

**PASQUOTANK COUNTY, NORTH CAROLINA
OCTOBER 3, 2022**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, October 3, 2022 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Lloyd E. Griffin, III, Chairman
Charles H. Jordan, Vice-Chairman
Cecil Perry
Sean Lavin
Barry Overman
Jonathan Meads

MEMBERS ABSENT: William “Bill” Sterritt

OTHERS PRESENT: Sparty Hammett, County Manager
John Shannon, Assistant County Manager
R. Michael Cox, County Attorney
Mike Barclift, Management Fellow
Shelley Cox, Planning & Inspections Director
Lynn Scott, Clerk to the Board

The meeting was called to order at 6:00 PM by Chairman Lloyd Griffin. Commissioner Barry Overman gave the invocation and Management Fellow Mike Barclift led in the Pledge of Allegiance to the American Flag. Chairman Griffin welcomed those in attendance.

1. AMENDMENTS TO THE AGENDA:

Vice-Chairman Jordan requested that the agenda be amended to add the following items recommended by the Finance Committee: 1) Approval of request by ECPPS for additional capital funding for paving projects and associated budget amendment; and 2) Approval of request for Mike Cox to serve as interim attorney for Albemarle District Jail.

Motion was made by Charles Jordan, seconded by Sean Lavin to amend the agenda to add Items #1-2 to the Consent Agenda. The motion carried unanimously.

2. PUBLIC HEARING TO CONSIDER APPROVAL OF HEALTH CARE FACILITIES REVENUE AND REFUNDING BONDS:

At approximately 6:03 p.m., the Chairman announced that the Board would proceed to hold a public hearing and would hear anyone who wished to be heard on the proposed issuance by the Virginia Small Business Financing Authority, a public body corporate and political subdivision of the Commonwealth of Virginia (the “*Authority*”), of its Health Care Facilities Revenue and Refunding Bonds (the “*Bonds*”) in the maximum principal amount of \$160,000,000. The proceeds from the sale of the Bonds will be loaned to Sentara Healthcare (the “*Borrower*”), a not-for-profit Virginia nonstock corporation and organization described in Section 501(c)(3) of the Internal Revenue Code (as amended, the “*Code*”), and used for the purpose of financing or refinancing certain costs of the acquisition, development, construction and equipping of capital improvements at health care facilities owned by the Borrower or its affiliates. Up to \$120,000,000 in proceeds of the Bonds will be used in the County for the replacement of Sentara Albemarle Medical Center, currently located at 1144 N Road Street, and to be located at Halstead Boulevard Extended and Thunder Road, in Elizabeth City, North Carolina (the “*Project*”). The Bonds will constitute “qualified 501(c)(3) bonds” within the meaning of Section 145(a) of the Code.

The Bonds will be limited obligations of the Authority payable solely from the loan repayments to be made by the Borrower to the Authority, and certain funds and accounts established by the indenture under which the Bonds will be issued.

Neither the County of Pasquotank, North Carolina, nor the state of North Carolina has any responsibility for the payment of the principal of, or interest on, the bonds or for any costs incurred by the borrower with respect to the bonds or the project. Neither the County of Pasquotank, North Carolina, nor the state of North Carolina pledges their taxing power or revenues for the bonds. The County of Pasquotank, North Carolina will have no responsibility whatsoever for the bonds.

The County Clerk presented an affidavit of an officer of *The Daily Advance*, showing publication on September 22, 2022, at least 7 days prior hereto, of notice of the public hearing.

Chairman Griffin called on Attorney Kevin White. Attorney White said he is with the Butler Snow Law Firm, representing Sentara Health Care as a bond lawyer. He explained that Sentara is asking for the Virginia Small Business Financing Authority to issue \$160,000,000 worth of bonds, which will be tax exempt under the Internal Revenue Code. Under those regulations, when you have portions of the proceeds of the bond being spent in another jurisdiction, you are required by federal law to get the consent of that jurisdiction after a public hearing. He said that is what they are asking for tonight. He stated that \$120,000,000 of the \$160,000,000 will be spent in Pasquotank County as part of the plan of finance for the new Sentara Albemarle Medical Center hospital that will be built at Halstead Boulevard and Thunder Road. The other portions of the bonds will be allocated to projects in Norfolk and Suffolk, Virginia.

Mr. White said he has with him the President of Sentara Albemarle Medical Center, Phil Jackson who is available to answer any questions about the projects, as well as Ryan Inman, Vice-President of Treasurer for Sentara Health Care.

The Chairman inquired whether there were any persons who wished to speak at the public hearing. There being none; the public hearing was closed.

Commissioner Lavin said the purpose of the bonds is pretty self-explanatory. He said Dr. Jackson has kept the Board up-to-date on the project. He said he would like clarification that the County is not obligated to pay any of the debt nor will act as a pass thru for the funds, and if it is just to show that the Board supports the activity. Mr. White answered, that's correct. Commissioner Lavin said he believes access to quality healthcare is important to the residents of the region. He thinks we should do everything we can to improve access to healthcare, and it is something that he would support no matter who the request comes from.

Attorney Cox noted that both he and Attorney Bob Wilson have reviewed and are satisfied with the request.

Motion was made by Charles Jordan, seconded by Barry Overman to approve the following resolution, copies of which having been made available to the Board:

RESOLUTION

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF PASQUOTANK, NORTH CAROLINA, APPROVING THE ISSUANCE BY THE VIRGINIA SMALL BUSINESS FINANCING AUTHORITY OF UP TO \$160,000,000 IN AGGREGATE PRINCIPAL AMOUNT OF ITS HEALTH CARE FACILITIES REVENUE AND REFUNDING BONDS FOR THE PURPOSE OF FINANCING CERTAIN FACILITIES AND EXPENDITURES, INCLUDING FACILITIES AND EXPENDITURES IN THE COUNTY OF PASQUOTANK, NORTH CAROLINA

WHEREAS, this Board of Commissioners today held a public hearing with respect to the proposed Health Care Facilities Revenue and Refunding Bonds (the "*Bonds*") to be issued by the Virginia Small Business Financing Authority (the "*Authority*") in the maximum principal amount of \$160,000,000 on behalf of Sentara Healthcare (the "*Borrower*"), a not-for-profit Virginia nonstock corporation and organization described in Section 501(c)(3) of the Code (defined below), and used for the purpose of financing or refinancing certain costs of the acquisition, development, construction and equipping of capital improvements at health care facilities owned by the Borrower or its affiliates, including up to \$120,000,000 in proceeds to be used in the County of Pasquotank, North Carolina, for the replacement of Sentara Albemarle Medical Center, currently located at 1144 N Road Street, and to be located at Halstead Boulevard Extended and Thunder Road, in Elizabeth City, North Carolina (the "*Project*");

WHEREAS, the Bonds will constitute "qualified 501(c)(3) bonds" within the meaning of Section 145(a) of the Internal Revenue Code of 1986, as amended (the "*Code*");

WHEREAS, for the Bonds to be tax-exempt, Federal tax law (specifically, Section 147(f) of the Code) requires the governing body of the governmental unit having jurisdiction of the area in which each bond financed project is located to approve the issuance of the Bonds after a public hearing;

WHEREAS, the Borrower has requested that the Board of Commissioners of the County of Pasquotank, North Carolina approve the financing of the Project and the issuance of the Bonds in order to satisfy the requirements the Code; and

WHEREAS, County of Pasquotank taxpayers will have no responsibility for payment of the Bonds;

NOW, THEREFORE, the Board of Commissioners of the County of Pasquotank, North Carolina, resolves as follows:

Section 1. The Board of Commissioners hereby approves the Authority's issuance of the Bonds in the maximum principal amount \$160,000,000 and the financing of the Project with a portion of the proceeds of the Bonds. It is the purpose and intent of the Board of Commissioners that this resolution constitutes approval by the County of Pasquotank, North Carolina of the issuance of the Bonds, which is one of the governmental units having jurisdiction over the areas in which the Project is located, in accordance with the Code.

Section 2. Neither the Board of Commissioners nor the staff of the County of Pasquotank, North Carolina has made any financial analysis of the Bonds, the Borrower or the Project.

Section 3. THE COUNTY OF PASQUOTANK HAS NO RESPONSIBILITY FOR THE PAYMENT OF THE PRINCIPAL OF OR INTEREST ON THE BONDS OR FOR ANY COSTS INCURRED BY THE BORROWER WITH RESPECT TO THE BONDS OR THE PROJECT. THE COUNTY PLEDGES NEITHER ITS TAXING POWER NOR REVENUES FOR THE BONDS.

Section 4. This resolution shall take effect upon its passage.

The motion carried unanimously.

Sentara Albemarle Medical Center President Phil Jackson provided a brief overview of the new Sentara Albemarle Medical Center project. He provided maps and a schedule for the project. He said they are looking forward to being able to offer services that actually extend beyond what they have currently. One of the unique things they will offer is a digital hub where patients can consult with healthcare specialists remotely instead of having to make the drive to Virginia for an office visit. The digital hub will allow patients who do not have their own technology to come to the new facility for a remote visit, in a dedicated space, with a nurse present. Some of the first services that will go into the building in early 2023 will be radiation oncology, a family practice clinic, and cardiac rehab. He thanked the Board for their support on the project.

3. PUBLIC HEARING ON PROPOSED REZONING REQUEST RZ 22-01 AND AMENDMENT TO THE PASQUOTANK COUNTY ELIZABETH CITY 2004 ADVANCED CORE LAND USE PLAN:

Chairman Griffin called on Planning Director Shelley Cox to present rezoning request RZ 22-01.

Ms. Cox presented the following request and explained that the applicants have indicated that they wish to pursue a major subdivision at this location, which would be another phase of Newbegun Land, and will require a rezoning. The Advanced Core Land Use Plan classifies the property as Rural Agricultural, so in addition to the rezoning being approved the Board will also be required to approve a resolution amending the CAMA Land Use Plan prior to approving the rezoning.

Property Owner: Paradise Cove Land Partnership, LLC
110 Eyrie Lane
Elizabeth City, NC 27909

Applicant: Rackley Land Surveying PC
1015 Macey Jo Court
Elizabeth City, NC 27909

Requested Action: Request is to rezone +/- 19 acres from A-1, Agricultural to R-15, Residential. The total parcel size is 25.08 acres, with approximately 6.08 acres already zoned R-15.



Surrounding

Land Uses/Zoning: *North:* Residential, R-15
South: Residential, R-15
East: Residential, R-15
West: Agricultural, A-1

Zoning Classification: **A-1, Agricultural (Current District)**

This district is defined as large, open land areas. The regulations of this district are designed to retain the open characteristics of the land. For that reason, the permitted uses are limited in number. Residential development shall be allowed only when division of a tract or parcel of land does not constitute a subdivision as defined in the Pasquotank County Subdivision Regulations.

R-15, Residential (Proposed District)

This district is defined as low-density residential areas and additional open areas where similar residential development will be a viable land use. The minimum lot size is 15,000 square feet. The uses permitted in this district are designed to stabilize and protect the essential character of the area and prohibit all activities of a commercial nature except certain home occupations controlled by specific limitations. Mobile homes and manufactured homes are not permitted. Manufactured homes, Class A are permitted.



Land Use Plan Classification:

The 2004 Advanced Core Land Use Plan classifies this site as "**Rural Agriculture.**" According to the Land Use Plan, "The Rural Agricultural classification constitutes the majority of land area within the County's planning jurisdiction. Approximately 110 square miles (70,230 acres) or about 54% of the total County land area is classified as Rural Agricultural. The majority of the southern and southwestern portions of the County, including the Salem and Nixonton Townships, and the north central section of the Newland Township are classified as Rural Agricultural.

The Rural Agricultural classification is intended to delineate lands where the predominant land use is scattered, very low density residences dispersed among farm land and open spaces. Small scale commercial uses that primarily provide goods and services to residents of the surrounding area and agricultural related industrial uses may be permitted at an intensity of no more than 1 unit per acre. The residential density within this classification is generally 1 dwelling unit or less per acre. Long-term, the Rural Agricultural-classified areas are projected to develop at average densities of approximately one dwelling unit per ten acres based on current development trends and density patterns. The intensity of support nonresidential uses, such as agribusinesses, in the Rural Agricultural classified areas is projected to average approximately one establishment per 257 acres.

Land uses within Rural Agricultural-designated areas are generally compatible with the A-1 Agricultural zoning classifications. Minimum lot sizes are 43,000 square feet unless a larger minimum lot area is required by the health department for land uses utilizing septic systems. Lot coverage is restricted to 30% of the gross lot area and building heights are limited to 35 feet. Scattered single-family detached residences and manufactured homes on individual lots are the predominant types of dwellings within these areas. Some small, existing residential subdivisions and mobile home parks may also be located within the areas classified as Rural Agricultural. Public water service is available in the majority of the Rural Agricultural classified areas and is needed to support new residential subdivisions.

The County's goals and policies support the continued use of land in Rural Agricultural classified areas for scattered, very low density residential development and agricultural and forestry purposes. Manufacturing and high intensity commercial uses are generally incompatible in the Agriculture classification. Land conservation is encouraged in these areas. In the long-term, as the County's population increases and the demand for housing rises, it is anticipated that the character of some Rural Agricultural classified areas may evolve into low density residential areas. In the short-term, waterfront properties where public water service is available are considered prime areas for low density residential development. (*Elizabeth City-Pasquotank County 2004 Advanced Core Land Use Plan, page 146.*)

Flood Zone: A small portion of the area requested for rezoning is within the 100 year flood zone according to the FEMA Flood Insurance Rate Map Community Panel 3720894000K, effective December 21, 2018.

Public Notices: Notification of adjoining property owners and the public began on September 8, 2022 in the form of adjoining property letters, posting of a sign on the affected property, and by advertisement within The Daily Advance on September 8th and September 15th in compliance with NC GS Chapter 160D requirements.

Staff Comments:

- Access to this property is provided onto Small Drive.
- Should this rezoning be approved, all uses permitted in the R-15, Residential district would be allowed at this location subject to any conditions required by the Zoning Ordinance.
- There is a large drainage ditch that runs through a portion of the property and drains directly into the Pasquotank River. This ditch and the topography of the surrounding area will need to be considered when developing this property in the future.

PLANNING BOARD RECOMMENDATION AND CONSISTENCY STATEMENT:

On Thursday, September 22, 2022 the Planning Board reviewed this request and recommended Approval, with the following consistency statement:

RR 22-01 is a request to rezone approximately 16 acres from A-1, Agricultural to R-15, Residential. This request is not consistent with the Rural Agriculture classification of the property as shown on the Future Land Use Classification map within the Pasquotank County – Elizabeth City Advanced Core Land Use Plan (adopted January 9, 2012). However, the rezoning is reasonable and in the public interest because the property is located adjacent to an existing, waterfront subdivision that is zoned R-15 and the parcel is already partially zoned for residential use.

Chairman Griffin declared the meeting to be a public hearing on Rezoning Request 22-01 and asked if anyone would care to comment on the proposed zoning amendment. At the absence of comments, the public hearing was closed.

Commissioner Lavin asked if the Planning Board has reviewed the request. Ms. Cox answered that the Planning Board did review the request and has recommended approval. Commissioner

Lavin asked if staff received any comments from surrounding property owners. Ms. Cox said she did receive a couple phone calls from adjacent landowners asking questions and expressing concerns. The property is currently wooded and there were concerns about the loss of the trees, as well as concerns about drainage. She noted that drainage would be addressed during the subdivision process.

Motion was made by Barry Overman, seconded by Charles Jordan to approve the following resolution authorizing an amendment to the 2004 Advanced Core Land Use Plan:

**RESOLUTION OF THE OF BOARD OF COMMISSIONERS OF PASQUOTANK
COUNTY, NORTH CAROLINA, AUTHORIZING AN AMENDMENT TO THE
2004 ADVANCED CORE CAMA LAND USE PLAN**

WHEREAS, the Pasquotank County Board of Commissioners desires to amend its CAMA Land Use Plan, specifically the Future Land Use Map, and

WHEREAS, the CAMA Land Use Plan currently shows the property owned by Paradise Cove Land Partnership is partially classified as Agricultural; and

WHEREAS, the Pasquotank County Board of Commissioners desires to amend the CAMA Land Use Plan to show this property classified as Low Density Residential; and

WHEREAS, on September 22, 2022 the Planning Board recommended approval of the draft amendment to the CAMA Land Use Plan; and

WHEREAS, the Pasquotank County Board of Commissioners conducted a duly advertised public hearing on the draft amendment to the CAMA Land Use Plan at the Regular Meeting of the Pasquotank County Board of Commissioners on October 3, 2022; and

WHEREAS, at the Regular Meeting on October 3, 2022 the Board of Commissioners of Pasquotank County, North Carolina found the draft amendment to be consistent with the Pasquotank County desired vision for the future and approved to adopt the draft amendment; and

WHEREAS, the locally adopted amendment will be submitted as required by State law to the District Planner for the Division of Coastal Management under the North Carolina Department of Environmental Quality and forwarded to the Coastal Resources Commission; and

WHEREAS, a review of the locally adopted amendment by the Coastal Resources Commission will be scheduled; and the CRC will then decide on certification of the amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pasquotank County, North Carolina that the Future Land Use Map in the CAMA Land Use Plan be amended as follows:

The parcel identified on the Pasquotank County Tax Map as 894101396289 shall be classified in its entirety as Low Density Residential.

BE IT FURTHER RESOVLED that the Board of Commissioners of Pasquotank County, North Carolina has adopted the draft amendment; and

BE IT FURTHER RESOLVED that the County Manager of Pasquotank County is hereby authorized to submit the adopted CAMA Land Use Plan amendment to the State for certification as described above.

ADOPTED this 3rd day of October, 2022.

The motion carried unanimously.

Chairman Griffin asked Ms. Cox to explain the process for approval of the rezoning request. Ms. Cox explained that if the Board approves the request, the first step will be the sketch plan for the subdivision, which will come before the Board of Commissioners. Next, would be the

preliminary plat, which actually includes the drainage plans. Lastly, the final plat would need to be approved by the Board.

Motion was made by Charles Jordan, seconded by Jonathan Meads to approve Rezoning Request 22-01 as presented, and to adopt the consistency statement recommended by the Planning Board. The motion carried unanimously.

4. PUBLIC HEARING ON PROPOSED AMENDMENT TO GOLF CART ORDINANCE:

County Attorney Mike Cox explained that in 2017 the Board passed an ordinance that allowed golf carts in the public streets of Newbegun Landing Subdivision, and there has been a request to add Mt. Hermon Village Subdivision.

Chairman Griffin explained that since this is a “police power” type of ordinance, it must receive unanimous approval on its first vote. If the ordinance receives less than unanimous approval on its first vote, it will be put on the next agenda in which a simple majority vote will be required for approval. Mr. Cox said since Commissioner Sterritt is absent this evening, it will need to come back even if the vote is unanimous this evening.

Chairman Griffin declared the meeting a public hearing. There being no comments, the public hearing was closed.

Commissioner Lavin said at the last meeting, comments were made by a couple of commissioners about golf carts in their own neighborhoods, and he thought the Board was leaving this open for other neighborhoods to be considered if requested. He asked if there are stipulations, and if neighborhoods that have “no real name”, could be considered. Mr. Cox said it is easier to name subdivisions, but if it is just certain streets, those streets can be named.

Chairman Griffin asked why beach communities don’t require an ordinance. Those golf carts have licensed tags and are inspected just like vehicles every year, and the drivers must be a certain age. He said it could become pretty cumbersome if every neighborhood wants to be included. He thinks it is more of a DMV issue. Mr. Cox said he is not familiar with how municipalities do it, but Counties have legislation. The applicant has to get a permit through the Sheriff’s Office, and has to follow certain regulations. Chairman Griffin suggested researching how other counties are dealing with golf cart ordinances.

Commissioner Overman said the Board is talking about regulating something that is already happening. If other subdivisions come forward, they will have to follow policy, which is very stringent. The neighborhoods that are requesting to be added to the ordinance want to make sure that they are doing it correctly. He said the Board is not creating a new policy, but is extending it, because certain citizens have the availability to do it and others do not.

Motion was made by Barry Overman, seconded by Sean Lavin to expand the golf cart ordinance to include the Mt. Hermon Village Subdivision. The motion carried unanimously.

This item will be put on the next agenda since Commissioner Sterritt is absent, at which time a simple majority vote will be required for approval.

5. APPOINTMENTS TO BOARDS AND COMMITTEES:

Commissioner Overman, Chairman of the Appointments Committee said at the last meeting, the Appointments Committee recommended the appointments of Jeanette Brothers to the Human Relations Commission, Richard Bovie to the Planning Board, James DuBose, Jr. to the Tourism Development Authority (as the City’s at-large appointee), and Holly Audette to the Tourism Development Authority (as the joint hotel/motel appointee). No additional applications have been submitted, and the Board can give final approval to the appointments.

Commissioner Overman added that David Boone has served as Pasquotank County’s Senior Tarheel Legislature Delegate for many years, but recently resigned. James Robertson, Jr. is the County’s Alternate Delegate. The Albemarle Commission Area Agency on Aging is requesting the Board appoint Mr. Robertson as the County’s new Delegate.

Motion was made by Barry Overman, seconded by Charles Jordan to appoint Jeanette Brothers to the Human Relations Commission, Richard Bovie to the Planning Board, James DuBose, Jr. to the Tourism Development Authority (as the City's at-large appointee), Holly Audette to the Tourism Development Authority (as the joint hotel/motel appointee), and James Robertson as the County's Senior Tarheel Legislature Delegate. The motion carried unanimously.

6. FUTURE LAND USE MAP DISCUSSION:

Chairman Griffin called and Planning and Inspections Director Shelley Cox to present.

Ms. Cox said at the last meeting the Board discussed the Draft Future Land Use Map. Staff took into consideration all of the comments the Board provided as to where the appropriate places would be for residential development to be located in the future. She provided a map that she and GIS Director Julie Stamper were able to come up with. She stated that they tried to follow street right of way boundaries as much as possible, and to stay within higher elevations. She noted that Peartree Subdivision and down towards Queenswood Subdivision have been included in the map. Staff is proposing there not be any residential development in the Morgan's Corner or deep Weeksville parts of the County.

Ms. Cox explained that what the Board is considering tonight is the Future Land Map portion of the plan. Staff is still drafting the plan, and it will come forward at a later date. The map will be the backbone of the plan. She said they will be holding a public hearing the beginning of November to show the public the maps and to get their input.

Motion was made by Barry Overman, seconded by Cecil Perry to approve the Future Land Use Map as presented. The motion carried unanimously.

7. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of September 12, 2022 Commissioner Meeting
- b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	Perez & Perez LLC ETAL	3,046.88	2,899.26
2.	Erskin Griffin ETAL	1211.64	
3.	Lori Michelle Harrison	181.66	
4.	Fredrick P. M. & Eustace Small	587.76	
5.	Timothy S. & Susan B. Witwer	514.60	
6.	Isaiah F. & Katherine Jackson	900.86	
7.	William Anthony Temple ETAL	158.72	
8.	Jeanette McMurren Heirs	317.44	302.08
9.	Lemuel Young	141.89	135.11
10.	Hyosung Land LLC	159.34	
11.	Family Worship Center of Elizabeth City	213.90	
12.	Calvin H. Sr. & Georgia O. Hill	147.84	125.76
13.	Calvin H. Sr. & Georgia O. Hill	147.84	125.76
14.	Calvin H. Sr. & Georgia O. Hill	147.84	125.76
15.	Calvin H. Sr. & Georgia O. Hill	147.84	125.76
16.	Calvin H. Sr. & Georgia O. Hill	147.84	142.08
17.	Calvin H. Sr. & Georgia O. Hill	119.04	113.28
18.	Raul E. Harris	106.64	101.97
19.	One Shot LLC	147.31	
20.	Geneva Gibbs	100.30	33.62

Tax Refunds

		County	City
1.	Theresa Jane Burzawa	117.57	113.00

2.	Jerry Lee Meade	198.44	
3.	Charles Earl Overton	239.77	230.43
4.	Easter Williams & William Eugene Overton	205.33	
5.	Michael Curtis Ott	132.99	
6.	Jack Eugene Patton	259.50	
7.	Sarah Elizabeth Scott & Stanford Reid Basnight	125.56	120.68
8.	Casey Daniel Southern	194.03	186.48
9.	Renee Lynn Tamerrelli	23.54	113.00
10.	Wilhelmina Watkins	137.66	
11.	Craig Lee & Karen Sue Woolard	250.70	240.93
12.	Darryl Shavon Mitchell	133.90	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Linda Bridgman ETAL	P6-26	Vacant
2.	Melba Bridgman	P7-16	Vacant
3.	Virginia Brooks	P58-11	Vacant
4.	Nolan Bundy	P6-5	Vacant
5.	Kevin L. Brenda Cartwright	P36-8	Vacant
6.	Donald Damron	P139-96	Vacant
7.	Timothy & Carla Dewald	P12A-31	Vacant
8.	Family Worship Center of E. C. Inc.	P35-36	Vacant
9.	Dorothy Gallop Gregory	P111-41	Vacant
10.	William F. & Linda G. Gregory	P5-5	Vacant
11.	Jacqueline D. Hill	55-A-15	Vacant
12.	Jacqueline D. Hill	P9-8	Vacant
13.	Edward Bailey Hollomon & Jo Ann Jezard	P142B-58	Vacant
14.	Elise Landrum	P91-33	Vacant
15.	Herman Ray Meads Jr.	P58-50	Vacant
16.	Bobbie Moore	76-H-14A	Vacant
17.	Bobbie Moore & Miles Harris	P120-193	Vacant
18.	Elizabeth S. Overton Life Est.	P98-16	Vacant
19.	Basillio A. Perez	P119-37	Vacant
20.	Basillio Perez	P119A-5,6	Vacant
21.	Basillio Perez	35-A-15	Vacant
22.	Charlie E. & Blanche Price	32-H-12B	Vacant
23.	Charlie E. & Blanche Price	55-E-25,26	Vacant
24.	C. E. & Blanche Price	50-B-16	Vacant
25.	C. E. & Blanche Price	29-C-24	Vacant
26.	Charlie E. Price	P98-3	Vacant
27.	Alan Eugene Stewart	P111-2	Vacant
28.	Pearl Sutton	P98-12	Vacant
29.	Sam T. Williams Heirs	P77-3	Vacant
30.	Ronald Wayne & Kay W. Weeks	P111-22	Vacant

c. Approval of Late Property Tax Exemption or Exclusion Applications

The Finance Committee has recommended approval of the following Senior Citizen or Disabled Veteran Property Tax Exemption or Exclusion applications:

Applicant	Exclusion	Map #	County Tax	SW ADJ	City Tax	Total Tax
Beverly P. Patrick	SCE	36-C-20	170.81	69.00	162.55	402.36
Bryant Calvert Brookins	DVA	P142-174	279.00	69.00		348.00

d. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Sheriff

Increase	010.0991.4991.00	Fund Balance Appropriated	70,364.00
Increase	010.431.5600.37	Equipment Grant	70,364.00

Emergency MGMT

Increase	010.0991.4991.00	Fund Balance Appropriated	19,265.00
Increase	010.4330.5636.01	Additional Funding	19,265.00

Sheriff

Increase	010.0991.4991.00	Fund Balance Appropriated	42,700.00
Increase	010.4310.5261.00	Departmental Supplies	11,700.00
Increase	010.4310.5500.00	Capital Outlay	31,000.00

Parks & Rec

Decrease	010.6900.5991.00	Contingency	3,500.00
Increase	010.6130.5440.00	Contracted Service	3,500.00

Public Buildings

Increase	010.0991.4991.00	Fund Balance Appropriated	590,920.00
Increase	010.0700.4981.21	Transfer from Capital Reserve	751,400.00
Increase	010.4190.5500.00	Capital Outlay	691,120.00
Increase	010.4190.5500.03	Capital Outlay – Edgewood	651,200.00

Capital Reserve

Decrease	021.8200.5960.01	Capital Reserve – Unallocated	751,400.00
Increase	021.8200.5980.10	Transfer for General Fund	751,400.00

Parks & Rec

Increase	010.0991.4991.00	Fund Balance Appropriated	7,015.00
Increase	010.6130.5400.00	Contracted Services	7,015.00

e. Approval of Incentive for United Way Contribution

The Finance Committee has recommended that the Board authorize eight hours of vacation time for one employee whose name will be drawn from a pool of all employees who contribute a minimum of \$48 to the United Way.

f. Approval of Request by ECPPS for Additional Capital Funding for Paving Projects and Associated Budget Amendment

ECPPS is requesting additional capital funding in the amount of \$196,977 to cover the cost increase for the paving projects that will be completed this year. ECPPS has been working with the North Carolina Department of Transportation on the paving projects for several school parking lots and the cost has increased from \$958,023 to \$1,155,000. The Finance Committee has recommended approval of the request for an additional \$196,977 using capital funds reserved for ECPPS and the associated budget amendment.

Increase	010.0991.4991.00	Fund Balance Appropriated	197,000.00
Increase	010.5910.5636.00	Capital Outlay	197,000.00

g. Approval of Request for Mike Cox to Serve as Interim Attorney for Albemarle District Jail

ADJ Attorney Herbert Mullen recently passed away. At the September 15, 2022 Albemarle District Jail Board meeting, the ADJ Board requested that County Attorney Mike Cox serve as Interim ADJ Attorney until the position can be filled. The Finance Committee has recommended approval of the request at a charge of \$75 per hour to ADJ, which is the same rate charged to other organizations like the Airport Authority.

Motion was made by Sean Lavin, seconded by Charles Jordan to approve the Consent Agenda, as amended. The motion carried unanimously.

8. UPDATED EMERGENCY MANAGEMENT ORDINANCE:

Chairman Griffin called on Emergency Management Coordinator Brian Parnell to present.

Mr. Parnell provided an overview of the Emergency Management Ordinance. The original EM ordinance has been in place since 1985. It was updated sometime around 2011 or 2012. Not much has changed at that point. The County had a separate State of Emergency Ordinance, which was first implemented in 1997. The trends across the state have been to combine the two

ordinances into one. He noted that the current EM ordinance needed to be updated anyway to make sure that we are in-line with the current general statutes for Emergency Management. After several months of putting the ordinances together and reviewing it with the County Attorneys for Pasquotank, Camden and the City of Elizabeth City, they now have a document ready for approval by the Board that will combine the State of Emergency and EM Ordinance into one document and assure that we are in compliance with the current industry standards of Emergency Management.

County Attorney Cox thanked the Emergency Management staff for their work on the document.

Chairman Griffin explained that since this is a “police power” type of ordinance, it must receive unanimous approval on its first vote. If the ordinance receives less than unanimous approval on its first vote, it will be put on the next agenda in which a simple majority vote will be required for approval. Since Commissioner Sterritt is absent this evening, it will need to come back even if the vote is unanimous this evening.

Motion was made by Charles Jordan, seconded by Sean Lavin to approve the Emergency Management Ordinance as presented. The motion carried unanimously.

9. COUNTY MANAGER’S REPORT:

Mr. Hammett informed the Board that the County’s Lobbyist Jackson Stancil will be in attendance at the October 17th meeting. He asked the Board to be thinking about what they would like him to target during the long session.

10. REPORTS FROM COMMISSIONERS:

Commissioner Meads attended the Solid Waste/Landfill Committee meeting this morning and the Building and Grounds meeting this afternoon, where they received an update on the County building repairs.

Commissioner Overman attended the Tourism Development Authority Finance Committee meeting, the Tourism Development Authority meeting, and the DSS meeting.

Commissioner Lavin attended the Northeast Workforce Development Board quarterly meeting, the Economic Development Commission meeting, and the Fall Musical Festival. He said the music festival was really fun and he hopes that event continues to grow.

Commissioner Lavin said earlier today the Board approved a resolution in support of Sentara’s operations. Last time the Board met, he brought up the fact that the Board has been asked by Chesapeake to support one of their projects for updating and improving their imaging. The comment period for that project opened today and he believes it will be open for at least a couple of weeks. He said he would hope that the Board would bring things like that in front of the Board for discussion.

Lastly, Commissioner Lavin said he was shocked when he read the paper this weekend and saw that a young Elizabeth City man had been charged with murder. Last month, there was a shooting in Perquimans County where a young kid lost his life. Come to find out, the kid that was killed was a young gentleman that he presented a certificate of bravery to for saving his younger brothers and sisters out of fire in Newland a couple of years ago. He said his thoughts and prayers go out to that family who lost their son.

Commissioner Perry attended the Jail Board meeting, as well as the Health Board meeting. He noted that the Health Department has a new director.

Vice-Chairman Jordan participated as a judge for the annual Brahaha event. The Drainage Committee continues to work with the residents of Mill Pond Road on their drainage concerns. They are working with NCDOT to try to get the ditches dug out, but in order to do that, they have to get permission from the residents, and unfortunately, some of the residents are not interested. He attended the Northern Regional Advisory Committee meeting. They are moving forward with the new Medicaid plans, but it is moving slowly. He attended the Parks and Recreation Board meeting, the Economic Development Commission meeting, the Chamber of Commerce meeting, the Solid Waste/Landfill Committee meeting, a ribbon cutting at Fairfield Inn, and the Sentara Stakeholders meeting.

Chairman Griffin attended the Brahaha Event. Over 270 tickets were sold and over \$18,000 was raised for breast cancer awareness and treatment. He attended the annual Empty Bowls event, which is a fundraiser for the Food Bank. He participated in a ribbon cutting at MACU for their new cafeteria. He provided an update on Workforce Development. The Emergency Management Department will be flying a drone around the County after our next big rain event to identify problem areas. The data will be very helpful in the future. He attended the Sentara Stakeholders meeting, as well as the monthly EDC meeting.

There being nothing further to come before the Board;

Motion was made by Charles Jordan, seconded by Cecil Perry to adjourn the meeting. The motion carried and the meeting was adjourned at 7:03 PM.

CHAIRMAN

CLERK TO THE BOARD