

**PASQUOTANK COUNTY, NORTH CAROLINA
SEPTEMBER 3, 2013**

The Pasquotank County Board of Commissioners met today in a regular meeting on Tuesday, September 3, 2013 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Jeff Dixon, Chairman
Joseph S. Winslow, Jr., Vice-Chairman
Lloyd E. Griffin, III
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Frankie Meads

MEMBERS ABSENT: None

OTHERS PRESENT:

Sheri Small, Finance Officer
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon. Commissioner Lloyd Griffin gave the invocation and Vice-Chairman Joe Winslow led in the Pledge of Allegiance to the American Flag.

1. COMMENTS FROM ANDY REVIE:

Chairman Dixon recognized Mr. Andy Revie of Small Drive. Mr. Revie explained that he had an involved question regarding his real estate tax and went to the Tax Office and got superior service from Sharon Cooper, real estate appraiser, and Kathy Lane, with Pearson Appraisal. He said they worked with him and were able to answer his questions to his satisfaction. He stated that the county is well served by having these two individuals supporting the Tax Department.

2. COMMENTS FROM EARL ROUNTREE:

Chairman Dixon called on Mr. Earl Rountree from Sunbury. Mr. Rountree explained to the Board that neighboring counties like Gates County have little or no commerce and do a lot of business in Pasquotank County. He said he does not think the people in Pasquotank County appreciate the business it gets from Gates County. He expressed his concerns regarding a recent article in the newspaper concerning Gates County's decision to no longer help pay for office space for the Public Defender and District Attorney. He said that Chowan and Currituck Counties pulled out before Gates County did and if they had not pulled out, Gates County probably would not have either. He asked why Gates County had been singled out. He suggested that Pasquotank County have a meeting with all of the counties in the district to discuss just what the counties are paying for and why it has increased.

Commissioner Gary White stated that the same opinions were expressed about Chowan and Currituck Counties however the newspaper did not choose to print those comments. He added the most distasteful thing about Gates County's action was that Gates County only notified Pasquotank County that it would no longer be paying rent for office space for the Public Defender and District Attorney after the budget process had been completed and the revenue from Gates County had been included in the county's budget. He stated that the counties seem to have lost the concept of why they came together on a lot of things in the first place which is because this is the poorest region in the state and counties could not afford to do many things on their own. He said the money to house the Public Defender's and District Attorney's offices does not come from counties' general funds, but from part of court facilities fees received by each county from the Administrative Office of the Courts.

Commissioner Lloyd Griffin explained that last year the Public Defender closed his office in Chowan County to consolidate all of his staff in Pasquotank County. He stated that Pasquotank County made provisions to provide three additional offices to accommodate the additional staff. He noted that Pasquotank County is only asking for each county to pay its fair share for rent. He said that it is the position of some that each of the counties would either have to pay rent or provide office space in their county for the Public Defender and District Attorney.

County Attorney Mike Cox explained that there are two multi-county districts in the state where more than two or three counties are involved, one in the east and one in the west. He said traditionally Pasquotank County has been the center of its district and the other counties have all shared in the cost of office space which has worked for a long time.

Finance Officer Sheri Small advised that previously the formula for the District Attorney was based on the number of court sessions held and the District Attorney billed the counties. Several years ago the state wanted the District Attorney to stop doing the billing which is when it fell on Pasquotank County to bill the counties which was then based on square footage, utilities and janitorial service and was allocated to the counties according to population.

Commissioner Cecil Perry asked the current status of office space for the Public Defender and District Attorney. Mr. Cox responded that Pasquotank County is still providing space for all of the counties in the district. He said the Board can continue doing as it is currently doing and absorb the income loss, or it can downsize and just provide the amount of office space required by statute.

Mr. Rountree commented that he would like to thank the Board of Commissioners and the Hospital Board for their decision to lease Albemarle Hospital to Sentara Healthcare. He stated that everyone he has talked with is happy about the decision.

3. PUBLIC HEARING ON SCHEDULE OF VALUES FOR 2014 REVALUATION:

Chairman Dixon declared the meeting to be a public hearing on the Schedule of Values for the 2014 revaluation and he asked if anyone would care to comment on the Schedule of Values. At the absence of comments, the public hearing was closed. Chairman Dixon recognized Tax Administrator Patrice Stewart. Ms. Stewart presented a map of the county that had been prepared showing the projected increases and decreases in property values throughout the county. Katherine Lane from Pearson Appraisal Service provided a handout of neighborhood numbers with the percentage of the projected increase or decrease in values in the different neighborhoods based on qualified sales. She explained that not all neighborhoods are represented because there were no qualified sales in those areas. She said the values in much of the county have decreased and in some areas have increased. Ms. Lane emphasized that these are only projected numbers and Pearson Appraisal still has about six weeks to finalize the values.

The Board requested that the Tax Office and the reappraisal staff provide members of the Board with copies of maps showing the various areas of the county and the projected increases and decreases in value. The Board also agreed to hold a work session on September 16 at 3:00 PM to review this information with the Tax Office and the reappraisal staff so they may be able to answer any questions Commissioners might have before considering approval of the Schedule of Values at the regular meeting at 7:00 PM.

4. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. Vice-Chairman Joe Winslow requested that the agenda be amended to add the following items recommended by the Finance Committee at its meeting today to the consent agenda: 1) Approval of tax releases and refunds; 2) Approval of budget amendments; 3) Approval of late property exclusion application; 4) Approval of recommendation to rent a pup trailer to Waste Industries; 5) Approval of county funding plan for Home and Community Care Block Grant; and 6) Approval of pay grade change for Assistant EMS Director. County Attorney Mike Cox requested that a Closed Session be added at the end of the meeting to preserve the attorney-client privilege.

Motion was made by Gary White, seconded by Cecil Perry to approve the amendments to the agenda as recommended. The motion carried unanimously.

5. CONSIDERATION OF APPOINTMENT TO SOLID WASTE COMMISSION:

Commissioner Frankie Meads stated that at the last meeting there was discussion about appointing James Morris to the Solid Waste Committee. He said after looking at the rules he does not see any reason he could not be appointed.

Motion was made by Frankie Meads to appoint James Morris to the Solid Waste Committee.

Chairman Dixon stated that in order to make this appointment, the Board would have to amend its own appointments policy. He said presently the Chairman gets to make appointments to internal committees, and the Board Appointments Committee recommends appointments to the external committees with the approval of the Board. He explained that in order to move forward the Board would have to suspend its own policy and amend it. He said this has always been the Board's policy and it was clarified in the Board's Appointments Policy adopted in April of this year.

Commissioner William Sterritt said in his estimation the intent of the policy was to expedite, not to exclude citizens being appointed to internal committees.

Chairman Dixon stated that it has always been the pleasure of the Board that only County Commissioners serve on internal committees because there is taxpayers' money involved and the Board approves that money.

Commissioner Meads said the policy states that the Board Appointments Committee shall make recommendations to the full Board for appointments and reappointments to all subordinate boards and committees.

Chairman Dixon suggested that this be sent to the Governance Committee to review and recommend a change in the policy or that it be addressed at a work session. He again said the policy would have to first be suspended in order to make the proposed appointment to the Solid Waste Committee.

Commissioner Sterritt said as chair of the Governance Committee he would welcome a deliberation by members of that committee as to what direction to go.

Commissioner Perry commented that the Board has always given the Chairman an opportunity to appoint the internal committees. He said it appears the Board is trying to change something that has always been controlled by the Chairman. He stated that to try to change it is going to create some problems.

Commissioner Sterritt noted that government should be of laws and not of men.

Commissioner Meads stated that the Chairman certainly has the right to appoint this committee, but there is nothing to keep the Board from adding to the committee. He said he was taught at the School of Government that the majority rules on the Board of Commissioners. He said the Board could send this to the Governance Committee, but if all committees were internal committees, then one man would be ruling and not the majority.

Commissioner Sterritt stated that three members of the Governance Committee are sympathetic to the change.

Commissioner Meads said the reason he would like to make this change is because he believes it will save money and improve the solid waste department. He added that he has learned over the years if there is a critic to put him in the middle of it and he cannot criticize it anymore.

Commissioner Sterritt said the members of the Board did not know that the Chairman would be absent from the last meeting and it had already been decided before the meeting to have a discussion on this appointment. He stated that he is not afraid of and in fact encourages citizen involvement.

Commissioner Griffin noted that this is one county department and one Commissioner feels that oversight is needed of a 25 year veteran employee. He said there are other committees that do not include citizen involvement such as the Water Committee.

Chairman Dixon explained that there are three enterprise funds which are only served by County Commissioners. He stated that the whole purpose of putting the Solid Waste Committee as an internal committee is that the Board has to set the solid waste fee and only Commissioners can set that fee.

Commissioner Meads said he is not looking at fees, but is looking at making the Solid Waste Department a lot more efficient and if there is someone who can help do that, he certainly would be in favor of that individual helping to do it.

Chairman Dixon said the previous Solid Waste Commission that included others besides County Commissioners did not have any power, and only the Commissioners who sat on that committee had power. He stated that he will never support Mr. Morris because he has sent over 171 emails to county staff. He has sent 74 emails to Dennis Shackelford at DENR trying to point out violations to embarrass Pasquotank County. Chairman Dixon said none of those proposed violations have been proven. He stated that Mr. Morris has requested 602 copies of invoices, purchase orders and documents from county staff which has required many hours of staff time. He said Mr. Morris has just ordered copies of six months of invoices from Ricky's Welding. He stated that Mr. Morris never comes back with the copies saying he has uncovered some wrongdoing. He stated that Mr. Morris has also requested a copy of the handbook for County Commissioners. He said if there is something going on Mr. Morris should point it out and move on.

Commissioner Meads said if Mr. Morris is on that committee he will have access with the committee and he won't be bothering staff with all of the emails.

Chairman Dixon explained that the three Commissioners who are on the Solid Waste Committee do not get or even request this information.

Chairman Dixon suggested the policy be sent to the Governance Committee for a recommendation. If the policy changes, then he will assume a motion will be coming later to add Mr. Morris to the Solid Waste Committee.

Vice-Chairman Winslow stated that apparently these issues have gone on for a long time and he has known Mr. Morris for a long time and he is a personal friend of his. He suggested if something is changed that it be changed at the time the committees are appointed, not after the committees are in place, because if this happens with one committee it could happen with other committees. He said he would like for a lot of thought to go into this and he would like to be sure that Mr. Morris and others know that he supports him, but he wants to make sure the county makes no mistakes in any changes it makes involving these appointments.

Commissioner Meads stated that he had done some investigation before looking into this and he found that Perquimans County charges a solid waste fee of \$62.95 per population per year for its solid waste operation; Beaufort County charges \$67.38 per year and does not charge a disposal fee, but a \$90 annual fee and it is supplemented by tax dollars; in Chowan County it costs \$74.52 for the people to pay for their landfill; in Pasquotank County the cost is \$117 per population which is almost double what it costs Perquimans County to run its landfill. Commissioner Meads asked why the county would hesitate to have someone that might be able to help in that area if there is a way to run the landfill better and save money.

Motion was made by Frankie Meads, seconded by Joe Winslow to refer to the Governance Committee to study the county's appointments policy related to internal appointments.

Discussion followed and Commissioner Perry said the timing of this is not right and something like this should be done when the committees are appointed and not in the middle of the year.

Chairman Dixon said this is the second time this issue has been brought up and it needs to be laid to rest once and for all. He said once the Governance Committee has a recommendation, the Board can either vote it up or vote it down. He added that if the policy changes, it would open up the floor for a nomination to the Solid Waste Committee.

The motion failed by a 3 to 4 margin with Commissioners Winslow, Meads and Sterritt voting in favor of the motion and Commissioners Dixon, Griffin, Perry, and White voting against the motion.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of August 19, 2013 Commissioner Meeting

b. Approval of Tax Releases, Refunds and Solid Waste Fee Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, refunds and solid waste fee releases and refunds:

Releases:

		County	City
1.	Anthonie Eugene White	149.17	
2.	Rene Amador Gonzalez	148.68	
3.	Randolph E. Ferebee & Rita M. Ferebee	523.55	
4.	David Paul Moore	103.29	152.96
5.	Michael David Minotto	185.32	
6.	Lillie H. Ambrose	320.06	
7.	Christopher Lynn Pendergrass	109.55	
8.	Johnny Lee Garcia	131.81	110.24
9.	Vincent William Copcutt	111.54	140.93
10.	Johnny Lee Dubose		88.95
11.	Vernon Calvin Kinney	111.41	107.32
12.	Daniel Paul Rosser		
13.	Gary Lee Brandow	153.88	
14.	Patrick Marlen Hagan	105.90	
15.	Thomas Charles Austin	116.68	
16.	Romano Watson Rumbawa	106.08	
17.	Seegars Fence Co. Inc. Rocky Mt.	169.91	133.50
18.	Trevor James Tufts	246.26	
19.	Gerry D. Coleman	134.11	

Refund:

1.	Lillie H. Ambrose	668.79
2.	Grace E. Hyman	151.83

Solid Waste Fee Releases:

Owner's Name	Parcel ID Number	Reason for Release
Blackwell Memorial Church	11-E-85	House burned in 2010
Central Coast Investments LLC	39-B-43	House unlivable
Carla W. Dewald	P12A-31	House vacant since 2003
Harrell Griffin Heirs	P48-4	House vacant since 2008
Adrian H. & Reva Mizelle	P142B-89	House vacant since 2007
George O. & Margaret M. Halstead	P95-48	House vacant for 30 years
Lucille S. Griffin Heirs	P80-10	Vacant lot
Mrs. Glennie Wilson	P31-6	House vacant since 2010
Floyd Eugene Simpson, Jr.	P58-15	House vacant since 1989
Justin M. Bowen	P117-6	House vacant since 2010
Nellie Proctor Heirs	P116-11	House unlivable/collapsed
Novella C. Johnson	P145-23	Vacant since 2009
Novella C. Johnson	44-B-42	Vacant since 2009
Novella C. Johnson	44-H-2	Vacant since 2009
Novella C. Johnson	44-H-1	Vacant since 2009
State of North Carolina	56-A-25	Vacant 3 years+
Horace F. Pritchard	P140-183	Mobile home vacant 2+ years
Horace F. Pritchard, Sr. Etal	P141-24A	Vacant since 2006

Solid Waste Fee Refunds:

Ronald Payne Davis Etal	P89A-1	Vacant since 2005
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c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Library

Increase	013.0550.4839.00	Miscellaneous Revenue	4,000.00
Increase	013.6110.5251.00	Gas & Oil	2,500.00
Increase	013.6110.5353.00	Maintenance-Vehicles	1,500.00

Cooperative Ext

Increase	010.0230.4370.00	State Grants	2,752.00
Increase	010.4950.5600.34	State-SHIP	2,752.00

d. Approval of Late Property Exemption or Exclusion Application
The Finance Committee has recommended approval of a late property exemption or exclusion application from Faithway Church of Jesus the Apostolic Faith Inc. that was filed after the close of the listing period. The application is for tax exemption of two parcels that are used as the church parking lot. The city and county tax to be excluded for each lot is \$110.25 for a total of \$220.50.

e. Approval to Rent Pup Trailer to Waste Industries
The Finance Committee has recommended approval of the rental of a roll off pup trailer to Waste Industries for \$200 per month. The trailer has not been used in several years and is not currently needed by the Solid Waste Department.

f. Approval of County Funding Plan for Home and Community Care Block Grant
The Finance Committee has recommended that the Board approve the County Funding Plan for the Home and Community Care Block Grant for Older Adults for FY 2013-14 and authorize the Chairman to sign the contracts for each of the programs. The local match portions are already included in the 2013-14 county budget.

g. Approval of Pay Grade Change for Assistant EMS Director
The Finance Committee has recommended that the Board approve a pay grade change for the Assistant EMS Director from Grade 22, Step 8 to Grade 25, Step 8 effective September 1, 2013.

h. Adoption of Amended Dangerous Dog Ordinance
At the last meeting the Board held a public hearing on the Dangerous Dog Ordinance and voted to approve it. Since upon the first reading all members of the Board must be present and voting in the affirmative in order for a police power ordinance to be approved, the Board could not give final approval to the ordinance because all members were not in attendance. The Board can vote to adopt the ordinance at tonight's meeting by a simple majority vote. The proposed ordinance is as follows:

**ORDINANCE
AMENDING THE PASQUOTANK COUNTY
DANGEROUS DOG ORDINANCE**

WHEREAS, the Board of Commissioners adopted A Dangerous Dog Ordinance on December 19, 2005; and

WHEREAS, multiple changes to that ordinance have become necessary due to the County's collaboration with the City of Elizabeth City in the administration of Animal Control Services; and

WHEREAS, a public hearing on this matter was held on August 19, 2013 for the purpose of amending the ordinance.

NOW, THEREFORE, BE IT ORDAINED, by the Pasquotank County Board of Commissioners that the Dangerous Dog Ordinance is hereby amended as follows:

**Chapter 91
Dangerous Dogs**

91.01 Definitions.

For the purposes of this article, the following words and phrases shall have the following meanings:

Animal Control Board: The Animal Control Board shall consist of five (5) members; two (2) appointed by the City of Elizabeth City City Council; two (2) appointed by the Pasquotank County Board of Commissioners; and one (1) member shall be a representative of the SPCA of Northeastern North Carolina recommended by the SPCA Board of Directors and jointly appointed by each governing body. Three members of the Animal Control Board shall constitute a quorum for the purposes of this ordinance.

Attack by a dog: Any assault or battery by a dog upon a person or domestic animal, to include biting, felling or toppling, tearing of clothing, provoking flight to escape attack, or any other act which could reasonably cause physical injury to the person or domestic animal.

Bite by a dog: Any seizing, gripping or grasping, no matter how slight or momentary, by a dog between its jaws of the body parts of a person or domestic animal, so as to cause physical injury to such person or domestic animal.

Dangerous Dog: A dangerous dog is defined as any dog whose actions, according to the records of the appropriate authority (i.e. Sheriff's Office or Police Department) after a *sustained* investigation and provided such actions are attested to in a sworn statement by at least one person, meet at least one of the following:

- (1) Without provocation on public or private property, including the owner's property, has killed or inflicted serious bodily injury on a person;
- (2) Without provocation on public or private property, including the owner's property, has killed or inflicted severe injury to another dog or other domesticated animal; or
- (3) Is a dog trained for dog fighting or is being used or has been used for the purpose of dog fighting.

Dog: A domesticated animal (canis familiaris) of the Canidae family; provided also that a wild specie of the Canidae family, such as a wolf, fox, or coyote, shall be considered a dog for purposes of this ordinance.

Guard dog: A dog trained by a skilled trainer to recognized security industry or other reasonable standards and presently used under the control of trained handlers to protect persons and property.

Law enforcement dog: A dog, trained for police work to recognized law enforcement standards and presently used by and under the control of a law enforcement officer to carry out the law enforcement officer's official duties.

Lawful hunt: A hunt for lawful game conducted on private or public property with the consent of the owner or custodian of the property by a person with a valid license (if required) during the lawful season for the game concerned using dogs customarily employed and suitable for such game.

Owner: Any person or legal entity that has a possessory property right in a dog, including the harborer or keeper of a dog with the consent of the owner or of a dog that has been abandoned by or escaped the custody of its owner.

Owner's real property: Any real property owned or leased by the owner of the dog, not including any public right-of-way or a common area of a condominium, apartment complex, or townhouse development.

Potentially Dangerous Dog: A potentially dangerous dog is defined as any dog whose actions, according to the records of the appropriate authority (i.e. Sheriff's Office or Police Department) after a *sustained* investigation and provided such actions are attested to in a sworn statement by at least one person, meet at least one of the following:

- (1) Inflicted injury to a domesticated animal that required veterinary care or bit any person, without provocation, so as to cause a laceration or abrasion requiring medical care.
- (2) Chases or approaches a human upon the streets, sidewalks or any public or private property in a menacing or threatening manner and in an apparent attitude of attack, when such human is conducting himself/herself peacefully and lawfully and is not provoking the dog; or
- (3) Engages in any behavior that requires a defensive action by any person to prevent bodily injury when the person and the dog are off the property of the owner or custodian of the dog.

Severe injury: Any physical injury that results in broken bones or disfiguring lacerations or requires cosmetic surgery or hospitalization.

Law Enforcement Agency: Shall mean the Pasquotank County Sheriff's Office or the City of Elizabeth City Police Department or any other agency, which has jurisdiction within the City or County.

Territorial jurisdiction of the City of Elizabeth City and Pasquotank County: All territory within the boundaries of the County of Pasquotank, North Carolina, except the incorporated area of a municipality, unless such municipality has consented to the application and enforcement of this article in such areas.

Vicious dog: A dangerous dog, as defined herein, that after having once committed an act making it a dangerous dog or having been determined hereunder to be a dangerous dog, commits a subsequent attack on a person or domestic animal.

91.02 Application of ordinance; exceptions.

The provisions of this ordinance do not apply to:

- (1) A law enforcement dog or guard dog being-used by a law enforcement officer or bona fide professional security guard to carry out the law enforcement officer's or security guard's official duties or professional responsibilities;
- (2) A dog being used in a lawful hunt;
- (3) A dog where the injury or damage inflicted by the dog was sustained by a domestic animal while the dog was working as a hunting dog, herding dog, or predator control dog on the property of, or under the control of, its owner, keeper or harborer, and the damage or injury was to a species or type of domestic animal appropriate to the work of the dog; or
- (4) A dog where the injury inflicted by the dog was sustained by a person who, at the time of the injury, was tormenting, abusing, or assaulting the dog, had tormented, abused, or assaulted the dog, or was committing or attempting to commit a crime.
- (5) A dog which has caused a severe injury or other bodily harm on a person however Law Enforcement Agency finds the injuries are the result of extenuating circumstances.

91.03 Reporting requirements.

- A. *Report required:* (i) An owner, keeper or harborer of a dangerous or vicious dog or a dog that has attacked or bitten a person or domestic animal; (ii) a victim or person witnessing such an attack or biting; (iii) a veterinarian treating a domestic animal for such an attack or biting; or (iv) a health care professional treating a person for such an attack or biting, shall report the following events to the Sheriff's Office within three (3) business days after the event has occurred:
 - (1) Any attack or biting by a dog upon any person or domestic animal, or
 - (2) The transfer, gift, sale, or other conveyance of ownership or possession of a potentially dangerous, dangerous or vicious dog, its confinement in a veterinary facility, its removal from the territorial jurisdiction of the county, or its death.
 - a.) If a dog is caused to be moved into Pasquotank County from any jurisdiction (whether it be a municipality, county or other local government), which has caused that dog to be classified as potentially dangerous, dangerous or vicious (or some other similar classification), or an animal so classified elsewhere is situate within Pasquotank County at any time, that dog must be reported as required hereunder to the Sheriff's Office. The Sheriff or his designee shall review the case and classification of the previous jurisdiction and, if appropriate, cause the owner or person in possession of said dog to register the dog within the County as potentially dangerous, dangerous or vicious.

- B. *Report data required:* The data required in the report and the format thereof shall be as set forth in administrative procedures promulgated by the Sheriff.

91.04 Determination that a dog is dangerous, potentially dangerous or vicious.

- A. *Generally.* Upon a complaint, or when he has reasonable suspicion, that a dog is potentially dangerous, dangerous or vicious, the Sheriff's Office shall make a determination whether or not such dog is dangerous, potentially dangerous or vicious. Any determination that a dog is potentially dangerous, dangerous or vicious shall be made in a writing which summarizes the available evidence and which shall be delivered or mailed certified mail, return receipt requested, to the owner. If the determination is made that the suspect dog is dangerous, potentially dangerous, or vicious, the written determination shall order compliance with the appropriate provisions of this ordinance and the Sheriff's Office may impose reasonable conditions to maintain the public health and safety. The Sheriff's

Office shall assess appropriate civil penalties if he determines that violations of this article have been established and may elect to pursue other remedies authorized by law.

B. Appeals from determinations.

Any party having a direct interest in the matter and aggrieved by any determination as provided in this chapter may within five (5) business days of receiving such determination appeal such determination in writing, within five (5) business days to the Animal Control Board by delivering a written notice of appeal to the Sheriff's Office. The ruling of Animal Control Board shall be final, subject only to such appeal or certiorari proceeding as may be provided by law to the Superior Court for Pasquotank County, filed within ten (10) days of the date of the final determination by the Animal Control Board. Any determination of the Law Enforcement Agency under Section 91.04(A) may be appealed to the Animal Control Board by filing written objections with the Chairman of the Animal Control Board within five (5) business days after such determination. The Animal Control Board shall schedule a hearing on such appeal within ten (10) days of the filing of the written objections. The Animal Control Board shall render its decision as expeditiously as possible after the hearing. It shall deliver it to the parties and any person appearing at the hearing and requesting notice thereof, certified mail—return receipt requested, and file it concurrently with the Sheriff and the Office of the Pasquotank County Attorney. Any decision of the Animal Control Board concerning any appeal provided for in this Chapter other than under Section 91.04(B) shall be final.

Any appeal hearing before the Animal Control Board shall be conducted as follows:

- (i) The hearing shall be subject to the Open Meetings Law, and the notice required thereunder shall be posted and given as applicable;
- (ii) The parties may appear pro se or be represented by an attorney;
- (iii) Any person adversely affected by the appeal may appear and participate fully in the proceeding;
- (iv) Participants may make any statements, present any evidence, or offer any witnesses on their behalf, on any relevant issue;
- (v) Participants shall be entitled to the right of cross examination;
- (vi) The hearing shall be quasi-judicial in nature and all testimony shall be under oath;
- (vii) Any participant shall be entitled to transcribe the proceeding at his own cost;
- (viii) The Animal Control Board may affirm, deny, or affirm with conditions the determination appealed from. Any conditions imposed by the Animal Control Board shall be reasonable, shall be relevant to the issues in the matter, and shall have the effect of promoting the public health, safety and welfare.
- (ix) The Animal Control Board shall announce its decision at an open meeting and render it in writing as expeditiously as possible at or following the hearing. Its decision shall contain findings of fact and conclusions in support of its decision.
- (x) The Animal Control Board may order that a vicious dog be euthanized.

91.05 Registration required.

- A. *Generally.* Any person owning, keeping, or harboring a dog determined as set forth above to be dangerous or potentially dangerous shall register such dog with the Sheriff's Office within five (5) business days of such determination or may, in lieu of any hearing, register such dog voluntarily, which such voluntary registration shall constitute an admission and determination that the dog is dangerous or potentially dangerous.
- B. *Relief from civil penalty.* Voluntary registration of a dangerous or potentially dangerous dog by the owner, keeper or harborer thereof prior to a determination that a dog is dangerous, or within five (5) business days (I) of an event establishing reasonable cause to believe that a dog is potentially dangerous or dangerous, or (II) of the acquisition of a potentially dangerous or dangerous, whichever later occurs, shall relieve such person from assessment of a civil penalty for any violation of this article occurring between such date, event or acquisition and the date of registration.
- C. *Permanent identification mark required.* Each dog registered as set forth above shall be assigned a registration number by the Sheriff's Office, which shall be affixed to the dog by permanent chip implant, tattoo or some other permanent means by or at the expense of the owner, keeper or harborer of the dog. No person shall remove such identification mark once it is assigned and affixed.

91.06 Permit required.

- A. *Generally.* After registration of a potentially dangerous or dangerous dog, or after a determination that such dog is potentially dangerous, dangerous or vicious, no person shall own, keep or harbor such dog thereafter within the territorial jurisdiction of this chapter without applying for and obtaining a permit from the Sheriff's Office.
- B. *Issuance of permit.* The Sheriff's Office shall immediately issue a permit for a potentially dangerous or dangerous only upon submission of a complete, verified application, payment of the permit fee, and a finding by the Animal Control Officer assigned to the case that required arrangements for housing of the dog and other public health and safety provisions are in effect, and that each dog for which a permit is issued does not pose an unreasonable threat to the public health, safety and general welfare if the permittee shall comply with the provisions of this article and the conditions of the permit. Each permit shall be conditioned on continued compliance with the provisions of this article and other provisions of law, on continued compliance with and maintenance of the arrangements for housing and safety set forth in the permit application, and any special conditions the Sheriff's Office may deem reasonably necessary to protect the public health, safety and welfare in view of the particular circumstances and history of the dog concerned.
- C. *Cost of Permit.* A permit fee as determined by Pasquotank County shall be imposed on all owners who register a dog that is deemed as potentially dangerous or dangerous. That fee will be paid to the County of Pasquotank for use exclusively by the Sheriff's Office for the Animal Control Program.
- D. *Temporary permits.* Following the registration of a potentially dangerous or dangerous dog or the impoundment of such a dog, upon application therefor and for good cause, the Sheriff's Office may issue a temporary permit allowing the owner, keeper or harborer of a registered potentially dangerous or dangerous dog to retain possession of such dog or to confine such dog at a veterinary facility or kennel approved by the Sheriff's Office. A temporary permit also may be issued to allow the transport of a potentially dangerous or dangerous dog from the territorial jurisdiction of this ordinance. A temporary permit shall be issued subject to the same conditions to which a regular permit is subject and to any other conditions the Sheriff's Office may deem necessary to protect the public health, safety and welfare consistent with the provisions of this ordinance and shall be valid for a period not to exceed thirty (30) days after issuance. A temporary permit shall be valid only until the earlier of its expiration, revocation or the issuance or denial of a permit under the provisions of subparagraph (B).
- E. *Term of permits and renewal thereof.* No permit shall be issued under subparagraph (B) for a term of more than three (3) years but may in the Sheriff's Office's discretion be issued for a shorter period. Permits may be renewed, subject to the same terms and conditions required for initial permits.
- F. *Revocation of permits.* The Sheriff's Office may, upon notice and hearing and for good cause shown, revoke any permit or modify any terms, conditions or provisions thereof. If the Sheriff's Office deems it necessary to protect the public health or safety from any imminent threat or danger thereto, he may, without hearing, suspend any permit or any portion thereof for not more than thirty (30) days. Good cause for revocation or modification of a permit shall include, without limitation, violation of or failure to comply with any provision of this article or with any term, condition or provision of a permit.
- G. *Inspections.* The Sheriff's Office shall cause periodic inspections (usually quarterly unless there is reasonable cause for more frequent inspections) to be made of the premises of a permittee to assure compliance with the provisions of this article and the applicable permit. Notice to permittee or occupant of premises must be given before completing any periodic inspection of the premises.

H. *Inspection Fee.* The owner of a potentially dangerous, dangerous or vicious registered dog shall be imposed a \$25.00 inspection fee per inspection. That fee will be paid to the County of Pasquotank for use exclusively by the Sheriff's Office for the Animal Control Program.

I. *Insurance.* Every person owning, keeping or harboring a dog that has been declared dangerous, potentially dangerous or vicious shall purchase and maintain a policy of liability insurance covering any injury or property damage caused by the dog. Minimum policy limits shall be one hundred thousand dollars (\$100,000.00) personal injury or property damage, per occurrence. Such person shall cause a certificate or declaration of insurance to be furnished to the Sheriff's Office annually. Every calendar day that the required insurance is not in full force and effect shall constitute a violation of this ordinance article.

91.07 Regulation of potentially dangerous or dangerous dogs: security and restraint requirements.

No person shall own, keep or harbor a dangerous or potentially dangerous dog except in compliance with all provisions of this ordinance, including:

- (1) *Dangerous dogs and potentially dangerous dogs.* Dangerous dogs and potentially dangerous dogs shall be subject to the following regulations:
- a. Such dog shall be kept, secured and restrained while on the real property of the person owning, keeping or harboring it only in the following ways:
 1. In a building with doors, windows, and other exits securely fastened shut under the supervision and control of a responsible adult person capable of such supervision and control.
 2. Securely kept in a locked enclosure which has secure sides, top and bottom and is constructed out of materials and in a manner which will preclude escape by the dog and prevent entry by small children.
 3. While outside a building or enclosure described above, securely leashed with a leash no longer than four (4) feet in length in the hands of and under the control of a responsible competent person capable of such control and muzzled by a muzzling device sufficient to prevent such dog from biting persons or other animals.
 - b. No person owning, keeping, or harboring such a dog shall remove such a dog from the real property of such person except to bring such dog to a veterinarian or to the County Animal Shelter, or to remove such dog permanently from the territorial jurisdiction of this ordinance. In the event of such removal, such dog shall be securely restrained or enclosed as set forth above for dogs being maintained outside buildings.
 - c. Notwithstanding the foregoing, no person shall keep or harbor within the territorial jurisdiction of this ordinance a dangerous dog that has killed a person, except as follows:
 1. In the care and custody of a veterinarian for the purposes of treatment or quarantine or pending appeal as herein provided of the determination that the dog is vicious, in which case the dog shall be kept and secured by the veterinarian as provided herein for a dangerous dog.
 2. In the custody of the County Animal Shelter pending disposition in accordance with the provisions of this ordinance or lawful instructions of the person owning or previously keeping or harboring such animal, or
 3. Pending appeal as herein provided of the determination that the dog is dangerous, in which case the dog shall be kept and secured by the County Animal Shelter as provided herein.

(2) *Vicious dogs.* No person shall keep or harbor a vicious dog within the territorial jurisdiction of this ordinance, except as follows:

- a. In the care and custody of a veterinarian for the purposes of treatment or quarantine or pending appeal as herein provided of the determination that the dog is vicious, in which case the dog shall be kept and secured by the veterinarian as provided herein for a dangerous dog.
 - b. In the custody of the County Animal Shelter pending disposition in accordance with the provisions of this ordinance or lawful instructions of the person owning or previously keeping or harboring such animal
 - c. Pending appeal as herein provided of the determination that the dog is vicious, in which case the dog shall be kept and secured by the County Animal Shelter as provided herein for a dangerous dog.
- (3) *Signage.* Any owner of a dangerous, potentially dangerous, or vicious dog shall erect a weatherproof sign (2' x 2') on the enclosure housing said dog which shall read:

BEWARE OF DOG
THIS DOG IS DANGEROUS
STAY AWAY!
(252) xxx-xxxx

All letters must be at least 3 inches vertically and clearly visible from all four sides of the property. In addition, if the owner has a phone the owner's phone number must be placed on the sign.

91.08 Impoundment of potentially dangerous, dangerous and vicious dogs.

- A. *Apprehension and surrender.* Upon an initial determination or upon registration of a dog to be dangerous, potentially dangerous, or vicious, or if the Sheriff's Office has reasonable suspicion to believe that a dangerous, potentially dangerous, or vicious dog is being kept or harbored within the territorial jurisdiction of this ordinance in violation of it or of a permit issued hereunder, the Sheriff's Office of Pasquotank County and of any municipality subject to this ordinance shall impound such dog. It shall be a violation of this ordinance to fail or refuse to surrender such dog to such officers upon their lawful demand. The officer impounding such a dog shall deliver the same to the County Animal Shelter.
- B. *Confinement.* A dog impounded by or surrendered to the Sheriff's Office as provided herein shall be confined in the County Animal Shelter or, upon request of the owner, keeper or harborer of the dog, or a permittee hereunder, and at such person's expense, at a private veterinary facility or kennel approved by the Sheriff's Office, subject to the following conditions:
 - (1) *Costs of impoundment.* Impoundment shall be at the expense of the owner, keeper or harborer of the dog, or of the permittee. Costs of impoundment at the County Animal Shelter shall be paid by the person liable therefor at the daily rate therefore. The costs of impoundment at a veterinary facility or kennel shall be paid by the person liable therefor pursuant to the terms of the agreement between such person and the proprietor of such facility or kennel. In no event shall Pasquotank County or any municipality subject to this ordinance be liable for or pay for impoundment at such private facility or kennel.
 - (2) *Release from impoundment.* No such dog shall be released from impoundment as provided herein except upon registration of such dog and issuance as provided herein of a permit or temporary permit allowing such release. No such dog shall be released from the County Animal Shelter until costs of confinement of such dog, any registration and permit fees for such dog, and any civil penalties assessed in connection with such dog have been paid in full.

(3) *Disposition of unclaimed or abandoned dogs.* The following dogs impounded at the County Animal Shelter pursuant to this article shall be deemed abandoned and disposed of in accordance with the provisions of this ordinance and the rules and regulations of the County Animal Shelter:

- a. Any dog which remains unclaimed by its owner, keeper or harborer or permittee thereof for a period more than ten (10) business days or a period of lawful quarantine, whichever is longer.
- b. Any dog claimed by its owner, keeper or harborer, which is confined for a period in excess of ten (10) business days, or a period of lawful quarantine, whichever is longer, during which no application has been made for a permit or temporary permit; provided, however, the Sheriff's Office shall extend such time upon a showing of justifiable delay in such action by the owner, keeper, harborer or permittee thereof.
- c. Any dog unclaimed by its owner shall be disposed of pursuant to the direction of the Sheriff's Office.

Sec. 91.09 Violations, penalties and other remedies.

A. *Violations.* Each act or conduct prohibited by Chapter 91 and each failure to comply with a mandatory provision of Chapter 91 shall constitute a violation. Each day's continuing act or conduct prohibited hereby and each day's continuing failure to comply shall constitute a separate and distinct offense. Violations shall subject the violator to civil penalties and to other remedies allowed by law. For the purposes of assessing civil penalties, violations of Chapter 91 are classified as follows:

- (1) *Class I violations:*
 - a. Failure to report an event for which a report is required.
 - b. Failure to register a potentially dangerous, dangerous or vicious dog as required.
 - c. Any other violation not otherwise classified in this section.
- (2) *Class II violations:*
 - a. Keeping or harboring a vicious dog within the territorial jurisdiction of this ordinance in violation of this article.
 - b. Keeping or harboring a dangerous dog within the territorial jurisdiction of this ordinance in violation of terms, conditions and provisions of a permit or of the housing and restraint requirements of this article.
 - c. Failure to surrender a potentially dangerous or dangerous dog to the Sheriff's Office for impoundment as required by this article.
 - d. Willfully or negligently allowing a potentially dangerous, dangerous or vicious dog to leave the premises where it is required to be kept and harbored.
- (3) *Class III violations:*
 - a. Willfully or negligently allowing a potentially dangerous, dangerous or vicious dog to leave the premises where it is required to be kept and harbored.
 - b. Refusal to surrender a vicious dog to the Sheriff's Office for impoundment as required by this article.
 - c. Failure to maintain insurance as required herein.

B. *Civil penalties.* The following civil penalties shall be assessed for each class of violation:

- (1) *Class I violations:*
 - a. One hundred dollars (\$100.00) for the first day of a violation.
 - b. Twenty-five dollars (\$25.00) for each subsequent day of a continuing violation.
 - c. A maximum of one thousand dollars (\$1,000.00) for each continuing violation.
- (2) *Class II violations:*
 - a. Two hundred fifty dollars (\$250.00) for the first day of a violation.
 - b. One hundred dollars (\$100.00) for each subsequent day of a continuing violation.
 - c. A maximum of three thousand dollars (\$3,000.00) for each continuing violation.
- (3) *Class III violations:*
 - a. Five hundred dollars (\$500.00) for the first day of a violation.
 - b. Two hundred fifty dollars (\$250.00) for each subsequent day of a continuing violation.
 - c. A maximum of seven thousand five hundred dollars (\$7,500.00) for each continuing violation.

C. *Other remedies.* In addition to assessment of civil penalties, this chapter may be enforced by any one or more of the remedies set forth in Chapter 160A or 153A, as applicable, of the North Carolina General Statutes.

D. *State law violations.*

- (1) Nothing in this ordinance shall be construed to prevent the Sheriff's Office or any other person from pursuing remedies under Chapter 67, Article 1A, of the North Carolina General Statutes.
- (2) The Sheriff's Office is designated as the person responsible for making the determination required under Section 67-4.1(c) of the North Carolina General Statutes. In making such determinations, the Sheriff's Office shall follow the procedure set forth herein for determinations.
- (3) The Animal Control Board is designated as the appellate board to hear appeals of determinations made pursuant to Section 67-4.1(c) of the North Carolina General Statutes.

91.10 Administrative provisions.

- A. *Responsibility.* The Sheriff's Office shall administer and enforce this article and shall promulgate rules and regulations for such administration and enforcement as may be necessary or desirable to such end.
- B. *Citations assessing civil penalties.* Law Enforcement Agency shall have authority to investigate alleged or suspected violations of this article and upon the determination by such person, based on observation or other evidence that a violation has occurred, each such person shall have the authority to issue a written citation for violation of this article and to assess a civil penalty in the amount due. Such citation shall be mailed to the violator by the Sheriff's Office, certified mail, return receipt requested, addressed to the last known address of the violator, or shall be personally delivered to the violator or to some responsible person at the violator's residence. Service shall be complete upon personal delivery as provided herein or upon execution of a receipt for the certified mail by the violator or his agent in the event of such service. If a civil penalty duly assessed is not paid when due, the Sheriff's Office shall initiate an action in a court of competent jurisdiction to collect such amount due.
- C. *Authority to enter upon premises.* Law Enforcement agency shall have authority to enter into and inspect any premises, dwellings, rooming units, barns and other outbuildings, any part of the curtilage thereof, or any yard or other enclosure to (I) conduct any investigation of a dog alleged or suspected of being potentially dangerous, dangerous or vicious, or (II) apprehend a dog determined to be potentially dangerous, dangerous or vicious or as which there is reasonable suspicion to believe is potentially dangerous, dangerous or vicious, or (III) to investigate any violation of this article, or (IV) to serve a citation upon a person for violation of this article. Notwithstanding the foregoing, the Sheriff's Office shall only make such entry upon consent, pursuant to an administrative search warrant under Section 15-27.2 of the North Carolina General Statutes, or otherwise as authorized by law.
- D. *Authority to immobilize or kill a dangerous or vicious dog.*
- (1) If in the course of investigating, apprehending or otherwise taking custody a potentially dangerous, dangerous, or vicious dog, or a dog as to which there is reasonable suspicion to believe is potentially dangerous, dangerous or vicious, such dog is not securely restrained and the Sheriff's Office has reasonable cause to believe the dog poses an imminent risk of serious physical injury or death to any person or domestic animal, the Sheriff's Office shall have authority to render such dog immobile by means of tranquilizers or other safe drugs or, if that is not safely or timely possible under the circumstances, then said officer may humanely dispose of said dog.
 - (2) If a potentially dangerous, dangerous or vicious dog impounded in the County Animal Shelter cannot be cared for or handled without risk of serious physical injury or death to persons caring for or handling such dog or to other animals, the Sheriff's Office shall have the authority to render such dog immobile by means of tranquilizers or other safe drugs or, if that is not safely or timely possible under the circumstances, then said officer may humanely dispose of said dog.
 - (3) The Sheriff's Office may humanely dispose of any dog being investigated under the provisions of this article at the request of or with the consent of its owner, keeper, or harboree.

Motion was made by Lloyd Griffin, seconded by Gary White to approve the Consent Agenda as amended. The motion carried unanimously.

7. APPOINTMENT OF SPCA REPRESENTATIVE TO ANIMAL CONTROL BOARD:

The Board considered a recommendation from the SPCA to appoint Courtney Reichenbach as the SPCA representative to the Joint Animal Control Board. According to the amended Dangerous Dog Ordinance, one of the members of the five member Animal Control Board shall be a representative of the SPCA recommended by the SPCA Board of Directors and appointed jointly by each governing board.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to approve the appointment of Courtney Reichenbach as the SPCA representative to the Joint Animal Control Board. The motion carried unanimously.

Chairman Dixon stated that the county needs to make two appointments to the Animal Control Board. He asked if any member of the Board would like to serve on the Animal Control Board. Commissioner Gary White agreed to serve as one of the county appointees.

Motion was made by Joe Winslow, seconded by Cecil Perry to appoint Gary White as one of the county representatives on the Animal Control Board for a one year term. The motion carried unanimously.

Chairman Dixon asked the Appointments Committee to come up with a recommendation for a second appointee to the Animal Control Board.

8. REPEAL OF EXISTING ECONOMIC DEVELOPMENT PROGRAM BUSINESS ASSISTANCE GUIDELINES:

At the last meeting the Board adopted a new Business Investment Program to provide incentives for investment in new businesses or for business expansion and job creation. The previous Business Assistance Guidelines that had been in place since March 2001 to provide incentives need to be repealed.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to repeal the Business Assistance Guidelines that were approved in March 2001. The motion carried by a six to one margin with Commissioner Meads voting against the motion.

9. REPORT FROM CHAIRMAN:

Chairman Dixon reported that he and the Manager recently attended a Golden Leaf Grant initiative for the eastern counties. He explained that there is \$10 million available through this initiative and it requires very little local match. The grants can be used for infrastructure, economic development and education. Chairman Dixon stated that all of the grants have to go through counties and are on a first come, first served basis.

10. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events.

11. REPORTS FROM COMMISSIONERS:

Commissioner Griffin reported that the Hospital roof repair is still ongoing and he hopes it will soon be resolved.

Vice-Chairman Winslow reported that the Providence Volunteer Fire Department addition has been completed and the doors have been installed and the equipment is in the building. He said this was a job well done.

Commissioner Sterritt stated that he will be attending the monthly meeting of the Joint Recreation Advisory Board on September 12. He said on the agenda will be an update on Sawmill Park where repairs are needed to the boat launch area because a portion of the shoreline has eroded beneath the dock. He stated that he received a call informing him that someone almost fell in a hole between the shore and the dock. He said one of his concerns is that the cost of the repairs is unknown and there may be a delay in getting the repairs done. He stated that a bigger concern of his is whether county recreation facilities are being accommodated. He referred to the walking path around the larger pond at Fun Junktion. Commissioner Sterritt stated that he is an antagonist to get something done for the citizens of the county out in the county.

Vice-Chairman Winslow noted that the people in the Providence and Newland areas also pay their taxes and he would like to see some type of recreation area or boating facility north of Knobbs Creek. He said there are no recreation facilities north of Elizabeth City except those that are at schools, and the people of Providence and Newland have waited a long time for a recreational facility. Commissioner Sterritt suggested that possibly a piece of land can be purchased in that area for a ballfield for the citizens that can also be used by COA.

Commissioner White stated that the Water Committee meeting has been cancelled for this month because there have been no changes since his last report. He said the Water Department is in the process of replacing three wells for the Weeksville Water Plant and one has been completed.

Commissioner Perry reported that he recently attended the NCACC Annual Meeting and one of the main things that he heard while he was there involved funding. He said another thing he found is that many of the counties now are not transporting mentally ill jail inmates and there are companies now that will actually serve that purpose so that deputies will not have to spend so much time transporting mental patients.

12. APPROVAL OF APPOINTMENTS TO ALBEMARLE HOSPITAL AUTHORITY BOARD OF COMMISSIONERS:

Commissioner Perry stated that the Appointments Committee would like to recommend the following reappointments to the Albemarle Hospital Authority Board of Commissioners: Althea Riddick, Ginger Parrish, Bettie Parker, Glover Shannon, and David Twiddy. The terms will all expire on December 31, 2013 and the Hospital Board has requested that they all be reappointed until the due diligence process has been completed with Sentara Healthcare.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the reappointments to the Albemarle Hospital Authority Board of Commissioners as recommended above.

Discussion followed and Commissioner Meads said the Board has previously discussed the policy regarding appointments and the rules say they can serve no more than two consecutive terms. He asked if the Board is changing the policy.

Commissioner Perry said these reappointments would only run until the due diligence period with Sentara is over.

Chairman Dixon noted that the current terms will not expire until December 31, 2013 and the reappointments would only be in case the due diligence process runs past beyond December 31, and any appointments beyond that date would be short-lived. He said since the Hospital Bylaws set out the appointment process for Hospital Authority members, the Hospital Board's policy, not the county's policy, would apply.

Commissioner Meads stated that he would like to recommend to the Hospital Board that Dr. Paul Moncla be appointed to the Hospital Board, if there is a vacancy, to fill the seat previously held by Dr. Carter.

The motion to approve the reappointments to the Hospital Authority Board of Commissioners as recommended by the Hospital Board carried unanimously.

13. CLOSED SESSION TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE AND TO DISCUSS A PERSONNEL MATTER:

Chairman Dixon asked for a motion that the Board enter Closed Session to preserve the attorney client privilege and to discuss a personnel matter.

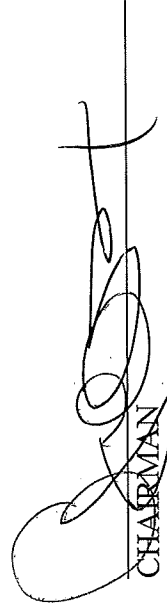
Motion was made by Lloyd Griffin, seconded by Joe Winslow that the Board enter Closed Session to preserve the attorney client privilege and to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Joe Winslow, seconded by Gary White that the Board return to Regular Session. The motion carried unanimously.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business he asked for a motion to adjourn the meeting.

Motion was made by Lloyd Griffin, seconded by Gary White to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:45 PM.


CHAIRMAN


CLERK TO THE BOARD