

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, February 1, 2021
Pasquotank County Courthouse**

3:00 PM - Special Projects Committee - Consider Letters of Interest for Monument – Courtroom C
4:00 PM - Finance Committee Meeting - Courtroom C
Immediately following Finance – Board Appointments Committee
6:00 PM - County Commissioners Meeting - Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Appointment of County Commissioner for Southern Outside Seat**
 Enclosed is a copy of a letter from the Pasquotank County Republican Party recommending the appointment of Jonathan Meads to fill the unexpired term of the late Frankie Meads for the Southern Outside Commissioner seat.
5. **Oath of Office for New Commissioner**
6. **Amendments to the Agenda**
7. **Public Comments/Public Hearings**
8. **Old Business**
9. **Consent Agenda:**
 - A. Approval of Minutes of January 11, 2021 Commissioner Meetings
 - B. Approval of Tax Releases and Refunds
 The Finance Committee has recommended approval of the following tax releases, tax refund, solid waste fee releases and solid waste fee refunds:

Tax Releases

		County	City
1.	Greenleaf Compaction Inc.	96.39	81.99
2.	TCE Manufacturing LLC	446.62	

Tax Refund

		County	City
1.	Carolina Chrysler Doge Jeep	402.15	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Associated Leasing LLC	24-A-11	Vacant
2.	Linda Bridgeman Etal	P6-26	Vacant
3.	Melba Bridgeman	P7-16	Vacant
4.	Gladys T. Daniels	P127-14	Vacant
5.	Shawn Etheridge Etal	P59-31	Vacant
6.	Henry Foskey Jr. Heirs	32-A-12	Vacant
7.	Henry Foskey Jr. Heirs	45-E-4	Vacant
8.	Henry Foskey Jr. Heirs	10-L-193B	Vacant
9.	Henry Foskey Jr. Heirs	10-L-194	Vacant
10.	Mary Foskey	5-A-2	Vacant
11.	Mary Foskey	6-D-5	Vacant
12.	Mary Foskey	29-C-17	Vacant
13.	Mary Foskey	61-A-13thru16	Vacant
14.	Mary Foskey	45-E-5	Vacant
15.	Mary Foskey	45-E-2	Vacant
16.	Raymond M. Godfrey Jr.	P34-9	Vacant
17.	Raymond M. Godfrey Jr.	P33-35	Vacant
18.	Raymond M. Godfrey Jr.	P60-26	Vacant
19.	Harrell Griffin Heirs	P48-4	Vacant
20.	Lloyd E. Griffin Jr. Etal	24-B-57	Vacant
21.	Isaiah F. & Katherine P. Jackson	P15-8	Vacant
22.	Michael E. Long	P12A-53	Vacant
23.	Gracie Meads Heirs	P35-59	Vacant
24.	Bobbie Moore	76-H-14A	Vacant
25.	Bobbie & Miles O. Harris	P120-193	Vacant
26.	Mary Perry	P60-66	Vacant
27.	Horace Jr. & Mary B. Pritchard	P89-84	Vacant
28.	Donald E. & Linda Perry	P119-114	Vacant
29.	Horace C. Pritchard Sr. Etal	P141-24A	Vacant
30.	Horace F. Pritchard	P140-183	Vacant
31.	William Alvin Norfleet	P120-179	Vacant
32.	Alice M. Redding	26-B-12	Vacant
33.	Phillippe D. Respass	12-E-3	Vacant
34.	Alan Eugene Stewart	P90-200	Vacant
35.	L E & Brenda A. White	P110-53B	Vacant
36.	White, Lemuel E.	P110-55	Vacant
37.	William A. Walton Etal	P59-7	Vacant
38.	G 6 Farms LLC	P90-33	Vacant
39.	G 6 Farms LLC	P38-24	Vacant

Solid Waste Fee Refunds

		Parcel ID #	Reason for Release
1.	Nancy P. Cressman	P141-49	Vacant
2.	Betsy White	P91-23	Vacant

C. Internal Committee Appointments

Chairman Griffin presented the following list of Commissioner appointments to internal standing committees:

Internal Committees	Charles Jordan	Barry Overman	Cecil Perry	**	Bill Sterritt	Sean Lavin	Lloyd Griffin
Finance Committee	xx	x	x	x	x	x	x
Governance Committee	x		xx		x		
Board Appointments Committee	x	xx	x				
Building & Grounds Committee				x	xx		x
Personnel Committee	xx	x	x				
Special Projects Committee		x	xx			x	
Water Committee				x		xx	x
Solid Waste/Landfill Committee	xx			x	x		
Commerce Park Ad Hoc				x		xx	x
xx Chairman							
x Committee Member							
Two private citizens are appointed to the Solid Waste/Landfill Committee: Mark Goss, One vacancy							

According to the Appointments Policy for the Pasquotank County Board of Commissioners, the Chairman is responsible for appointing Commissioners to internal boards and committees.

D. Appointments to Boards and Committees

Chairman Griffin presented the following recommendations for Commissioner appointments to external boards and committees:

Board Appointments	Charles Jordan	Barry Overman	Cecil Perry	*	Bill Sterritt	Sean Lavin	Lloyd Griffin
Albemarle Commission							x
Animal Control Board					x		
Central Communications		x					
COA			x				
Community Relations Commission					x		
District Jail Commission	x		x				
Drainage Committee	x						
EDC	x					x	x
EC Chamber	x						
EC Downtown						x	
EMS		x		x			
Greenways					x		
Health Board			x				
Highway 17							x
Inter County Transit Authority			x				
Joint Recreation Advisory Committee						x	
Local Emergency Planning		x					

Newland Water Management						x	
NRAB – Trillium (Mental Health)	x						
Pasquotank Library (ex officio)	x						
Public Safety		x					
Joint Redevelopment Commission				x			x
Region R Workforce Investment							x
RC&D				x			
RPO							x
Social Services		x					
SPCA					x		
Tourism		x					

** Commissioner to be determined at the Board meeting.

According to the Appointments Policy for the Pasquotank County Board of Commissioners, the Chairman is responsible for recommending Commissioner appointments to external boards and committees for the full Board's consideration.

10. New Business:

A. Approval of Oak Ridge, Phase II, Section B Final Plat

Staff recommends final plat approval of Oak Ridge, Phase II, Section B. This development consists of 12 residential lots ranging in size from 43,017 to 66,760 square feet and is located off of Mill Pond Road in Newland Township. The site is zoned R-25A, Residential and all of the required improvements have been installed according to the approved Preliminary Plat and the Pasquotank County Subdivision Ordinance.

B. Consideration of Petition for Addition of Roads in Oak Ridge Subdivision to the State System for Maintenance

Enclosed is a petition from the developer of Oak Ridge Subdivision requesting the addition of Woodlee Dr. and Fannie Dr. to the State System. The length of each road and the number of occupied homes is listed on the petition beside the road names.

If the Board recommends approval of the road additions, it will need to adopt a resolution requesting that the Department of Transportation determine whether the roads meet DOT's requirements for addition to the state system.

11. County Manager's Reports

12. County Attorney's Reports

13. Internal and External Committee Reports and Proposals

14. Adjournment