

**PASQUOTANK COUNTY, NORTH CAROLINA  
OCTOBER 15, 2018**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, October 15, 2018 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Dr. William R. Sterritt, Vice-Chairman  
Jeff Dixon  
Lloyd E. Griffin, III  
Joseph S. Winslow, Jr.  
Frankie Meads  
Charles H. Jordan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sparty Hammett, County Manager  
R. Michael Cox, County Attorney  
Lynn Scott, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Perry. Commissioner Griffin gave the invocation and Vice-Chairman Sterritt led in the Pledge of Allegiance to the American Flag. Chairman Perry welcomed and thanked everyone for coming and taking part in tonight's meeting.

**1. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

*a. Approval of Minutes of October 1, 2018 Commissioner Meeting*

*b. Approval of Tax Releases and Refunds*

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

**Tax Releases**

		County	City
1.	Quality Seafood Co. Inc - 2018	480.48	
2.	Ronald C. Etheridge Testamentary Trust	114.18	
3.	Ronald C. Etheridge Testamentary Trust	144.00	
4.	Tom Morgan		121.04

**Tax Refunds**

		County	City
1.	Quality Seafood Co. Inc. 2014	474.24	
2.	Quality Seafood Co. Inc. 2015	474.24	
3.	Quality Seafood Co. Inc. 2015	474.24	
4.	Quality Seafood Co. Inc. 2017	493.69	

**Solid Waste Fee Releases**

		Parcel ID #	Reason for Release
1.	William Spellman Lf. Est.	P99-9	Vacant
2.	Donnell Godfrey	P95-26	Uninhabitable
3.	Steven R. Harris	P11-9	Vacant
4.	Glen Cove Prop. Owners Assoc.	P132A-103	Demolished

*c. Adoption of Resolution Changing Retiree Insurance Policy for Elected Officials*

The Finance Committee has recommended approval of the following resolution which amends the Pasquotank County Personnel Policy by modifying the medical coverage for Retired Sheriff and Register of Deeds:

**A RESOLUTION AMENDING THE PASQUOTANK COUNTY  
PERSONNEL POLICY MODIFYING MEDICAL COVERAGE  
FOR RETIRED SHERIFF AND REGISTER OF DEEDS**

**WHEREAS**, Chapters 126 and 153A of the North Carolina General Statutes authorize a County Board of Commissioners to adopt and implement personnel policies; and

**WHEREAS**, the Board of Commissioners for Pasquotank County (hereinafter the “Board”) has adopted and reinforced the county/manager form of government; and

**WHEREAS**, the Board desires to amend and continue a human resources system that provides for the recruitment, selection and continuous development of an effective workforce, responsive to the needs of Pasquotank County residents; and

**WHEREAS**, the Pasquotank County Personnel Policy (hereinafter “Personnel Policy”) provides for medical coverage for retirees upon certain conditions, including twenty-five (25) years of uninterrupted employment with the county; and

**WHEREAS**, the Sheriff and Register of Deeds are elected officials serving four (4) year terms; and

**WHEREAS**, the Board desires to amend the Personnel Policy to reduce the number of uninterrupted years of employment from 25 years to 23 years and 11 months for the Sheriff and Register of Deeds in order to better fit with their elected terms; and

**WHEREAS**, the Board has been presented with, has reviewed and endorses this amendment to the Personnel Policy.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PASQUOTANK COUNTY, NORTH CAROLINA THAT:**

**Section 1. ARTICLE VII. EMPLOYEE STATUTORY AND VOLUNTARY BENEFITS – Section 6. Medical Coverage for Retirees** of the Personnel Policy is amended as follows:

**Section 6. Medical Coverage for Retirees**

The following policy which went into effect July 1, 2000 was adopted by the Pasquotank County Board Commissioners July 24, 2000:

Pasquotank County will provide, at its expense, medical insurance coverage for all employees who retired after July 1, 2000, subject to the following:

1. Employee must be eligible for unreduced retirement benefits from the North Carolina Local Government Employees Retirement System.
2. Employee (except the Sheriff and Register of Deeds) must have twenty-five (25) years of uninterrupted employment with Pasquotank County immediately preceding retirement. The Sheriff and Register of Deeds must have twenty-three (23) years and eleven (11) months of uninterrupted employment with Pasquotank County immediately preceding retirement.

The Board of Commissioners voted at their meeting to amend the Retiree Health Insurance Policy to include employees with 25 years of interrupted employment with Pasquotank County as long as they returned to service with Pasquotank County prior to July 1, 2000. The policy became effective January 1, 2010.

Retired employees in this category, upon reaching the age of 65, will no longer be eligible to participate in the County's group health insurance plan; however, retired employees hired prior to January 1, 2015 will become eligible for Medicare under the Social Security Act and the County will provide a Medicare Supplement Policy. If the County is contributing toward the cost of the Medicare Supplement premium, the amount will not exceed the amount paid for the retiree's insurance as identified above.

The Pasquotank County Board of Commissioners may amend or repeal this policy at any time.

Section 2. This amendment is effective upon adoption.

ADOPTED this 15<sup>th</sup> day of October, 2018.

*d. Approval of Payment of Longevity Pay*

The Finance Committee has recommended the Board approve Sheriff Randy Cartwright receiving his longevity pay upon his retirement on December 1, 2018.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to approve the Consent Agenda. The motion carried unanimously.

**2. PRESENTATION OF PROCLAMATION FOR HOSPITAL AND HEALTH SYSTEM PHARMACY WEEK:**

Chairman Perry called on Jennifer Burgess, Clinical Pharmacy Specialist with Sentara Albemarle Medical Center, to accept a proclamation for Hospital and Health Systems Pharmacy Week. He read the proclamation as follows and then presented it to Ms. Burgess:

**PROCLAMATION  
PHARMACY WEEK**

- Whereas,* pharmacists are experts in the successful use of today's complex medications, and
- Whereas,* patients in hospitals and outpatient clinics receive better care when pharmacists are directly involved in medication management decisions, and
- Whereas,* pharmacists' direct involvement in patient care helps reduce unnecessary costs and burden on the health system, and
- Whereas,* the pharmacists and pharmacy technicians practicing in the acute and ambulatory care settings of Pasquotank County contribute to the health and well-being of our citizens, and
- Whereas,* The American Society of Health- System Pharmacists have declared October 21-27, 2018 as Pharmacy Week,

Now, therefore, be it resolved that I, Cecil Perry, do proclaim October 21-27, 2018 as

**Pharmacy Week**

in Pasquotank County and urge all our citizens to acknowledge the valuable services of the pharmacists and pharmacy technicians who work in inpatient, outpatient, home-care, and long-term-care settings and all they do to help patients make the best use of their medicines.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Ms. Burgess thanked the Board for the proclamation on behalf of the pharmacy team at Sentara Albemarle Medical Center.

**3. REPORTS FROM COMMISSIONERS:**

Commissioner Griffin thanked County Manager Sparty Hammett for being detailed and keeping the Board informed. He stated that Albemarle Commission is in the process of hiring a new director. He attended a meeting which consisted of HBSU, Hometown Strong, and ECSU. He congratulated Vice-Chairman Sterritt and Commissioner Jordan for receiving Men of Excellence awards at an event last week. He updated the Board on activities at the airport.

Commissioner Jordan attended the Committee of 100 Luncheon, as well as the ribbon cutting for New Beginning Daycare.

Commissioner Dixon stated that the new Economic Development Director started today, and the new Tourism Development Director is scheduled to report to work on October 29<sup>th</sup>. A reception is scheduled for her on November 8<sup>th</sup> at the Museum of the Albemarle. He encouraged the Board to attend. He congratulated Vice-Chairman Sterritt and Commissioner Jordan for being honored as Men of Excellence.

Vice-Chairman Sterritt attended the Parks and Recreation Advisory Board meeting last Thursday. They discussed a potential park in the northern part of the county. He noted that they are all in favor of something happening. He said he is going to ask the County Manager to set aside \$100,000 for next year to use towards the park. He said he spoke at the New Beginnings Daycare ribbon cutting event.

Chairman Perry invited the Board to an event this coming Saturday to honor all students who graduated from P.W. Moore High School. The event will take place at the school at 10:00 AM.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to adjourn the meeting. The motion carried and the meeting was adjourned at 7:27 PM.

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CHAIRMAN

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CLERK TO THE BOARD