

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, September 13, 2021
Pasquotank County Courthouse**

3:00 PM – Utilities Committee Meeting – Public Safety Building, Community Room
4:00 PM – Finance Committee Meeting – Public Safety Building, Community Room
Immediately following Finance – Appointment Committee – Public Safety Community Room
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
 - A. RR 21-01 – Rezoning Request by Roy Daniels to rezone .9 +/- acres of property located at 1167 Toxey Road, from RMH-15, Residential Manufactured Home to A-1, Agricultural. The Planning Board reviewed this request on July 22nd and recommended approval.
 - B. RR 21-02 – Rezoning Request by Mark Swimme to rezone 2.734 acres of property located behind 184 Lovers Lane, from R-15, Residential to C-1, Commercial. The Planning Board reviewed this request on August 26th and recommended approval.
 - C. Redistricting – Census Data Update
Julie Stamper will update the Board on the Census data and the impact of population changes on Redistricting. This will be the first of three meetings to discuss Redistricting. Based upon the Census results, the Board of Commissioners will have to vote to formally acknowledge the need to redistrict.
6. **Old Business**
7. **Consent Agenda:**
 - A. Approval of Minutes of August 16, 2021; Commissioner Meeting
 - B. Approval of Tax Releases and Refunds
The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	Edward P. & Karen L. Holland	415.50	
2.	Geno Jean & Sandy Pettit	415.50	333.00
3.	Jack A. & Melissa Maresca	415.50	333.00
4.	William J. Maloney	415.50	
5.	Ellenor Regina Meads	611.85	
6.	Katherine S. Nixon	382.62	
7.	Rachel Reddick	608.77	
8.	Sandra Ballweg	261.50	
9.	Michael Jr. & Christy Kraske	415.50	
10.	Ida Muldrow	521.29	
11.	Cody Williams Weeks	144.00	
12.	Pasquotank County	116.78	
13.	Jason Christopher Lyle Goetz	1115.82	
14.	P. Frankie Egan	288.00	
15.	Pelican Pointe Assc. Inc		645.46
16.	Joseph Peele	415.50	333.00
17.	Doris K. Tadlock Life Est.	253.03	176.86
18.	Karl Brandspigel & Juanita R. Coleman	485.10	466.20
19.	Cathleen Ira O'Connor Trust	144.00	
20.	Blinn Augustus Buell	291.83	
21.	Blinn Augustus Buell	291.83	
22.	D & D Mobile Home Repairs & Moving Inc	101.06	
23.	C D Black Inc.	167.09	160.58
24.	Henry L. & Connie C. Hassell	251.99	
25.	Richard C. & Sandra C. Parker	278.74	
26.	Richard C. & Sandra C. Parker	1053.37	
27.	Newbegun Land Gen. Partnership	230.23	

Tax Refunds

		County	City
1.	Blinn Augustus Buell	291.83	
2.	Mary Spence Chappell	685.31	
3.	Mary Spence Chappell	685.31	
4.	Mary Spence Chappell	685.31	
5.	Mary Spence Chappell	685.31	
6.	Mary Spence Chappell	685.31	
7.	Joseph John Mazur	142.45	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Mary Anderson	P120A-57	Vacant
2.	Associated Leasing LLC	24-A-11	Vacant
3.	Lindsey Brothers	P30-2A	Vacant
4.	Deborah Mae Comer Bunch Etal	12-B-18	Vacant
5.	Deborah Mae Comer Bunch Etal	12-B-17	Vacant
6.	Vivian Butts Etal	P142-15	Vacant
7.	Jean Bush & Flossy Overton	P130-14	Vacant

8.	City of Elizabeth City	26-A-12	Vacant
9.	Ernest E. & Barbara B. Cooper Joint Revocable Trust	37-E-132, 133	Vacant
10.	Donald Damron	P139-96	Vacant
11.	Mattie Lee Davis	31-C-2	Vacant
12.	John R. Etheridge Heirs	P63-40-1	Vacant
13.	Family Worship Center	P35-36	Vacant
14.	William F. & Linda E. Gregory	P5-5	Vacant
15.	Harrell Griffin Heirs	P48-4	Vacant
16.	Eudora B. Harvey	29-D-24	Vacant
17.	Eudora Harvey	26-D-35	Vacant
18.	Eudora Harvey	26-A-34 & 33	Vacant
19.	Eudora B. Harvey	26-A-49	Vacant
20.	Eudora B. Harvey	P122A-70	Vacant
21.	Eudora Harvey	P122A-68	Vacant
22.	Eudora Harvey	26-A-19	Vacant
23.	Gracie Meads Heirs	P35-59	Vacant
24.	Alice M. Redding	26-B-12	Vacant
25.	Bell Taylor Heirs	26-D-1	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Landfill-Operations

Increase	065.0991.4991.00	Fund Balance Appropriated	146,653.00
Increase	065.7420.5570.00	Landfill Improvements	146,653.00

Emergency MGMT

Increase	010.0991.4991.00	Fund Balance Appropriated	26,719.00
Increase	010.4330.5636.01	Additional Funding	26,719.00

D. Approval of Funding for Sheriff's Office Training – Real World De-Escalation; Duty to Intervene; and Advanced Traffic Stops

Pasquotank County Sheriff's Deputies receive all training mandated by the State of North Carolina. Sheriff Wooten has requested funding for additional training for Deputies. Blue to Gold, LLC provides training to law enforcement agencies nationwide. In traditional training, less attention has been paid to training officers in mastering de-escalation. The Real World De-Escalation class will provide practical and workable tactics to help de-escalate many encounters. Students who complete the course will: reduce unnecessary force; increase community trust; and increase traditional decision-making. The objective of the Duty to Intervene class is to train officers and agencies when they are legally required to get involved. The result will be decreased liability and improved officer wellness. Finally, deputies will be taught both the letter law and real world "best practices" for traffic stops to make them more professional during the stops and reduce exposure to civil lawsuits. All three classes would be taught onsite for a total cost of \$9,000 (Blue to Gold estimate is attached). The Finance Committee has recommended approval of the request and the associated budget amendment.

Sheriff			
Decrease	010.6900.5991.00	Contingency	9,000.00
Increase	010.4310.5311.00	Training	9,000.00
Sheriff's Office training			

- E. Adoption of Resolution for Accepting American Rescue Plan Act (ARPA) Funds
The Board is required to act to officially accept the American Rescue Plan Act funds. The attached resolution will ratify the acceptance of the \$3,867,672.50 the County received on June 17, 2021 from the US Treasury.
- F. Approval of Water and Sewer Capital Improvement Plan
The attached Capital Improvement Plan needs to be approved for the County to be able to apply for the Asset Inventory and Assessment Grant.
- G. Approval of Resolution for Asset Inventory and Assessment Grant Application
The County has authorized Green Engineering PLLC, on its behalf, to prepare and submit to the North Carolina Department of Environmental Quality – Division of Water Infrastructure separate applications for funding; the first application being for an Asset Inventory and Assessment of the County's water system and the second application being for an Asset Inventory and Assessment of the sanitary sewer system. The maximum grant available for each application shall not exceed \$150,000, of which the County will be required to match in the amount of 5% of the awarded grant amount of the application. Attached is a resolution that must be approved and accompany the application. Staff recommends approval.
- H. Adoption of Resolution Supporting the African American Experience in Northeastern North Carolina
At the Board's June 21st meeting, Corrina Ruffieux, Executive Director, Visit Elizabeth City, provided a presentation on the African American Experience in Northeastern North Carolina and requested the Board adopt a resolution in support. Attached is a copy of the resolution.

8. New Business

- A. Hunting with Dogs
On August 2, 2021, the Special Projects Committee voted to take no action following a discussion on Hunting with Dogs. A Commissioner requested that we place the item on the agenda for consideration/discussion by the full Board. Some counties, such as Chowan and Perquimans, require hunters to get written permission from property owners prior to hunting on the property owner's land. The Landowner Protection Act, which was enacted in 2011, provides similar protection for landowners who properly post their property against trespassing without permission. Sergeant Owens from the NC Wildlife Resources Commission will be in attendance to answer any technical questions.

9. County Manager's Reports

10. County Attorney's Reports

11. Internal and External Committee Reports and Proposals

12. Closed Session per [N.C.G.S. 143-318.11(a)(4)] to discuss matters relating to the location or expansion of business
13. Adjournment