Meeting Schedule Pasquotank County Board of Commissioners Monday, August 16, 2021 Pasquotank County Courthouse

<u>4:00 PM – Finance Committee Meeting – Courtroom C</u> 6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

- 1. 6:00 PM Call to Order in Courtroom C
- 2. Invocation
- 3. Pledge of Allegiance to the American Flag
- 4. Amendments to the Agenda
- 5. Public Comments/Public Hearings
 - A. <u>COVID-19 Update</u>
 Amy Underhill, Albemarle Regional Health Services Health Education Supervisor and Public Information Officer, will update the Board on COVID-19.
- 6. Old Business
- 7. Consent Agenda:
 - A. Approval of Minutes of August 2, 2021, Commissioner Meeting
 - B. <u>Approval of Tax Releases and Refunds</u>

The Finance Committee has recommended approval of the following tax releases, tax refunds, solid waste fee releases, and solid waste refunds:

Tax Releases

		County	City
1.	Sarah Elizabeth Smith	144.04	
2.	Sarah Elizabeth Smith	132.92	
3.	Sarah Elizabeth Smith	125.95	
4.	Sarah Elizabeth Smith	119.17	
5.	Bryan Mitchell Douglas	19,584.00	
6.	Pasquotank Properties	144.00	
7.	Mc Mor Development LLC	171.02	
8.	KI & Sun Realty Corp.	138.60	
9.	Glenna & Clara S. Goin Jr.	101.87	
10.	Glenna & Clara S. Goin Jr.	113.78	
11.	Glenna & Clara S. Goin Jr.	106.84	
12.	Glenna & Clara S. Goin Jr.	101.47	

Tax Refunds

		County	City
1.	Margery Muntaz Coulssn-Clark	102.19	86.93
2.	William Stephenson Kannan	160.48	136.51
3.	Robin Jones Taylor	144.70	123.09
4.	Doris K. Tadlock	253.03	156.55
5.	Jacob Brim Wemmering		117.38

Solid Waste Fee Releases

Reason for Release Parcel ID # Reason for Release	Solia v	vaste ree Releases		
1. Margaret Barham P96-42 Vacant 2. Patricia Cherry P23-S-30 Vacant 3. Janice & Dennis Dance P63-44A Vacant 4. Janice Poole & Hattie Poole P95-21 Vacant 5. Charles Jr. & Carolyn Everett 21-F-1011A Vacant 6. Jean Ferebee & Vivian Gibson P112-32 Vacant 7. Jason Christopher Lyle & Jenny Goetz P78-4 Vacant 8. Christine C. Graham P38-17 Vacant 9. Shirley Griffin P80-84A Vacant 10. Annette Griswell Etal P93-19 Vacant 11. Cindy Hall P12A-53 Vacant 12. Henry L. & Connie C. Hassell P141-20 Vacant 13. Mary D. Holley Etal P34-22 Vacant 14. Lindsey Lee James 28-D-7 Vacant 15. Francina Jeffers 32-G-3 Vacant 16. Francina Jeffers 32-G-3 Vacant				Reason for
2. Patricia Cherry 2. Janice & Dennis Dance 3. Janice & Dennis Dance 4. Janice Poole & Hattie Poole 5. Charles Jr. & Carolyn Everett 6. Jean Ferebee & Vivian Gibson 7. Jason Christopher Lyle & Jenny Goetz 8. Christine C. Graham 9. Shirley Griffin 10. Annette Griswell Etal 11. Cindy Hall 12. Henry L. & Connie C. Hassell 13. Mary D. Holley Etal 14. Lindsey Lee James 15. Francina Jeffers 16. Francina Jeffers 17. Na Tran Jordan 18. Elise Landrum 19. Gussie R. Layden 20. H. T. Mullen Jr. 21. Pasquotank County 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 21. Vacant 22. Vacant 23. Norman L. Warden Jr. 24. George Scott Estate 28. Norman L. Warden Jr. 29. Vacant 20. Pasquotank County 29. Vacant 20. Pasquotank County 29. Pasquotank County 29. Vacant 20. Pearl Sutton 20. Pearl Sutton 21. Vacant 22. Vacant 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 20. Vacant 21. Vacant 22. Vacant 23. Vacant 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 20. Vacant 20. Vacant 21. Vacant 22. Vacant 23. Vacant 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal			Parcel ID#	
3. Janice & Dennis Dance P63-44A Vacant 4. Janice Poole & Hattie Poole P95-21 Vacant 5. Charles Jr. & Carolyn Everett 21-F-1011A Vacant 6. Jean Ferebee & Vivian Gibson P112-32 Vacant 7. Jason Christopher Lyle & Jenny Goetz P78-4 Vacant 8. Christine C. Graham P38-17 Vacant 9. Shirley Griffin P80-84A Vacant 10. Annette Griswell Etal P93-19 Vacant 11. Cindy Hall P12A-53 Vacant 12. Henry L. & Connie C. Hassell P141-20 Vacant 13. Mary D. Holley Etal P34-22 Vacant 14. Lindsey Lee James 28-D-7 Vacant 15. Francina Jeffers 32-G-3 Vacant 16. Francina Jeffers 50-B-10 Vacant 17. Na Tran Jordan P132A-146 Vacant 18. Elise Landrum P91-33 Vacant 19. Gussie R. Layden P119-75 Vacant 20. H. T. Mullen Jr. P139-11 Vacant 21. Pasquotank County P120A-105 Vacant 22. Pasquotank County P120A-9 Vacant 23. Pasquotank County P120A-9 Vacant 24. George Scott Estate 32-H-3 Vacant 25. Isaac M. & Pearl J. Sutton P67-29 Vacant 26. Pearl Sutton P98-12 Vacant 27. William A. Walton Etal P59-10 Vacant 28. Norman L. Warden Jr. 12-G-19	1.	Margaret Barham	P96-42	Vacant
4. Janice Poole & Hattie Poole 5. Charles Jr. & Carolyn Everett 6. Jean Ferebee & Vivian Gibson 7. Jason Christopher Lyle & Jenny Goetz 8. Christine C. Graham 9. Shirley Griffin 10. Annette Griswell Etal 11. Cindy Hall 12. Henry L. & Connie C. Hassell 13. Mary D. Holley Etal 14. Lindsey Lee James 15. Francina Jeffers 16. Francina Jeffers 17. Na Tran Jordan 18. Elise Landrum 19. Gussie R. Layden 20. H. T. Mullen Jr. 21. Pasquotank County 22. Pasquotank County 24. George Scott Estate 28. Norman L. Warden Jr. 29. Shirley Griffin 29. Vacant 20. Pasquotank County 20. Pearl Sutton 20. Pearl Sutton 20. Vacant 21. Poole & Jeneth C. Hassell 21. Poole & Jeneth C. Hassell 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 20. Vacant 20. Vacant 21. Poole & Jeneth C. Hattie Poole 21. Poole & Jeneth C. Hassell 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant	2.	Patricia Cherry	P23-S-30	Vacant
5. Charles Jr. & Carolyn Everett 6. Jean Ferebee & Vivian Gibson 7. Jason Christopher Lyle & Jenny Goetz 8. Christine C. Graham 9. Shirley Griffin 10. Annette Griswell Etal 11. Cindy Hall 12. Henry L. & Connie C. Hassell 13. Mary D. Holley Etal 14. Lindsey Lee James 15. Francina Jeffers 16. Francina Jeffers 17. Na Tran Jordan 18. Elise Landrum 19. Gussie R. Layden 19. Gussie R. Layden 20. H. T. Mullen Jr. 21. Pasquotank County 22. Pasquotank County 24. George Scott Estate 27. William A. Walton Etal 27. William A. Walton Etal 28. Dradant 29. Pasquotank Cunty 20. Pearl Sutton 20. Pearl Sutton 21. Wacant 22. Vacant 23. Pasquotank County 24. George Scott Estate 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 21. Pasquotank County 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 21. Pasquotank County 22. Vacant 23. Pasquotank County 24. George Scott Estate 25. Vacant 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 20. Vacant 21. Vacant 22. Vacant 23. Vacant 24. Vacant 25. Vacant 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr.	3.	Janice & Dennis Dance	P63-44A	Vacant
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7. Jason Christopher Lyle & Jenny Goetz 8. Christine C. Graham 9. Shirley Griffin 10. Annette Griswell Etal 11. Cindy Hall 12. Henry L. & Connie C. Hassell 13. Mary D. Holley Etal 14. Lindsey Lee James 15. Francina Jeffers 16. Francina Jeffers 17. Na Tran Jordan 18. Elise Landrum 19. Gussie R. Layden 20. H. T. Mullen Jr. 21. Pasquotank County 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 28. Norman L. Warden Jr. 29. Shirley Griffin P80-8-4A P93-19 Vacant P12A-53 Vacant P141-20 Vacant P141-20 Vacant P34-22 Vacant P34-22 Vacant P34-22 Vacant P32-3 Vacant P32-G-3 Vacant P132A-146 Vacant P91-33 Vacant P91-33 Vacant P119-75 Vacant P120A-105 Vacant P120A-105 Vacant P120A-9 Vacant	5.	Charles Jr. & Carolyn Everett	21-F-1011A	Vacant
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8. Christine C. Graham 9. Shirley Griffin 10. Annette Griswell Etal 11. Cindy Hall 12. Henry L. & Connie C. Hassell 13. Mary D. Holley Etal 14. Lindsey Lee James 15. Francina Jeffers 16. Francina Jeffers 17. Na Tran Jordan 18. Elise Landrum 19. Gussie R. Layden 19. Gussie R. Layden 20. H. T. Mullen Jr. 21. Pasquotank County 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 27. William A. Walton Etal 20. Vacant 20. Pasquotank County 21. Pasquotank County 22. Pasquotank County 23. Pasquotank County 24. George Scott Estate 25. Isaac M. & Pearl J. Sutton 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr. 29. Vacant 20. Vacant 20. Vacant 21. Pasquotank County 22. Vacant 23. Pasquotank County 24. George Scott Estate 25. Vacant 26. Pearl Sutton 27. William A. Walton Etal 28. Norman L. Warden Jr.	7.	Jason Christopher Lyle & Jenny Goetz	P78-4	Vacant
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20. H. T. Mullen Jr. P139-11 Vacant 21. Pasquotank County P120A-105 Vacant 22. Pasquotank County P8A-47 Vacant 23. Pasquotank County P120A-9 Vacant 24. George Scott Estate 32-H-3 Vacant 25. Isaac M. & Pearl J. Sutton P67-29 Vacant 26. Pearl Sutton P98-12 Vacant 27. William A. Walton Etal P59-10 Vacant 28. Norman L. Warden Jr. 12-G-19 Vacant	19.	Gussie R. Layden	P119-75	Vacant
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24.George Scott Estate32-H-3Vacant25.Isaac M. & Pearl J. SuttonP67-29Vacant26.Pearl SuttonP98-12Vacant27.William A. Walton EtalP59-10Vacant28.Norman L. Warden Jr.12-G-19Vacant			P120A-9	Vacant
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27.William A. Walton EtalP59-10Vacant28.Norman L. Warden Jr.12-G-19Vacant			P67-29	Vacant
28. Norman L. Warden Jr. 12-G-19 Vacant	26.	Pearl Sutton	P98-12	Vacant
28. Norman L. Warden Jr. 12-G-19 Vacant	27.	William A. Walton Etal	P59-10	Vacant
29. Richard M. White P142B-43,44,45 Vacant			12-G-19	Vacant
	29.	Richard M. White	P142B-43,44,45	Vacant

Solid Waste Fee Refund

			Reason for
		Parcel ID#	Refund
1.	Mary O & John W. F. Gibson Life Est	P63-62	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Sheriff

O. O			
Increase	010.0240.4380.25	Federal Grant	30,281.00
Increase	010.4310.5600.00	Grant Funds	30,281.00

School Resource Officer

00110011100001100			
Increase	010.0600.4950.00	School Security	3,000.00
Increase	010.4915.5310.00	Travel	3,000.00

Non-Departmental

Increase	010.0230.4370.00	State Grant	82,250.00
Increase	010.4195.5600.14	COA Boardwalk	82,250.00

- D. Approval of Request to Establish Part-time Truck Driver Position Solid Waste
 At the July 21st Solid Waste Committee meeting, Director of Solid Waste, Brad
 Gardner, presented a request to establish a part-time truck driver position for
 covering roll-off and/or transfer truck driver shifts. The position would work 1,000
 hours per year or less, at a pay rate in the range of \$18 to \$20 per hour with no
 benefits. The position would function similar to the "substitute" site attendants for
 the Solid Waste Convenience Sites. The following would be the positives of
 creating the position:
 - · Reduction of overtime for the existing drivers;
 - Increase morale of full-time staff;
 - Position might be attractive to a recent retiree; and
 - Swing driver would help cover when full-time staff have vacation and sick leave, extra waste tonnage, resignations, etc.

The Finance Committee has recommended approval of the part-time Truck Driver position using budgeted Overtime funds.

8. New Business

- A. <u>Approval of System Transfer Agreement for the County to Purchase the South Mills Portion of the South Mills Water Association</u>
- 9. County Manager's Reports
- 10. <u>County Attorney's Reports</u>
- 11. Internal and External Committee Reports and Proposals
- 12. Adjournment