

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, June 18, 2018**

4:00 PM - Finance Committee Meeting in Library Community Room

7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

**Commissioner Meeting Agenda Summary**

**1. 7:00 PM – Call to Order in Courtroom C**

**2. Invocation**

**3. Pledge of Allegiance to the American Flag**

**4. Amendments to the Agenda**

**5. Public Comments:**

**A. Public Hearing on Proposed 2018-19 County Budget**

The Board will hold a public hearing on the proposed 2018-19 county budget that was presented at the last meeting.

Following the public hearing, the Board may approve the budget. Attached is a copy of the Budget Ordinance that the Board will need to adopt when approving the budget.

**B. Public Hearing on Water and Sewer System Development Fee Analysis**

Local Governments and public authorities that own or operate water and sewer systems must implement the new “system development fee” schedule by July 1, 2018, in order to begin charging (or continue charging) certain upfront fees for new development. American Engineering prepared the attached analysis of the Pasquotank County Water and Sewer Development Fees. No fees were increased as a result of the analysis. The analysis was published on the County website for 45 days for comments and as of this time, no comments have been received.

The fee revenues are restricted to specific purposes, and they must be “accounted for by means of a capital reserve fund”. Attached is a copy of a resolution the Board will need to adopt which will create a Capital Reserve Fund for the purpose of funding capital projects related to the County’s water and wastewater system.

**6. Old Business:**

**A. Appointments to Boards and Committees**

At the last meeting, the Appointments Committee recommended the appointments of Una Green and Debbie Brinson to the Joint Community Advisory Committee, as well as Joseph Gregory to the Planning Board. Copies of their applications were previously provided for your review. The Board can either confirm the appointments or can accept additional nominations.

B. Adoption of Amended Animal Control Ordinance to Provide for Animal Welfare Provisions

At the last meeting, following a public hearing, the Board voted to approve the amended Animal Control Ordinance. Since a police power ordinance such as this must receive a unanimous affirmative vote at the meeting at which it is first considered, with all members present and voting, the adoption could not be finalized because the vote was not unanimous. The Board can now adopt the ordinance by a simple majority vote if it so chooses. Attached is a copy of the amended ordinance.

7. **Consent Agenda:**

A. Approval of Minutes of June 4, 2018 Commissioner Meeting

B. Approval of Tax Releases and Solid Waste Fee Releases

Tax Releases

|    |                  | County | City |
|----|------------------|--------|------|
| 1. | Lillian Brockway | 343.89 |      |

Solid Waste Fee Release

|    |                         | Parcel ID # | Reason for Release |
|----|-------------------------|-------------|--------------------|
| 1. | Jeff Overton, Jr. Heirs | P67-44      | Uninhabitable      |

C. Adoption of Resolution Supporting the Build North Carolina Bond Act and Prioritization of Future Interstate Highway 87

Attached is a copy of the proposed resolution supporting the Build North Carolina Bond Act and Prioritization of Future Interstate Highway 87.

8. **New Business:**

A. Designation of Voting Delegates for NCACC and NACo Annual Conferences

Attached is a copy of the voting delegate form for the 111<sup>th</sup> NCACC Annual Conference which will be held in Catawba County August 23-25. The Board needs to designate a voting delegate for the Conference. Thus far, Chairman Perry and Commissioners Winslow and Jordan have been registered to attend.

The National Association of Counties (NACo) Annual Conference will be held this year in Nashville, Tennessee on July 13-16. We are allowed up to two voting delegates for the conference which the Board must approve. Thus far, Chairman Perry has been registered to attend. The voting delegate form must be sent in by June 29. Attached is a copy of the form.

9. **County Manager's Reports**

10. Internal and External Committee Reports and Proposals

11. County Attorney's Reports

12. Adjournment