

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, November 4, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room
Immediately following Finance – Board Appointments Committee
6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings**
6. **Old Business**
7. **Consent Agenda:**

A. Approval of Minutes of October 21, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following solid waste fee releases:

Solid Waste Fee Releases

| | | Parcel ID # | Reason for Release |
|----|---------------------------------------|-------------|--------------------|
| 1. | Family Worship Center of EC, Inc | P35-36 | Uninhabitable |
| 2. | Basilio Perez | P119A-5,6 | Vacant |
| 3. | Luther Jr. & Judith Williams Lf. Est. | P80-79 | Vacant |

C. Approval of Late Property Tax Exemption/Exclusion Application

The Finance Committee has recommended approval of the late property tax exemption/exclusion application submitted by Warren F Horton in the amount of \$478.64.

D. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Central Comm

| | | | |
|----------|------------------|---------------------------|-----------|
| Increase | 010.0991.4991.00 | Fund Balance Appropriated | 41,781.00 |
|----------|------------------|---------------------------|-----------|

| | | | |
|----------|------------------|----------------|-----------|
| Increase | 010.4325.5500.00 | Capital Outlay | 41,781.00 |
|----------|------------------|----------------|-----------|

Central Comm

| | | | |
|----------|------------------|---------------------------|-----------|
| Increase | 010.0991.4991.00 | Fund Balance Appropriated | 45,351.00 |
| Increase | 010.4325.5500.00 | Capital Outlay | 45,351.00 |

E. Approval of Recommendation from Finance Committee for Selection of an Appraisal Company for the 2022 Property Revaluation

The Finance Committee has recommended approval of a recommendation from Patrice Stewart that the County select Pearson’s Appraisal Service, Inc. to provide appraisal services for the 2020 property revaluation. This is the same firm that performed our 2014 revaluation. The cost is \$19.25 per parcel. Based on our number of parcels, the estimated cost will be approximately \$423,500.

F. Approval of Request from North Carolina National Guard Foundation

The Finance Committee has recommended approval to send the National Guard eight (8) ounces of soil from the County – four ounces for the State Capital Monument and four ounces for the base in Nauroy, France, and support the NCNG, American Legion, VFW by donating \$1,000.

8. **New Business:**

A. Consideration of Appointments to Boards and Committees

B. Adoption of 2020 Commissioner Meeting Schedule

Attached is the proposed 2020 Commissioner meeting schedule for the Board’s consideration. The schedule is similar to the 2019 schedule, and takes into consideration holidays that fall on meeting days. In order to help ensure that we have ongoing Joint City-County meetings, I would also propose working with the City of Elizabeth City to schedule Monday, March 30th and Monday, August 31st as Joint meeting dates.

9. **County Manager’s Reports**

10. **County Attorney’s Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**

Pasquotank County Board of Commissioners 2020 Meeting Schedule

Regular meetings begin at 6:00 PM in Courtroom C. Finance Committee meetings are held on the same day as each regular meeting in the Library Community Room beginning at 4:00 PM. The Appointments Committee meets following the first Finance Committee meeting of the month in the Library Community Room, and work sessions, if needed, are held prior to the second regular meeting of the month at 3:30 PM in the Library Community Room. All meetings are subject to change.

| Month | 1st Regular Meeting | 2nd Regular Meeting |
|--------------|----------------------------|----------------------------|
| January | Monday, January 13 | None |
| February | Monday, February 3 | Monday, February 17 |
| March | Monday, March 2 | Monday, March 16 |
| April | Monday, April 6 | Monday, April 20 |
| May | Monday, May 4 | Monday, May 18 |
| June | Monday, June 1 | Monday, June 15 |
| July | None | Monday, July 13 |
| August | Monday, August 3 | Monday, August 17 |
| September | None | Monday, September 14 |
| October | Monday, October 5 | Monday, October 19 |
| November | Monday, November 2 | Monday, November 16 |
| December | Monday, December 7 | None |