

**PASQUOTANK COUNTY, NORTH CAROLINA
JANUARY 14, 2019**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, January 14, 2019 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Jeff Dixon, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Cecil Perry
Frankie Meads
Charles H. Jordan
Sean Lavin

MEMBERS ABSENT: Barry Overman

OTHERS PRESENT: Sparty Hammett, County Manager
R. Michael Cox, County Attorney
Lynn Scott, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Dixon. Vice-Chairman Griffin gave the invocation and Commissioner Jordan led in the Pledge of Allegiance to the American Flag.

1. AMENDMENTS TO THE AGENDA:

Vice-Chairman Griffin requested that the agenda be amended to add the following items recommended by the Finance Committee at its meeting today to the consent agenda: 1) Approval of starting salary above hiring rate for Income Maintenance Caseworker hire; 2) Approval of reorganization of Sheriff's Office; 3) Approval of variable frequency drives for RO wells; 4) Approval of Water Department fee/policy changes; and 5) Approval of waiver of service charges/late fees for military personnel.

Motion was made by Charles Jordan, seconded by Sean Lavin to amend the agenda to include the five items above. The motion carried unanimously.

2. PRESENTATION OF PROCLAMATION HONORING 2018 NORTHEASTERN HIGH SCHOOL FOOTBALL TEAM:

Chairman Dixon called on Coach Antonio Moore, his fellow coaches, and the senior players to receive a proclamation in honor of Northeastern High School's outstanding football season. He read and then presented the following proclamation to Coach Moore and his team:



**Honoring the 2018
Northeastern High School
Varsity Football Team**

WHEREAS, the Northeastern High School Football Team, under Coach Antonio Moore and staff, is to be recognized and honored for their outstanding 2018 football season; and

WHEREAS, by its extraordinary efforts, this dynamic team won the North Carolina High School Athletic Association Class 2 A East Regional Championship and ended the season with an amazing record of 14-1; and

WHEREAS, since the 2015 season the Eagles tallied a 49-8 record, four Northeastern Coastal Conference Championships, back-to-back undefeated regular seasons, with appearances at least in the third round of the state playoffs, a 2A Regional Championship, and a state championship game appearance this season; and

WHEREAS, the excellent performance, dedication, and commitment of these young men, along with their coaching staff, have proven to be a source of admiration and inspiration to the citizens of Pasquotank County;

NOW, THEREFORE, The Pasquotank County Board of Commissioners congratulates Northeastern High School, its football team, its coaches, its athletic department and all people associated with the football team for their outstanding accomplishments and commend them for their display of sportsmanship and leadership.

This the 14th day of January, 2019.

Coach Moore introduced his coaching staff and seniors. He noted that he is very proud of this group of young men. He said they are all really good friends and good kids, which helped make the team what is was. Academically, they have a combined 3.7 GPA. He said he is a firm believer that when someone performs academically in the classroom it translates to the football field. Each senior introduced themselves, and informed the board of what position they played, as well as their future plans.

3. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of December 17, 2018 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax refund and solid waste fee refund:

Tax Refund

		County	City
1.	Taylor Renae Lane	184.75	

Solid Waste Fee Refund

		Parcel ID #	Reason for Release
1.	M. H. Stevenson, Jr.	P 36-40A	Vacant

c. Approval of Budget Amendment

The Finance Committee has recommended approval of the following budget amendment:

Ag Ext

Increase	013.0550.4839.00	Miscellaneous Revenue	750.00
Increase	013.6110.5251.00	Gas & Oil	750.00

d. Approval of Family Subdivision Request FS 19-01 by Linda Bateman for Daphne Wemmering

Staff recommends approval of Family Subdivision request FS 19-01 by Linda Bateman. Ms. Bateman has applied to create a 2.65 acre gift lot for her daughter, Daphne Wemmering, in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 25.38' feet of road frontage is provided to the proposed parcel off of Meadstown Road in Nixonton Township. A birth certificate has been provided as documentation that the plat qualifies as a family subdivision and a septic evaluation has been completed by Albemarle Regional Health Services. Staff advises that this request meets the minimum requirements for a family subdivision and recommends approval.

e. Approval of Resolution for the Addition of Pointe Vista Drive into the NCDOT Secondary Road System

The Waters at Sunset Pointe Homeowners Association has submitted a petition requesting Pointe Vista Drive be accepted into the State maintenance system. Pointe Vista Drive serves all 98 residential lots within The Waters at Sunset Pointe subdivision. This subdivision was originally developed in 2002, but has not previously had enough occupied homes to be considered for addition by NCDOT. Staff recommends approval of this request. The Board will need to adopt a resolution requesting that DOT add the road to the state system if it meets the NCDOT standards.

f. Approval of Amendment to Economic Development Commission Bylaws

The Finance Committee has recommended approval of a resolution which amends the EDC's bylaws to allow another organization's representative to attend the EDC meetings in place of the ex officio board members. The City Council adopted this change on December 10, 2018.

g. Approval of Starting Salary above Hiring Rate for IMC Hire

The Finance Committee has recommended approval of the starting salary for an Income Maintenance Caseworker hire at Pay Grade 13, Step 3 - \$30,777, due to the applicants two years of experience.

h. Approval of Reorganization of Sheriff's Office

The Finance Committee has recommended approval of a request proposed by Sheriff Wooten to reorganize the Sheriff's Office. Sheriff Wooten proposed the establishment of two new position ranks: Major - pay grade 27, with a salary range of \$47,655 to \$68,864, and Corporal - pay grade 19, with a salary range of \$37,126 to \$53,662. The reorganization also proposed the reclassification of the Chief Deputy position from a pay grade 27 to a pay grade 29 with a salary range of \$50,299 to \$72,663 to enable establishing the Major position at pay grade 27.

The reorganization will bring the Pasquotank County Sheriff's Office more in line with typical Sheriff's Office structures, and offer more career growth opportunities, which will aide officer recruitment and retention. The proposed reorganization will also be completed using existing positions and within the existing budget of the Sheriff's Office. The projected total cost of the reorganization is \$36,464, and the Sheriff's Office has the ability to absorb the cost due to the recent retirements of several high level staff.

i. Approval of Variable Frequency Drives

The Finance Committee has recommended approval of design and purchase of four Variable Frequency Drives for the reverse osmosis wells (not to exceed \$500,000).

j. Approval of Water Department Fee/Policy Changes

The Finance Committee recommended approval of the following Water Department Fees/Policy changes:

- a) Increase Rental Deposit from \$60.00 to \$100.00
- b) Increase disconnect fees from \$25.00 to \$40.00
- c) Increase service fee from \$10.00 to \$20.00
- d) Allow 24 hours to reconnect service after disconnection due to nonpayment.

k. Approval of Waiver of Service Charges/Late Fees

The Finance Committee recommended approval of the waiver of service charges/late fees for military personnel affected by the federal shutdown.

Motion was made by Lloyd Griffin, seconded by Charles Jordan to approve the Consent Agenda as amended. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer:

		County	City
1.	Michael J. & Deborah H. Watts	73.15	62.23
2.	Everbank Commercial Finance	17.48	
3.	Scott F. & Valerie A. Morton	6.93	
4.	SK Eastern Ventures LLC		46.90
5.	Darby Tyndal	25.41	21.62
6.	Michael E. Long	44.66	
7.	Cynthia Moore		36.00
8.	Wilson H. Long Lf Est	97.02	
9.	Thomas & Carrie Hardy	30.46	24.60
10.	Thomas & Carrie Hardy	30.40	25.60
11.	Thomas & Carrie K. Hardy	30.40	26.20
12.	Thomas & Carrie K. Hardy	30.80	26.20
13.	Thomas & Carried K. Hardy	30.80	26.20
14.	Susie Alexander Gonzalez	94.71	80.57
15.	Percy Mallory, Jr.	54.53	
16.	Percy Mallory, Jr.	63.62	
17.	Percy Mallory, Jr.	62.70	
18.	Percy Mallory, Jr.	60.52	
19.	Percy Mallory, Jr.	59.12	
20.	Percy Mallory, Jr.	57.34	

21.	A&B Landscaping	46.71	39.73
22.	S&A Food Corp. – Ehringhaus Smokeshop	66.32	56.42

4. REPORTS FROM COMMISSIONERS:

Commissioner Jordan attended the Trillium meeting. They spent a lot of time discussing the expansion of Medicaid and how it will affect mental health providers and residents.

Vice-Chairman Griffin stated that staff met with DOT representative Allen Moran last month to discuss projects and opportunities for Pasquotank County. He provided an update for the Airport, as well as Workforce Development, and EDC.

Commissioner Lavin provided an update on the recent Parks and Recreation Board meeting. He noted that Parks and Recreation will be taking over the youth soccer program from AYSO. They also discussed the new facility at the Coast Guard Park, as well as Parks and Recreation’s upcoming 50th anniversary celebration.

Commissioner Meads attended the swearing in ceremony at Camp Cale for Representative Ed Goodwin. He said although Representative Goodwin does not represent Pasquotank County, he said he is willing to help us in any way that he can.

Commissioner Perry attended the NCACC Legislative Goals Conference. He thanked Chairman Dixon for nominating him to be the voting delegate.

Chairman Dixon stated that he attended the NCACC Legislative Goals Conference as well. He encouraged new commissioners to take the opportunity to attend. He said it is a great opportunity to network with other commissioners across the state. Bill Blake, Executive Director of Albemarle Area United Way, contacted Chairman Dixon to invite him and fellow Board members to attend the Keel Club Kickoff at the Carolina Center, which will be held the evening of Thursday, February 28th.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business;

Motion was made by Lloyd Griffin, seconded by Charles Jordan to adjourn the meeting. The motion carried and the meeting was adjourned at 7:25 PM.

CHAIRMAN

CLERK TO THE BOARD