. The motion carried unanimously.

**2. PUBLIC HEARING ON BUSINESS INVESTMENT PROGRAM (BIP) FOR TELEPHONICS:**

Chairman Dixon stated that about a month ago the Board gained consensus to award Telephonics Corporation a local incentive through the Business Investment Program (BIP), not to exceed \$200,000. This incentive will refund 50% of the new taxable investment for a 10-year period in the form of an economic development grant. Telephonics Corporation is a manufacturer of radar and communications systems for the aviation industry and military. He said the company wishes to expand its presence in Pasquotank County with the purchase and renovation of an existing building located at 112 Corporate Drive in the County's Commerce Park. The expansion will yield 75 new full-time jobs, with an average salary of approximately \$65k, with an estimated capital investment of \$5.5m.

Chairman Dixon declared the meeting to be a public hearing on the Business Investment Program Grant Agreement with Telephonics.

Christian Lockamy, Director, Elizabeth City/Pasquotank County Economic Development Commission, offered to answer any questions. He noted that this expansion is very positive for our community and he looks forward to seeing them grow.

There being no further comments, the public hearing was closed.

Motion was made by Lloyd Griffin, seconded by Sean Lavin to approve the proposed Business Investment Program Grant Agreement (BIP) between Pasquotank County and Telephonics Corporation as presented. The motion carried unanimously.

**3. COMMENTS BY DOUG LANE:**

Chairman Dixon called on Doug Lane of 625 Okisko Road to address the Board. Mr. Lane stated that he attended the Special Projects Committee this afternoon where hunting with deer dogs was addressed. He said he has two concerns coming from the Special Projects meeting: 1) “Special interests groups that come from Virginia and other counties should not be allowed to influence the Board’s decisions, because they do not have a stake in the game”, and 2) “Their hobby is not going to ruin my life – it’s that simple”.

**4. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

a. *Approval of Minutes of August 5, 2019 Commissioner Meeting*

b. *Approval of Tax Releases and Refunds*

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

**Tax Releases**

		County	City
1.	Hudson & Son Garage Inc.	1,960.38	
2.	Keith Glenn Arnold	115.38	
3.	Zee R Rochelle	1,003.31	853.47
4.	Rainstro Investments LLC	1,125.74	972.23
5.	Rainstro Investments LLC	187.11	159.17
6.	Sherwood L. & Clara Spence	144.00	
7.	Chep USA	315.36	268.26
8.	B. Culpepper Jennette Jr.	147.84	125.76
9.	S & J Holdings LLC	572.88	487.32
10.	Northside Park Gastroenterology	579.04	492.56

**Tax Refunds**

		County	City
1.	Joseph Anthony Armijo	105.57	
2.	Debjani Kanjilal	263.98	224.56
3.	Sentara Albemarle Regional Medical Center	114.11	117.07

**Solid Waste Fee Releases**

		Parcel ID #	Reason for Release
1.	Mary Berry	24-B-16	Vacant
2.	Florence Evans Etal	P126-32	Vacant
3.	C. C. Scaff LLC	24-B-4	Vacant
4.	C. C. Scaff LLC	24-B-5	Vacant
5.	Dorothy Gallop Gregory	P111-41	Vacant
6.	Glen Cove Prop. Owners Assoc.	P132A-103	Vacant
7.	Mary O. & John W. Gibson Lfe.	P63-4	Vacant
8.	Sterling S. & Shirley B. Griffin	P80-84A	Vacant
9.	Edward B. & Jo Ann Jezard Hollomon	P142B-58	Vacant
10.	Jackson-Reid Farms LLC	P95-71	Vacant
11.	Lindsey Lee James	28-D-7	Vacant
12.	Na Tran Jordan	P132A-146	Vacant
13.	Tony Lewis	12-G-16A	Vacant
14.	Tony Lewis	50-L-8	Vacant
15.	Gussie R. Layden	P119-75	Vacant
16.	David Mowers Exec	P142B-67	Vacant
17.	Elizabeth S. Overton Life. Est.	P98-16	Vacant
18.	Pasquotank County	76-A-1	Vacant
19.	Pearl St. Pentecostal Church	12-D-14	Vacant
20.	Gwendolyn Nixon Price	P67-29	Vacant
21.	Robinson MFG Company	41-D-7-8	Vacant
22.	Timothy & Denesia Spence	P107-4	Vacant

23.	Pearl Sutton	P98-12	Vacant
24.	Victory Independent Baptist Church Inc	P31-29	Vacant

*c. Approval of Budget Amendments*

The Finance Committee has recommended approval of the following Budget Amendments:

Schools

Increase	010.0991.4991.00	Fund Balance Appropriated	1,386,644.00
Increase	010.5910.5636.00	Education-Capital	1,386,644.00

To roll over unspent funds from 2018-19.

Inspections

Increase	010.0991.4991.00	Fund Balance Appropriated	26,582.00
Increase	010.4350.5500.00	Capital Outlay	26,582.00

To roll over appropriation for purchase of new vehicle for the Inspections Department. Funds were borrowed in 2018-19 for this vehicle.

Non-Departmental

Increase	010.0204.4380.20	FEMA Funds	914,659.00
Increase	010.4195.5600.36	HMGP-Acquisition	802,111.00
Increase	010.4195.5600.35	HMGP-Elevation	112,548.00

To roll over unspent grant funds for Hurricane Matthew Hazard Mitigation Grant.

Water

Increase	063.0991.4991.00	Fund Balance Appropriated	449,688.00
Increase	063.7135.5500.00	Capital Outlay	449,688.00

To roll over funds for the RO well retrofit project.

*d. Approval of Annual Maintenance Contract for Radio Equipment*

The Finance Committee has recommended approval of the annual maintenance contract with Motorola for all maintenance on radio equipment at the tower locations and at Central Communications for \$48,796.49.

Motion was made by Sean Lavin, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried unanimously.

**5. REPORTS FROM COMMISSIONERS:**

Vice-Chairman Griffin reported on activities at Albemarle Commission.

Commissioner Lavin attended the STEM School Ribbon Cutting at ECSU, as well as the Joint Recreation Advisory Board meeting. He said the Recreation Director assured him that he will start attending some of the Board's meetings in order to keep the Board informed of activities. He said he is excited about the economic development activities going on.

Commissioner Meads attended the SPCA meeting. He provided an update on changes to the North Carolina Building Codes.

Commissioner Perry attended the Stem School Ribbon Cutting at ECSU. He congratulated Vice-Chairman Griffin on the wonderful job he did at the event. He also attended the Jail Board meeting. There were over 100 prisoners housed at the jail last month, which equated to \$8k in income. He will be the voting delegate at the NCACC Annual Conference next week.

Chairman Dixon thanked Vice-Chairman Griffin for standing in for him at the ribbon cutting at ECSU and thanked Commissioner Perry for attending the upcoming annual conference. He reported that the NEATT School now has over 600 students enrolled. On August 28<sup>th</sup>, the charter school will be entering into a USDA grant for purchase of the back of the mall to house grades 6 through 9. He said he will invite the CEO of the charter school, Dr. Harris, to an upcoming meeting to provide the Board an update on the school.

Chairman Dixon asked for a motion to enter Closed Session to discuss Acquisition of Property.

Motion was made by Sean Lavin, seconded by Cecil Perry to enter Closed Session per NCGS 143-318.11(a)(5) – Acquisition of Property. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Lloyd Griffin, seconded by Cecil Perry that the Board return to Regular Session. The motion carried unanimously.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business;

Motion was made by Lloyd Griffin, seconded by Sean Lavin to adjourn the meeting. The motion carried and the meeting was adjourned at 6:30 PM.

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CHAIRMAN

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CLERK TO THE BOARD